

**NORTH SALEM CENTRAL SCHOOL DISTRICT  
NORTH SALEM, NEW YORK 10560  
www.northsalemsschools.org  
OCTOBER 20, 2009**

**Call to Order**

A regular meeting of the Board of Education of the North Salem Central School District was called to order at 7:00 PM in the Board Conference Room by Board Vice President Judith Schurmacher.

At 7:00 PM, a motion was made by Judith Schurmacher, seconded by Katherine Daniels, and carried (6-0), to enter into Executive Session for the purpose of discussing the employment history of a particular person. Judith Schurmacher was appointed Clerk Pro-Tem for this Executive Session.

At 7:35 PM, on a motion made by made Judith Schurmacher, seconded by Katherine Daniels and carried (6-0), the Board adjourned the Executive Session and reconvened to the Public Session.

**Board Members Present at this Meeting:**

Ms. Katherine Daniels, President  
Ms. Judith Schurmacher, Vice-President  
Mr. Paul Giamundo, Trustee  
Mr. Jonathan Freeman, Trustee  
Mr. Stephen Bobolia, Trustee  
Mr. Andrew Brown, Trustee

**Absent:**

Mr. Paul Smadbeck, Trustee

**Also Present:**

Dr. Kenneth Freeston, Superintendent  
Dr. Michael Hibbard, Assistant Superintendent for Curriculum and Human Resources  
Ms. MaryJo Hauser, Assistant Superintendent for Pupil Personnel Services  
Ms. Barbara Briganti, Director of Business Administration  
Ms. Rebecca Narvaez, District Clerk  
Members of North Salem Staff  
Members of the Public

**Call to Order**

The meeting was called to order at 7:40 PM Katherine Daniels followed by the pledge of allegiance.

**Announcements**

Board President Katherine Daniels made the following announcements:

- Welcome back to the Student Board Representatives.
- There will be a Middle School/High School PTO meeting tomorrow morning in the Middle School Cafeteria at 8:30 AM.
- On October 24, 2009 there will be Halloween Fair at PQ Elementary School.

- On Saturday, October 24<sup>th</sup> at 9:00 a.m., a group of people will be ringing the St James Church bell 350 times to raise awareness about global warming. For more information about the significance of the number 350, please visit 350.org.
- October 28 and October 29 will be High School Senior - Days of Communication.
- There is a meeting on October 27<sup>th</sup> for the Westchester Putnam School Board Association Officers.
- All registered voters are reminded to vote on December 1, 2009 on the bond referendum, at the PQ Elementary School from 7 AM to 9 PM.
- A reminder to parents to update emails for the district and sign up for the Superintendent's News Service through the District's web page.

### **Public Comment**

None

### **Student Board Representatives**

The Student Board Representatives reported on past and upcoming events at the Elementary and Middle/High School.

### **Acceptance of Minutes**

On a motion made by Judith Schurmacher seconded by Paul Giamundo the minutes of October 7, 2009 were accepted by a vote of 6 – 0.

### **Superintendent's Report**

Dr. Freeston thanked the Board of Education, in honor of Board Recognition Week, and acknowledged the time and sacrifice each board member commits to, by preparing and coming to each meeting. He expressed his gratitude and appreciation to each member of the board.

Dr. Hibbard and Dr. Freeston met with the administrators from the following school districts: Katonah, Somers, Chappaqua, Bedford and Ossining to discuss shared services.

Dr. Hibbard led a very successful Professional Development Day based on "Work Habits". Dr. Freeston stated that Dr. Hibbard did a wonderful job orchestrating the small group interaction exploring students taking responsibility.

### **Director of Business Administration's Report**

Barbara Briganti reported on the following:

- There is the threat of mid year cuts from the State, the District will know more information in future weeks.
- The Audit Committee met to review the Corrective Action Plan in response to the 2008-2009 year audit.
- The Business Office is looking at expanding account codes for the upcoming budget in an effort to show more detail.
- The new claims auditor has started and is working very well with the staff; having the claims reviewed in-house is very efficient.

### **Board Reports**

Paul Giamundo, attended the Legislative Action meeting, the committee will be updating the action cards shortly, to get out to the school districts. Mr. Giamundo reported that there are some districts that have school board advocacy committees that work on correspondence with legislators.

Katherine Daniels reported as the voting delegate to the convention. With respect to North Salem's resolution on world languages, she reported that she got substantial support on the floor, but the resolution did not pass. North Salem's resolution regarding funding for energy efficiency upgrades was moved onto the floor by another delegate. It got substantial support, but also did not pass. Ms. Daniels stated that she hopes to recommend the world language resolution again next year.

### **Discussion Items**

Dr Hibbard presented an update of the Mission Committee's work and its parallels to the work of Tri-State Consortium as well as its work based on the school mission and master strategies.

### **Action Items**

#### **BOCES Trustee Election**

On a motion made by Paul Giamundo, seconded by Judith Schurmacher and carried (6-0) the Board of Education approved the following resolution:

**RESOLVED**, the Board of Education approves the casting of one ballot for Ms. Katherine S. Brechner, as trustee in the election to the Board of Cooperative Education Services. The term will run from October 21, 2009 through June 30, 2012.

#### **Acceptance of the Treasurer's Report, Budget Status and Revenue Status, Warrant Report and Monthly Expenditure Report for the month of September 2009**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of the Treasurer's Report, Budget Status and Revenue Status, Warrant Report and Monthly Expenditure Report for the month of September 2009.

#### **Acceptance Student Activity Report September 2009**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Student Activity Report for the month of September 2009.

#### **Unemployment Reserve**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$40,287 from the Employee Benefits Accrued Liability to the Unemployment Benefits Reserve;

**FURTHER RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$30,000 from the Employee Benefits Reserve A 9050-800 Unemployment Insurance to cover the 2009-2010 expenses.

**Field/Sports Trip Transportation Bid**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

**WHEREAS**, North Salem School District solicited bids for “as needed and only to the extent that the District cannot provide service using its own staff and vehicles” for field trip/sports trips and coach buses, in compliance with General Municipal Law.

**BE IT RESOLVED**, that as recommended by the Superintendent of Schools, the Board of Education authorizes the award of the contract on an as needed and only to the extent that the District cannot provide service using its own staff and vehicles basis to Chappaqua Transportation Inc. for the 2009-2010 school year.

**Recommendation of External Auditor for 2008-2009**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the firm of Bennett, Kielson, Storch & Desantis to be the external auditor for the 2008-2009 school year at a cost not to exceed \$34,100.

**Gift Acceptance**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude the donation of two scoreboards, two shot clocks and two wireless remote systems for the scoreboards from the North Salem Youth Basketball Association at a value of \$9615.

**Acceptance of CSE and CPSE dated October 20, 2009**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of CSE and CPSE Reports dated October 20, 2009.

**Parking Restriction-No Parking/Fire Zones**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

**RESOLVED**, the Board of Education authorizes the Superintendent to send a letter to the Town Board requesting that the North Salem Police ticket cars parked in the School District's fire zones

Andrew Brown suggested that the Safety Committee discuss the best areas to be determined as no parking zones and requested that the resolution include, "as determined by the District Safety Committee".

Katherine Daniels made a motion to amend the resolution to include the wording "as determined by the District Safety Committee", seconded by Paul Giamundo and carried (6-0); the Board of Education approved the following resolution:

**RESOLVED**, the Board of Education authorizes the Superintendent to send a letter to the Town Board requesting that the North Salem Police ticket cars parked in the School District's fire zones, as determined by the District Safety Committee.

### **Consent Agenda**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following Consent Agenda:

#### ***Appointments***

##### **Certified**

**Ms. Vicki Jeffery**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Vicki Jeffrey, as a substitute teacher, Grades K-5, for the 2009-2010 school year, at the substitute rate of \$85.00 per day for the first 10 days and \$95.00 per day thereafter, subject to fingerprint clearance.

##### **Classified**

**Ms. Vicki Jeffery**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Vicki Jeffery, as a substitute paraprofessional, for grades K-12, at a rate of \$11.00/hr for the 2009-2010 school year.

#### ***Resignation***

##### **Classified**

**Ms. Jayne Lamana**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the resignation of Ms. Jayne Lamana, Secretary-School District, effective October 19, 2009 with a continuation of medical coverage until November 30, 2009.

#### ***Approvals***

Additional Support

**Ms. Denise Coursen**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves Ms. Denise Coursen as a paraprofessional for two additional hours a day for the 2009-2010 school year, as a result of a Section 504 plan to accommodate a student with medical issues.

**Ms. Denise Meliti**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves Ms. Denise Meliti to teach AIS-Special Class Math Grade 6/7 for one additional period a day for the 2009-2010 school year, at a MA Step 1 pro-rated rate as per the 2009-2010 NSTA contract.

**Increase to Summer 2009 Curriculum Proposal**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the increase to the Summer 2009 Curriculum Proposal, payment according to the NSTA contract, to the individual's names and positions listed, in the attached charts with as of 10/15/2009 listed [(two charts: PQ and MS/HS) additions made to previous charts] . The total for each project may not be exceeded except with the approval of the Board of Education, changes in the distribution such funding within a project may occur with the approval of the Superintendent of Schools.

**New Business**

Katherine Daniels asked the Board of Education to fill out a meeting evaluation form.

**Public Comments**

Rosemaria DosSantos and Rita Driscoll thanked the Board of Education for their hard work and dedication concentrating not just on budgets but on the needs of the students.

**Adjournment**

On a motion made by Judy Schurmacher, seconded by Paul Giamundo and carried (6-0) the meeting was adjourned at 9:30 PM.

Respectfully Submitted,

*Rebecca Narvaez*

Rebecca Narvaez, District Clerk