

**NORTH SALEM CENTRAL SCHOOL DISTRICT  
NORTH SALEM, NEW YORK 10560  
www.northsalemsschools.org  
OCTOBER 7, 2009  
MINUTES**

**Call to Order**

A regular meeting of the Board of Education of the North Salem Central School District was called to order at 6:34 PM in the Board Conference Room by Board Vice President Judith Schurmacher.

At 6:34 PM, a motion was made by Judith Schurmacher, seconded by Katherine Daniels, and carried (7-0), to enter into Executive Session for the purpose of discussing the employment history of a particular person. Judith Schurmacher was appointed Clerk Pro-Tem for this Executive Session.

At 7:25 PM, on a motion made by made Judith Schurmacher, seconded by Katherine Daniels and carried (7-0), the Board adjourned the Executive Session and reconvened to the Public Session.

**Board Members Present at this Meeting:**

Ms. Katherine Daniels, President  
Ms. Judith Schurmacher, Vice-President  
Mr. Paul Giamundo, Trustee  
Mr. Paul Smadbeck, Trustee  
Mr. Jonathan Freeman, Trustee  
Mr. Stephen Bobolia, Trustee  
Mr. Andrew Brown, Trustee

**Also Present:**

Dr. Kenneth Freeston, Superintendent  
Dr. Michael Hibbard, Assistant Superintendent for Curriculum and Human Resources  
Ms. MaryJo Hauser, Assistant Superintendent for Pupil Personnel Services  
Ms. Barbara Briganti, Director of Business Administration  
Ms. Rebecca Narvaez, District Clerk  
Members of North Salem Staff  
Members of the Public

**Call to Order**

The meeting was called to order at 7:35 PM Katherine Daniels followed by the pledge of allegiance.

**Announcements**

Ms. Katherine Daniels made the following announcements:

- On October 14, the Board of Education will hold a special meeting regarding the District's "Safe and Sound" critical facilities projects and referendum. See the website for more information.
- The next regular meeting is on TUESDAY, October 20<sup>th</sup>, not on the usual Wednesday, due to the vote for a new BOCES Board member.

- Congratulations to the North Salem seniors who were named “commended students” in the 2010 National Merit Scholarship Program. The Board and entire community are very proud of you.
- The New York State School Boards Association Convention is next week in New York City.
- On Saturday, October 24<sup>th</sup> at 9:00 a.m., a group of people will be ringing the St James Church bell 350 times to raise awareness about global warming. For more information about the significance of the number 350, please visit 350.org.
- “Meet the Candidates” night for the North Salem Town Board candidates will be held in the High School Auditorium on Thursday, October 16 at 7:30 PM, the event is sponsored by the League of Women Voters.
- Ms. Daniels recently attended a workshop for Board Presidents sponsored by the Mid Hudson School Study Council.

### **Public Comment**

None

### **Acceptance of Minutes**

On a motion made by Judith Schurmacher seconded by Paul Giamundo the minutes of September 23, 2009 were accepted by a vote 7 – 0, with one change.

### **Superintendent’s Report**

Dr. Kenneth Freeston reported on the following:

- Commended and thanked all those involved in Homecoming Weekend/Events.
- There will be a mailing going out this week to school district residents announcing the October 14<sup>th</sup> Special Board Meeting to present and discuss information for the public bond vote on December 1, 2009.
- State officials visited with the District last week as the final process of a ten month grant application for Special Education. The feedback received as a result of the visit was very positive and recognized North Salem as a model school. The Board thanked and congratulated MaryJo Hauser and her staff for all of their hard work.
- Dr. Freeston will be bringing to the Board, a request of authorization for the Superintendent to request that the North Salem Police ticket cars parked in the fire lanes in front of the schools.
- Dr. Freeston has been asked to sit on the BOCES Budget Committee, a group of five Superintendents who will work on reviewing the BOCES budget process.
- Dr. Freeston has been invited to be the Chair of visiting Tri State Science team in the Bronxville School District.

### **Director of Business Administration’s Report**

Ms. Barbara Briganti reported on the following:

- Ms. Briganti gave the Board an Updated Estimated Impact of Proposed Capital Project Report relative to the bond for the critical facilities project.
- Ms. Briganti explained to the Board why there can be high opening encumbrances on salary lines in July.
- The Business Office is working on a bid for new copiers.

## **Board Reports**

Paul Giamundo reported that Westchester Putnam School Board Association has streamlined their web site; there is more information available to Board members that sign up and can participate in a blog with other School Board members from area districts.

Andrew Brown reported that the Booster Club is pleased with a very successful Homecoming Weekend. The Booster Club received a lot of positive feedback from those who attended the events.

## **Presentations**

### ***External Audit***

Mr. Scott Oling introduced himself as the partner in charge from Bennett Kielson and presented the Board with the annual external audit report. Mr. Oling explained the audit process and reviewed the financial records and focused his presentation primarily on the general fund. Mr. Oling stated that the records look good and that all funds tied out at the end of the year. Bennett Kielson has issued a clean opinion which is the highest form of assurance that an auditor can provide a client.

## **Discussion**

### **NYSSBA Resolutions and Delegate**

There was a brief discussion regarding the NYSSBA recommended and not recommended resolutions and voted on which resolutions the voting delegate would support as the representative.

## **Action Items**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

### **Resolution making certain determinations pursuant to NYCRR Part 617 with respect to a Capital Project proposed to be undertaken by the North Salem Central School District**

**WHEREAS**, the Board of Education of the North Salem Central School District, Westchester County, New York, has under consideration a capital project (the "Capital Project") consisting of the construction of additions to and reconstruction of School District buildings, including original furnishings, equipment, machinery, apparatus, appurtenances, site improvements, and other incidental costs and expenses in connection therewith, at a maximum estimated cost of \$19,700,000 as further described in the proposed scope of project attached hereto and hereby made a part hereof; and

**WHEREAS**, the work and financing proposed to be undertaken with respect to each element of the Capital Project constitutes a Type II Action as defined under the State Environmental Quality Review Act and the regulations promulgated thereunder ("SEQRA"); and

**WHEREAS**, the Board of Education of said School District now proposes to proceed with the Capital Project and wishes to take all actions necessary in connection therewith in order to comply with SEQRA;

***NOW, THEREFORE, BE IT RESOLVED***, by the Board of Education of North Salem Central School District, Westchester County, New York, as follows:

Section 1. Pursuant to 6 NYCRR Part 617, the Board of Education hereby determines itself to be Lead Agency for the purposes of determining the environmental impact of the Capital Project.

Section 2. It is hereby determined that the Capital Project constitutes a Type II Action under SEQRA, and thus, as so defined, will not result in any significant adverse environmental impacts.

Section 3. This resolution shall take effect immediately.

Roll Call Vote:

Trustee Katherine Daniels	VOTING Aye
Trustee Judith Schurmacher	VOTING Aye
Trustee Paul Giamundo	VOTING Aye
Trustee Paul Smadbeck	VOTING Aye
Trustee Jonathan Freeman	VOTING Aye
Trustee Stephen Bobolia	VOTING Aye
Trustee Andrew Brown	VOTING Aye

The resolution was thereupon declared duly adopted.

**Resolution Providing for the Holding of a Special School District Election in and for the North Salem Central School District**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution as amended by Andrew Brown:

***BE IT RESOLVED***, by the Board of Education of the North Salem Central School District, Westchester County, New York, as follows:

Section 1. A Special School District Election in and for the North Salem Central School District, Westchester County, New York, shall be held on December 1, 2009, at the polling place hereinafter described in the Notice of Special District Election, and the polls shall be kept open for voting between the hours of 7:00 o'clock A.M. and 9:00 o'clock P.M., Prevailing Time, on said date. The proposition hereinafter set forth in said Notice of said Election shall be submitted thereat.

Section 2. Voting at said Election shall be conducted by the use of voting machines and paper ballots, to the extent it is necessary.

Section 3. The Clerk of said School District is hereby authorized and directed to cause a Notice of said Election in substantially the form attached hereto as Exhibit A and hereby incorporated herein by reference to be published in the Journal News, being the sole newspaper having a general circulation in said School District, such publications to be made so that such notice shall appear in said newspaper four times within the seven weeks next preceding such district meeting, the first publication to be at least forty-five days (but, preferably, not more than forty-nine days) before said meeting, and to give such other notice as may be deemed desirable.

Section 4. The School District Clerk is hereby authorized to amend the Notice of said Special School District Election from time to time as, in his or her discretion; such amendment may be required or desirable.

Section 5. To the extent required by law, the Board of Education shall appoint election personnel to conduct said Special School District Election pursuant to a separate resolution of this Board of Education.

Section 6. This resolution shall take effect immediately.

Roll Call Vote:

Trustee Katherine Daniels	VOTING Aye
Trustee Judith Schurmacher	VOTING Aye
Trustee Paul Giamundo	VOTING Aye
Trustee Paul Smadbeck	VOTING Aye
Trustee Jonathan Freeman	VOTING Aye
Trustee Stephen Bobolia	VOTING Aye
Trustee Andrew Brown	VOTING Aye

The resolution was thereupon declared duly adopted.

#### **External Audit Acceptance**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

***RESOLVED***, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the annual independent audit report of the North Salem Central School District for the 2008-2009 fiscal year as prepared by Bennett, Kielson, Storch and DeSantis, the Government Services division of O'Connor Davies Munns & Dobbins, LLP.

#### **Acknowledgement of STAR Refund**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

***RESOLVED***, upon the recommendation of the Superintendent of Schools, the Board of Education acknowledges the judgment to refund tax dollars to James Gadsen/Barbara C. Howard for tax years 2008 and 2009, in the total amount of \$2,566.05 and authorizes the Superintendent to sign the application for refund and credit.

#### **Acceptance of the Treasurer's Report, Budget Status, Revenue Status, Warrant Report and Monthly Expenditure Report for the months of August 2009**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

***RESOLVED***, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of the Treasurer's Report, Budget Status and Revenue Status, Warrant Report and Monthly Expenditure Report for the month of August 2009.

### **Budget Development Calendar**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Budget Development Calendar for the 2009-2010 Budget Development.

### **NYSSBA Delegate/Alternate**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

**RESOLVED**, by the Board of Education that Ms. Katherine Daniels serve as Voting Delegate to the NYSSBA Convention and Mr. Paul Giamundo as the Alternate Voting Delegate.

### **Health and Welfare Service Contracts**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

**RESOLVED**, upon the recommendation of the Superintendent of School, the Board of Education executes the contracts billing for Health and Welfare, with the Mahopac Central School District for the 2007-2008 school year, in the amount of \$1460 for a total of (2) two students.

### **Acceptance of CSE and CPSE dated October 7, 2009**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of CSE and CPSE Reports dated October 7, 2009.

### **Policy Revision**

The Board conducted the second reading and adoption of the revised Policy #2111-E School Board Member Code of Conduct Exhibit.

### **Consent Agenda**

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following Consent Agenda:

#### **Appointment**

#### **Certified**

#### **Ms. Vanessa Duddie**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Vanessa Duddie, as a substitute teacher, Grades K-12, for the 2009-2010 school year, at the substitute rate of \$85.00 per day for the first 10 days and \$95.00 per day thereafter, subject to fingerprint clearance.

#### **Classified**

#### **Ms. Doris Robin DePaoli**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Doris Robin DePaoli as a substitute paraprofessional, for grades K-12, at a rate of \$11.00/hr for the 2009-2010 school year.

**Ms. Vanessa Duddie**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Vanessa Duddie, as a substitute paraprofessional, for grades K-12, at a rate of \$11.00/hr for the 2009-2010 school year.

***Re-appointments***

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the re-appointment of the following substitute staff, for the 2009-2010 school year at the following rates: Substitute Teacher \$85.00 per day for the first 10 days and \$95.00 per day thereafter and Substitute Paraprofessional \$11.00 an hour.

- Diane Balch- Substitute Teacher K - 12
- Cynthia Bamback- Substitute Teacher K - 6
- Kathleen Fitzgerald- Substitute Teacher K - 12
- Beth Weinstein Tessler- Substitute Teacher 6 - 12
- Marla Teplensky - Substitute Paraprofessional - K-5

***Stipends***

***Resignation***

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the resignation of Heide Cerosky as Varsity Ski Coach.

***Appointment***

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Cynthia Sandler as Advisor to the Video Broadcasting Club at the contracted rate.

**Adjournment**

On a motion made by Judy Schurmacher, seconded by Paul Giamundo and carried (7-0) the meeting was adjourned at 9:10 PM.

Respectfully Submitted,  
*Rebecca Narvaez*  
Rebecca Narvaez, District Clerk