

NORTH SALEM CENTRAL SCHOOL DISTRICT
NORTH SALEM, NEW YORK 10560
www.northsalemsschools.org
SEPTEMBER 23, 2009
MINUTES

Call to Order

A regular meeting of the Board of Education of the North Salem Central School District was called to order at 6:10 PM in the Board Conference Room by Board Vice President Judith Schurmacher.

At 6:10 PM, a motion was made by Judith Schurmacher, seconded by Paul Giamundo, and carried (7-0), to enter into Executive Session for the purpose of discussing the employment history of a particular person and collective bargaining. Judith Schurmacher was appointed Clerk Pro-Tem for this Executive Session.

At 6:49 PM, on a motion made by made Judith Schurmacher, seconded by Paul Giamundo and carried (7-0), the Board adjourned the Executive Session and reconvened to the Public Session.

Board Members Present at this Meeting:

Ms. Katherine Daniels, President
Ms. Judith Schurmacher, Vice-President
Mr. Paul Giamundo, Trustee
Mr. Paul Smadbeck, Trustee
Mr. Jonathan Freeman, Trustee
Mr. Stephen Bobolia, Trustee
Mr. Andrew Brown, Trustee

Also Present:

Dr. Kenneth Freeston, Superintendent
Dr. Michael Hibbard, Assistant Superintendent for Curriculum and Human Resources
Ms. MaryJo Hauser, Assistant Superintendent for Pupil Personnel Services
Ms. Barbara Briganti, Director of Business Administration
Ms. Rebecca Narvaez, District Clerk
Members of North Salem Staff
Members of the Public

Call to Order

The meeting was called to order at 7:00 PM Katherine Daniels followed by the pledge of allegiance.

Tenured Teacher and Introduction of New Staff Celebration

The Board of Education and Superintendent Dr. Kenneth Freeston welcomed and congratulated the newly tenured and newly hired staff members of the North Salem Central School District.

Announcements

Board President Katherine Daniels announced the following:

- HR 3221 “Student Aid & Fiscal Responsibility Act of 2009” passed in the House last Thursday.

- Ms. Daniels will be attending the Westchester Putnam School Board Association referendum workshop.
- Dr. Freeston, Paul Smadbeck and Katherine Daniels will be meeting with Katonah/Lewisboro's counter parts to discuss shared services.
- Steve Bobolia and Katherine Daniels will join staff and administration while State Officials visit the District in connection with a grant application for Supporting Successful Strategies to Achieve Improved Results for Students with Disabilities ("S3TAIR").
- Katherine Daniels will attend the Mid Hudson School Study Council's workshop for BOE presidents in Newburg. I will share the materials with each of you.
- Schools are closed Monday for Yom Kippur.
- Homecoming Weekend begins on Friday, October 2.
- The Internet based component of the Envision Math texts that the District recently purchased is very impressive.

Explanation of Public Comment

Ms. Daniels reported the following:

At the beginning of every year, the Board takes the opportunity to remind the public the rules concerning the public comment section of the Board Meeting. The Board recognizes its responsibility to hear and respond to public comment and encourages public participation at Board meetings.

A reasonable period of time for public comment, not to exceed a total of 30 minutes (which may be waived by a majority vote of the Board), shall be set aside during the first part of each Regular and Special Board Meeting during which the taxpayers, community citizens, school personnel, and school students may openly express themselves directly to the Board.

Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting and the agenda topic they wish to discuss. Comments should be kept as brief as possible and relate to school matters.

The President is responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion, the appropriateness of the subject being presented, and suitability of the time for such a presentation. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.

Public comments will be permitted at the beginning and end of each meeting. Comments regarding specific personnel, either positive or negative, will not be permitted. Comments should be limited to 3 minutes. The Board may also choose to allow citizens to comment on individual items prior to Board action and following initial questioning and comments by Board members.

Public Comment

None

Acceptance of Minutes

On a motion made by Judith Schurmacher seconded by Paul Giamundo the minutes of September 9, 2009 were accepted by a vote 7 – 0, with one change.

Superintendent's Report

Dr. Kenneth Freeston reported on the following:

- The District is currently hosting a Tri-State Training for teachers from the North Salem Schools as well as other Tri-State area Schools.
- On the Agenda is a resolution that will enable the District to participate in a Local Government Efficiency Grant Program with the 18 component districts of Putnam/Northern Westchester BOCES in order to conduct a feasibility study of increased sharing of out-of-district transportation for special education placements, private schools and parochial schools.
- There has been a great response from the community regarding the informational e-mails "Tuesday Newsday" supporting going paperless.
- Also on the Agenda, is a resolution ratifying the first ever contract for the District, with the School Related Professionals. Dr. Freeston reported that the negotiations were cordial and friendly and thanked the union for their support.

Director of Business Administration's Report

- The draft of the audit has been released to the Audit Committee.
- Health Inspections recently published in the *Journal News* have been reviewed. It is important to note that the few violations that the District received over a year ago were minor infractions that involved facility issues that have been corrected.

Board Reports

Andrew Brown reported on the Safety Committee meeting. The committee broke up into smaller groups to look at the various aspects of school safety: buildings, grounds and fields.

Katherine Daniels reported that Steve Bobolia will be joining the Audit Committee, in January replacing Ms. Daniels.

MaryJo Hauser reported on the Wellness Committee, the two focuses for the year will be increasing awareness of the District's Wellness Policy and an increased focus on staff wellness.

Presentations

Comprehensive Plan Survey Results -- John White

John White recapped the Town's process and survey for the Comprehensive Plan.

Critical Facilities Referendum Update -- Hank Woller, Tom Ritzenthaler, Scott Wolfe and Chuck Bastion

Hank Woller reviewed the history and processes leading up the Critical Facilities Issues Referendum that will be voted on by the Board (by resolution) at the October 7 meeting. By adopting the resolution the Board and District will take the project forward to the public for a vote on the bond referendum in December.

The presentation recapped the critical need of the work to be done, grouping projects into three areas: energy, program and infrastructure. The District has been able to save considerable costs by removing items that can be completed in-house.

Chuck Bastion presented the Board with bond options and answered questions regarding timing, interest rates and pay off schedules.

Discussion

The Board discussed and clarified committee charges and membership (see attachment #2).

The Board discussed the Master Strategies 2009-2010 which will replace the Board/Superintendent Goals (see attachment #3).

The Board discussed the recommendations from the New York State School Board Association for the resolutions at the 2009 convention. Two of the resolutions in the convention booklet were submitted by the District: Funding Foreign Language in Elementary School and Green High Performing Schools.

Katherine Daniels volunteered to be the voting delegate for the Board at the convention.

Action Items

North Salem School Unit of School Related Professionals Contract Ratification

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried [6-0 (Paul Giamundo abstained from the vote)] the Board of Education approved the following resolution:

WHEREAS, the School District and the North Salem School Related Professionals (“NSSRP”) have engaged in negotiations for successor to their agreement regarding terms and conditions of employment which expired June 30, 2008; and

WHEREAS, the negotiators for the parties have agreed upon terms and conditions which they have jointly recommended for a successor collective bargaining agreement covering the period July 1, 2008 through June 30, 2012; and

WHEREAS, the general membership of the NSSRP has approved and agreed to be bound by the terms to which the negotiators have agreed for a successor agreement as aforesaid; and

WHEREAS, it appears to be in the best interests of the School District and the community to enter into such successor agreement; now, therefore, be it

RESOLVED, that the successor agreement as recommended by the negotiators be and hereby is ratified; and be it further

RESOLVED, that this resolution shall take effect immediately.

Acceptance of the Treasurer’s Report, Budget Status, Revenue Status, Warrant Report and Monthly Expenditure Report for the months of July 2009

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of the Treasurer's Report, Budget Status and Revenue Status, Warrant Report and Monthly Expenditure Report for the month of July 2009.

Acceptance Student Activity Report July and August 2009

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of the Student Activity Report for the months of July and August 2009.

Claims Auditor RFP

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Audit Committee, the Board of Education approves the appointment of Darleen Sheer as Claims Auditor for the 2009-2010 school year at a rate of \$70 an hour.

Transportation Study Grant-Authorization to Apply for the Grant

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, the North Salem Central School District wishes to participate in a Local Government Efficiency Grant Program, in concert with the 18 component districts of Putnam/Northern Westchester BOCES, with Putnam/Northern Westchester BOCES as the Lead Applicant. The North Salem Central School District designates Dr. Thomas Higgins, Assistant Superintendent for Administration at Putnam/Northern Westchester BOCES, as the Lead Applicant contact person and authorizes him to submit an application for a Local Government Efficiency Grant on our behalf. Dr. Higgins shall be authorized to execute all financial and/or administrative processes relating to the grant.

BE IT FURTHER RESOLVED, the project, entitled the Putnam/Northern Westchester Shared Out-of-District Transportation Project, is intended to conduct a feasibility study to determine the potential for savings that would result from increased the sharing of out-of-district transportation for special education placements, private schools and parochial schools.

BE IT FURTHER RESOLVED, the grant application will request a grant award of \$30,500, toward a total project cost not to exceed \$33,900. The North Salem Central School District will commit its share of up to \$189, representing the required 10% local match for participants.

BE IT FURTHER RESOLVED, the participants include, Putnam/Northern Westchester BOCES as the Lead Participant, and the school districts of Bedford, Brewster, Briarcliff, Carmel, Chappaqua, Croton-Harmon, Garrison, Haldane, Hendrick Hudson, Katonah, Lakeland, Mahopac, North Salem, Ossining, Peekskill, Putnam Valley, Somers and Yorktown.

BE IT FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education designates Dr. Thomas Higgins, Assistant Superintendent for Administration at Putnam/Northern Westchester BOCES, as the Lead Applicant contact person and authorizes him to submit an application for a Local Government Efficiency Grant on our behalf.

Acceptance Corrective Action Plan

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the District's Corrective Action Plan in response to the New York State Comptroller's Audit for the period of July 1, 2007 through June 30, 2008.

FURTHER RESOLVED, the Board of Education ratifies the Superintendent's action in transmitting the Corrective Action Plan prior to Board approval.

FURTHER RESOLVED, that a copy of this resolution shall be forwarded to the State Education Department.

Bond Counsel

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

BE IT RESOLVED that the Board of Education upon the recommendation of the Superintendent of Schools accept the proposal from Orrick, Herrington & Sutcliffe LLP based on the following fee schedule for the capital project financing:

CASH FLOW FINANCINGS

Bond Anticipation Notes: Base fee of \$500 plus 40 cents per \$1,000.

Bonds: Base fee of \$3,500 plus 40 cents per \$1,000.

PLUS \$775 for review of Official Statement; \$200 for Material Events certification; \$200 for tax work.

No other fees, charges, incidental expenses whatsoever.

Committee Charges 2009-2010

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Committee Charges for 2009-2010.

Master Strategies 2009-2010

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Master Strategies for 2009-2010.

Recommendation Food Service Consultant RFP

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the proposal from H.M.B. Consulting for the services of monthly monitoring of the District's food service program for the 2009-2010 school year at a daily rate of \$650.

Change in Board Meeting Date

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the change in date for the Board Meeting scheduled for October 21, 2009 to October 20, 2009 to support the BOCES Board Member Election.

Budget Transfers

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolutions:

09-049

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer \$45,000 to A 2610-130-31-0000 School Library and Audio Visual from A 9060-860-90-0000 Health Insurance (Audited year end transfer to account for retirement incentives).

10-006

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$134,900 to A 2110-120-00-0000 Grade K-3 Teacher Salaries from A 2110-121-00-0000 Grades 4-6 Salaries (K-3 Teacher Budget).

10-007

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$20,250 to A 2110-064-00-0000 Aides Salaries from A 2110-143-31-0000 Academic Intervention Services (Aides Salaries increases).

10-008

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$93,610 to A 2250-150-90-0000 Special Education Instructional Salaries from A 2820-150-00-0000 Psychologist Salaries (\$68,927.60) and A 2250-164-90-0000 Aides Special Education (\$24,682.40) (Special Education Salary increases).

10-009

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$18,826 to A 2810-150-32-0000 Instructional Salaries- Guidance from A 2610-130-31-0000 Librarian (Guidance Salary increases).

10-010

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$7,155 to A 2825-150-00-0000 Social Work Salaries from A 2610-130-31-0000 Librarian (Social Work Salary increases).

10-011

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$15,000 to A 2010-444-04-0000 Staff Development Consultants from A 2010-150-04-2000 Curriculum Salaries (Strategic Planner Contract).

10-012

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$7,000 to A 2010-000-00-0000 Staff Development Other from A 2010-491-00-5075 Curriculum Development BOCES (Staff Development increase).

Declaration and Disposal of Computer Equipment

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached list (attachment #1) of computer equipment as surplus and recommends disposal.

Policy Revision

The Board conducted the first reading of two readings of Policy #2111-E School Board Member Code of Conduct Exhibit

Consent Agenda

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following Consent Agenda:

Action Items:

Amend Certified

Ms. Denise Frasca

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education amends the re-appointment of Ms. Denise Frasca to .6 FTE Special Education Teacher (previously appointed as .6 Speech Therapist *in error*), effective July 1, 2009 through June 30, 2010. Ms. Frasca’s placement on the schedule will be MA 30, Step 12 (pro-rated).

Appointment Certified

Ms. Gina Cooney

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Gina Cooney as a Leave Replacement Teacher, Math 7 thru 12, from on or about October 19, 2009 until on or about January 11, 2010. Ms. Cooney will be placed at MA step 1, for the 2009-2010 school year, as per the NSTA contract. Ms. Cooney holds an initial certification in Mathematics 7 -12, to serve in the schools of New York State. Ms. Cooney is replacing Ms. Suzanne Taylor.

Mr. Daniel Tavino

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Mr. Daniel Tavino, as a substitute teacher, Grades K-5, for the 2009-2010 school year, at the substitute rate of \$85.00 per day for the first 10 days and \$95.00 per day thereafter, subject to fingerprint clearance.

Mr. Brandon Hvisch

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Mr. Brandon Hvisch, as a substitute teacher, Grades K-5, for the 2009-2010 school year, at the substitute rate of \$85.00 per day for the first 10 days and \$95.00 per day thereafter, subject to fingerprint clearance.

Classified

Mr. Brandon Hvisch

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Mr. Brandon Hvisch as a substitute paraprofessional, for grades K-5, at a rate of \$11.00/hr, subject to fingerprint clearance.

Approvals

Summer District Position

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves Lynda Vincent for the State Reporting/Student Database Summer Work for July and August 2009 at a daily rate of \$225 per day for 30 days.

CSE Recommendation

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves Colleen Marchigiani to fill the position of 1:1 Paraprofessional for After School Academic Support three hours a week from September 24, 2009 through June 24, 2010 at a hourly rate for TAID step 3, as per the CSEA contract.

Volunteer Assistant Coach-Modified Field Hockey

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves Helen Philips as a volunteer coach for Modified Field Hockey at no additional compensation for the 2009-2010 school year.

LANE ADVANCEMENTS – EFFECTIVE SEPTEMBER 1, 2009

Name	Current Degree Status	Current Step	New Lane Requested	New Salary
Michelle Sands	MA 60	14	MA 75	As per current NSTA contract

Adjournment

On a motion made by Judy Schurmacher, seconded by Paul Giamundo and carried (7-0) the meeting was adjourned at 10:15 PM.

Respectfully Submitted,

Rebecca Narvaez

Rebecca Narvaez, District Clerk