

**NORTH SALEM CENTRAL SCHOOL DISTRICT
NORTH SALEM, NEW YORK 10560
ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION MINUTES
JULY 7, 2009**

Call to Order

A regular meeting of the Board of Education of the North Salem Central School District was called to order at 6:30 PM in the Board Conference Room by Board Vice President Judith Schurmacher.

At 6:30 PM, a motion was made by Judith Schurmacher and seconded by Paul Smadbeck and carried (7-0), to enter into Executive Session for the purpose of discussing the employment history of a particular person. Judith Schurmacher was appointed Clerk Pro-Tem for this Executive Session.

At 7:32 PM, on a motion made by Judith Schurmacher, seconded by Jonathan Freeman and carried (7-0), the Board adjourned the Executive Session and reconvened to the Public Session.

Board Members Present at this Meeting:

Ms. Katherine Daniels, President
Ms. Judith Schurmacher, Vice-President
Mr. Paul Giamundo, Trustee
Mr. Paul Smadbeck, Trustee
Mr. Jonathan Freeman, Trustee
Mr. Stephen Bobolia, Trustee
Mr. Andrew Brown, Trustee

Also Present:

Dr. Kenneth R. Freeston, Superintendent
Dr. Michael Hibbard, Assistant Superintendent for Curriculum and Human Resources
Ms. MaryJo Hauser, Assistant Superintendent for Pupil Personnel Services
Ms. Rebecca Narvaez, District Clerk
Members of North Salem Staff
Members of the Public

Call to Order

The meeting was called to order at 7:40 PM by Rebecca Narvaez and followed by the pledge of allegiance.

The District Clerk then gave the Oath of Office to the two newly elected Board Members: Trustee Paul Giamundo and Trustee Judith Schurmacher.

The District Clerk then called for nominations for the President of the Board. Judith Schurmacher nominated Katherine Daniels, seconded by Jonathan Freeman and unanimously carried. Ms. Katherine Daniels took the Oath of Office as the newly elected North Salem School Board President.

ELECTION OF VICE PRESIDENT OF THE BOARD OF EDUCATION

The newly elected president called for nominations for the Vice President of the Board of education. Paul Smadbeck nominated Judy Schurmacher, seconded by Paul Giamundo and unanimously carried, Ms. Schurmacher was sworn in as Vice President of North Salem Board of Education.

ADMINISTER THE OATH OF OFFICE TO THE SUPERINTENDENT OF SCHOOLS

The President of the Board of Education gave the oath of office to the Superintendent of Schools, Kenneth R. Freeston.

APPOINTMENTS

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following appointments:

RESOLVED: That Rebecca Narvaez be re-appointed District Clerk for the 2009-2010 school year at an annual stipend of \$15,525.

RESOLVED: That Danelle Perillo be re-appointed District Treasurer for the 2009-2010 school year at an annual stipend TBD and further authorize Ms. Perillo to invest District funds as available.

RESOLVED: That Danelle Perillo be re-appointed District Receiver of Taxes at no additional compensation.

RESOLVED: That the firm of Kehl, Katzive & Simon, LLP serve as Counsel for the District for the 2009-2010 school year at an hourly rate of \$240.

RESOLVED: That the firm Shaw, Perelson, May and Lambert LLP are re-appointed as special counsel for the 2009-2010 school year at an hourly rate of \$190

RESOLVED: That the firm of Bennett Kielson Storch DeSantis be appointed as the external auditor for the 2009-2010 school year.

RESOLVED: The firm of Accume Partners be appointed as the internal auditor for the 2009-2010 school year.

RESOLVED: That Dr. Elliot Barsh, MD be appointed as school physician for the 2009-2010 school year.

RESOLVED: That John Maguire of Consolidated Technology serve as Civil Engineer (Sanitary Engineer) for the 2009-2010 school year (with the option to renew for one additional year) at the following rates: \$735/ a month for engineering and consulting services. Quarterly fees of \$349 for monitoring of field sampling and laboratory services and other mandated testing fees as indicated in the proposal.

RESOLVED: That Carol Sibilis be re-appointed as Claims Auditor for the 2009-2010 school year at an annual stipend of \$70.00 an hour for the auditing of payroll and \$70.00 an hour for the auditing of account payable claims until a formal RFP can be awarded for accounts payable.

RESOLVED: That Kenneth Freeston be appointed as back up purchasing agent for the 2009-2010 school year.

RESOLVED: That Tim McGill be re-appointed as bond counsel for the 2009-2010 school year.

RESOLVED: That Jayne Lamana be re-appointed as treasurer to secondary school classroom activity account for the 2009-2010 school year.

RESOLVED: That Rebecca Narvaez be re-appointed as records access officer for the 2009-2010 school year.

RESOLVED: That Kenneth Freeston be appointed as records access appeal officer for the 2009-2010 school year.

RESOLVED: That Donna De Meo, Rita Marie Carey and Rita Driscoll are re-appointed as attendance officers for the 2009-2010 school year at no additional compensation.

RESOLVED: That George Bovino and Barbara Lavrakas are re-appointed as census enumerators for the 2009-2010 school year.

RESOLVED: That Samuel Latterner be re-appointed as employee assistance CSW facilitator for the 2009-2010 school year.

RESOLVED: That MaryJo Hauser be re-appointed Homeless Liaison for the 2009-2010 school year.

RESOLVED: That MaryJo Hauser be appointed designated Educational Official.

RESOLVED: That MaryJo Hauser be re-appointed as 504/ADA compliance officer for the 2009-2010 school year.

RESOLVED: That Michael Hibbard and MaryJo Hauser be appointed as affirmative action/EEOC sexual harassment, (Title VII & Title IX) compliance officers for the 2009-2010 school year.

RESOLVED: That Michael Hibbard and MaryJo Hauser be appointed Title VI compliance officers.

RESOLVED: That Gary Green be appointed as AHERA officer for the 2009-2010 school year.

RESOLVED: That Gary Green be appointed as asbestos (LEA) designee for the 2009-2010 school year.

RESOLVED: That Gary Green be appointed as Pesticide Representative for the 2009-2010 school year.

RESOLVED: That Gary Green be appointed as Chemical Hygiene Officer (OSHA) for the 2009-2010 school year.

RESOLVED: That Gary Green be appointed as safety coordinator for the 2009-2010 school year.

ELECTION APPOINTMENTS

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following appointments:

RESOLVED: That Rebecca Narvaez be appointed as chief of the election for the 2009-2010 school year at no additional compensation.

RESOLVED: That Rebecca Narvaez be appointed to the board of registration for the 2009-2010 school year at no additional compensation.

RESOLVED: That Therese Donahue be appointed to the board of registration for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Patricia Galluccio be appointed to the board of registration for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Elaine Genovese be appointed to the board of registration for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Carol Galligan be appointed to the board of registration for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Sharon Verdejo be appointed to the board of registration for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Joan Rinaldi be appointed to the board of registration for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Helen Culen be appointed as an election inspector and poll worker for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Richard Donahue be appointed as an election inspector and poll worker for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Therese Donohue be appointed as an election inspector and poll worker for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Elaine Genovese be appointed as an election inspector and poll worker for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Beverly Golisano be re-appointed as an election inspector and poll worker for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Jean Poli be re-appointed as an election inspector and poll worker for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Hillary Popp be re-appointed as an election inspector and poll worker for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Joan Rinaldi be re-appointed as an election inspector and poll worker for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Georgia Kindgren be re-appointed as an election inspector and poll worker for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Patricia Galluccio be re-appointed as an election inspector and poll worker for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Beatrice Krutchkow be re-appointed as an election inspector and poll worker for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Carole Galligan be re-appointed as an election inspector and poll worker for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

RESOLVED: That Sharon Verdejo be re-appointed as an election inspector and poll worker for the 2009-2010 school year at the compensation rate of \$12.00 an hour.

AUTHORIZATIONS

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following authorizations:

RESOLVED: That Michael Hibbard be authorized to certify the payroll effective 7/1/2009 to 6/30/2010 or in his absence, Kenneth Freeston.

RESOLVED: That Danelle Perillo be authorized as signatory on payroll checks for the 2009-2010 school year.

RESOLVED: That Danelle Perillo be authorized as signatory on district checks for the 2009-2010 school year.

RESOLVED: That Michael Hibbard be authorized as counter signatory on district checks for the 2009-2010 school year.

RESOLVED: That Jayne Lamana be authorized as signatory to the secondary school extra classroom activity fund for the 2009-2010 school year.

RESOLVED: That Roberta Reiner be authorized as holder of petty cash funds (\$100 each) for the elementary school for the 2009-2010 school year.

RESOLVED: That Patricia Cyganovich be authorized as holder of petty cash funds (\$100 each) for the secondary school for the 2009-2010 school year.

RESOLVED: That Gary Green be authorized as holder of petty cash funds (\$100 each) for the buildings, grounds and transportation office for the 2009-2010 school year.

RESOLVED: That Surety Bonds* for the following be established for the 2009-2010 school year:

School Business Administrator	\$1,000,000
District Treasurer	\$1,000,000
Extra Classroom Activity Fund Treasurer	\$100,000
Claims Auditor	\$100,000
Purchasing Agent	\$1,000,000

**Surety Bonds provide coverage for all employees of the District up to \$100,000 including the Central Treasurer of extra classroom activities for each of the three schools.*

BE IT FURTHER RESOLVED that the District Treasurer be authorized to sign checks on behalf of the District.

DESIGNATIONS

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following designations:

Official Bank Depositories: JP Morgan Chase, MBIA/Class

Official Newspaper: The Journal News

OTHER DESIGNATIONS

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following designations:

RESOLVED, that the Chairperson of the Committee on Special Education be and hereby is authorized to designate, as an additional *ad hoc* member of the committee, any teacher of a child whose placement is being reviewed, if such child attends either a public school within the district or a school outside of the district previously approved and authorized by the Board of Education.

CSE/CPSE Committee Members 2009/2010

Mary Jo	Hauser	CSE/CPSE Chairperson
Jean	Brickman	CPSE/CSE Chairperson
Dennis	Tendler	Psychologist, Alternate CSE Chairperson
TBD		Psychologist, Alternate CSE Chairperson
Jane	Burdett	Alternate Special Education Teacher
Joel	Cassidy	Alternate Special Education Teacher
Kristal	Castellano	Alternate Special Education Teacher
Kristen	Doherty	Alternate Special Education Teacher
Patrice	Farney	Alternate Special Education Teacher
Denise	Frasca	Alternate Special Education Teacher
Jennifer	Frohman	Alternate Special Education Teacher
Damien	Holst	Alternate Special Education Teacher
Gina	Kappes	Alternate Special Education Teacher
Carole	Lanzarone	Alternate Special Education Teacher
Patricia	Miller	Alternate Special Education Teacher
Michael	Minzloff	Alternate Special Education Teacher
Dawn	Schmitt	Alternate Special Education Teacher
Jennifer	Sharpe	Alternate Special Education Teacher
Kim	Simon	Alternate Special Education Teacher
Margaret	Smith	Alternate Special Education Teacher
John	Urgola	Alternate Special Education Teacher
Jenine	Kugel	Alternate Special Education Teacher
The Child's Regular Education Teacher		
Dr. Elliot Barsh, Physician		

Alternate Parent Representatives - CSE/CPSE

Tanya	Asvazdourian
Pat	Banfield
Roanne	Bornstein
Alison	Giacchetto
Andrea	Kirshoff
Stephanie	Lado
Jean-Marie	Marschner
Anna	Prosperino
Debra	Smith

Surrogate Parents

Andrea Kirshoff 10 Lakeview Drive North Salem, NY 10560

Contracted Related Service Providers 2009/2010

Last Name	First Name	Related Service	Minutes per Session	Payment per Session
Cheshire Fitness		PT	30	52.50
Devereux		ABA	60	125.00
Donna Klein Agency		PT	30	50.00
Service Connections, Inc.		Music Therapy	30	58.00
Silberberg	Deborah	TVI	60	105.00
Small Jackson	Cheryl	PROMPT S/L	60	150.00
Tansey	Susan	Wilson Reading	Varies	75.00/hour

Home School Instruction:

RESOLVED: That MaryJo Hauser be appointed to provide oversight for Home School Instruction for the 2009-2010 school year.

RESOLVED: Upon the recommendation of the Superintendent of Schools, the Board of Education approves of the district to act as lead agency for the Northern Westchester Putnam Teacher Center, and approves the designation of Michael Hibbard, Assistant Superintendent for Curriculum and Personnel, as district representative on the Teacher Center’s Policy Board.

RESOLVED: The Board of Education to authorize the Michael Hibbard to approve the attendance of personnel at meetings, conferences, conventions, visitations and workshops, at District expense.

RESOLVED: The Board of Education authorizes the Superintendent of Schools, to approve budgetary transfers not to exceed \$5000 pursuant to the Board of Education policy # 6150.

RESOLVED: Employment Contracts - The Board of Education authorizes the Superintendent of Schools to offer employment contracts for open positions through September 1, 2009 subject to notification to the Board of Education.

RESOLVED: The Board of Education Designates of the Tax Collectors in the towns of North Salem, Somers, Southeast, Carmel and Putnam Department of Finance to act as agents on behalf of the District in the collection of the school district taxes.

RESOLVED: The Board of Education authorizes the Superintendent of Schools to apply for grants-in-aid (state, federal, private).

RESOLVED School Lunch and School Breakfast Program – The Board of Education authorizes the participation in the program.

Free and Reduced Price Meal Policy and Family Income Eligibility Criteria - The Board of Education adopts the program and accepts the guidelines provided by SED.

School Breakfast and School Lunch Prices for the 2009-2010 school year:
 Student Meal Milk Student Breakfast Reduced Price Meals

PQ	\$2.55	\$.65	\$1.40	\$.25	
MS/HS	\$2.80/3.80	\$.65	\$1.55	\$.25	
	St Joseph's	\$2.75	\$.40	n/a	n/a

Health Services Contracts

RESOLVED, The Board of Education authorizes the Superintendent of Schools and the Board of Education President to sign the contract for health services provided to district residents enrolled in non-district schools.

NYBEST Consortium - Approval of the participation in the New York Benefits for Educators and Students Trust.

Putnam County Board of Elections - The Board of Education approves for the contracting of service for district elections from the board of elections, not to exceed \$180.

Renewal of Emergency Conditional Appointments

RESOLVED, that the North Salem Board of Education hereby gives the Superintendent of Schools the authority to renew, in increments of twenty (20) business days, any emergency conditional appointments that expire until such time as the District receives either a conditional clearance or a denial of clearance from the New York State Department of Education.

RESOLVED: That MaryJo Hauser be designated as Chair of the Health and Wellness Committee, membership to be established in the fall.

RESOLVED: The Board of Education re-adopts the Board of Education Policies and Regulations, Code of Conduct and Attendance Policy.

RESOLVED: The Board of Education authorizes the Superintendent of Schools, Director of Business Administration or Treasurer to transfer funds between School District bank accounts as required.

RESOLVED: the Board of *Education* adopts 2009-2010 Employee Holiday Calendar (as per the attached).

RESOLVED: the Board of Education re-adopts of Records Retention and Disposition Schedule ED-1 - State Archive, 2004.

RESOLVED: the Board of Education re-adopts the rate for photocopying/duplication for request of records (25 cents per page or \$10.00 DVD).

RESOLVED: That cell phones (Nextel) be issued to district personnel during the 2009-2010 school year listed below-

Name:

MaryJo Hauser
Henry Sassone

George Bovino
Pat Cyganovich
Roberta Reiner
Barbara Lavrakas
Larry Bettcher
Erik Sollenberger
Trish Gallagher
Joe Senatore

RESOLVED: the Board of Education adopts the Mileage Reimbursement Rate – (IRS rate) – for authorized staff on official school business, currently \$ 0.555 per mile.

RESOLVED: The Superintendent may attend the Annual Meeting of the Suburban Schools Superintendents and the Oxford Quality Roundtable.

BOARD MEETING DATES AND TIMES

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education set the following Board Meeting Dates:

RESOLVED: That the Regular and Budget Meetings of the Board of Education for 2009-2010 will be held at 7:30 PM (unless otherwise noted) as follows:

Tuesday July 7, 2009	Annual Organizational/Regular Meeting
Wednesday July 22, 2009	Regular Meeting
Wednesday, September 9, 2009	Regular Meeting
Wednesday, September 23, 2009	Regular Meeting
Wednesday, October 7, 2009	Regular Meeting
Wednesday, October 21, 2009	Regular Meeting
Wednesday, November 18, 2009	Regular Meeting
Wednesday, December 2, 2009	Regular Meeting
Wednesday, December 16, 2009	Regular Meeting
Wednesday, January 6, 2010	Regular Meeting
Wednesday, January 20, 2010	Regular Meeting
Wednesday, February 3, 2010	Regular Meeting
Wednesday, February 24, 2010	Regular Meeting
Wednesday, March 3, 2010	Budget Work Session
Wednesday, March 10, 2010	Budget Work Session/Regular Meeting
Wednesday, March 17, 2010	Budget Work Session
Wednesday, March 24, 2010	Budget Work Session/Regular Meeting
Wednesday, April 14, 2010	Budget Adoption/Regular Meeting
Tuesday, April 27, 2010	BOCES Budget Vote/Regular Meeting
Wednesday, May 5, 2010	Budget Hearing
Tuesday, May 18, 2010	School Budget & Trustee Election
Wednesday, May 19, 2010	Regular Meeting
Wednesday, June 2, 2010	Regular Meeting
Wednesday, June 16, 2010	Regular Meeting

REVIEW AND AWARD OF BIDS

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, that the North Salem Board of Education hereby gives the Superintendent of Schools and one Trustee of the Board of Education (TBD) the authority to review bids submitted to the Board of Education, and to award such bids, through September 2, 2009, to the appropriate bidder.

SUPPLEMENTAL DEFENSE AND INDEMNIFICATION RESOLUTION

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

WHEREAS, Section 18 of the Public Officers Law of the State of New York authorizes municipal corporations, including Boards of Education, to adopt supplemental defense and indemnification provisions to those contained in the Education Law; and

WHEREAS, the statute authorizes Boards of Education to defend, indemnify and save harmless, members of boards of education and officers, agents and employees of the Boards of Education and parent volunteers in connection with any claims asserted or judgment obtained against such board members, officers, agents or employees in any State or Federal Court, or in the amount of any settlement of any such claim, provided the act or omission from which such judgment or claim arose occurred while the Board member, officer, agent or employee was acting within the scope of his or her office of employment;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the North Salem Central School District hereby adopts the supplemental defense and indemnification provisions contained in Section 18 of the Public Officers Law for its Board members, officers, agents and employees, and parent volunteers on school-based planning and shared decision making committees or other community volunteer performing volunteer service with the consent of the Board and/or Superintendent of Schools. This coverage shall supplement and shall be in addition to the coverage available to such employees under other enactments, including but not limited to the Education Law of the State of New York.

Acceptance of Minutes

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education accepted the minutes for June 3, 2009.

Superintendent's Report

Dr. Freeston thanked the Board for their confidence and support in offering him a five year contract.

Board Reports

There will be one Audit Committee meeting this summer. Katherine Daniels thanked Bob Herlihy, Committee Chair for all of his guidance and offer to help with the District's external audit due to the Director of Business Administration vacancy.

Action Items

Award of Print Bid

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

WHEREAS, North Salem School District solicited bids for printing services procured in the 2009-2010 school year.

RESOLVED, that as recommended by the Superintendent of Schools, the Board of Education authorize the award for printing services procured in the 2009-2010 school year to the lowest responsible bidder:

Item Name	Item #	Price per order	Company	Turn Around Days
3 Part Forms	1	\$ 423.00	Accel	5
3 Part Late Pass	2	\$ 304.00	Accel	5
Adult Education Brochure	3a.	\$2,200.00	Millennium	5
Adult Education Brochure	3b.	\$ 875.00	Millennium	5
Adult Education Brochure	3c.	\$ 260.00	Millennium	5
Letter Head	4a.	\$ 75.00	Millennium	5
Blank Second Sheet	4b.	\$ 165.00	Millennium	5
Budget Mailing	5a.2	\$ 380.00	Millennium	2
Budget Mailing	5a.5	\$ 420.00	Millennium	5
Budget Mailing Q&A	5b.	\$ 420.00	Millennium	5
Item Name	Item #	Price per order	Company	Turn Around Time
Business Cards	6	\$ 59.00	Accel	5
Compass	7a.	\$1,785.00	Currier Printing	5
Compass	7b.	\$1,785.00	Currier Printing	5
Course Description	8	\$1,220.00	Accel	5
Emergency Information	9	\$ 195.00	Millennium	5-10
Envelopes	10a	\$ 126.05	Postal Envelope	5-10
Envelopes	10b	\$ 109.35	Postal Envelope	5

Envelopes	10c	\$ 240.00	Millennium	5
Envelopes	10d	\$ 300.00	Millennium	5
Health Records PQ	11	\$ 90.00	Millennium	5
Information Sheet	12	\$ 143.00	Accel	5
Kindergarten Guidebook	13a.	\$ 235.00	Millennium	5
Kindergarten Guidebook	13b.	\$ 139.00	Accel	5
PQ Assignment Book	14	\$ 157.00	Accel	5
PQ Pointers	15	\$ 920.00	Accel	5
Report Card Envelope	16	\$ 95.00	Millennium	5
Teacher of the Year	17	\$ 365.00	Millennium	5
School Calendar	18	\$2,575.00	Currier Printing	5
4 Part form	19	\$ 529.00	Accel	5
Athletic Booklet	20	\$ 520.00	Millennium	5
End of Year Certificates	21	\$ 47.00	Accel	5
Report Card Paper	22	\$ 240.00	Millennium	5
Co-Teaching Brochures	23	\$ 159.00	Accel	5

Award of Food Service Management Company Bid 2009-2010

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

WHEREAS, North Salem School District solicited bids for a Food Service Management Company for the 2009-2010 school year.

RESOLVED, that as recommended by the Superintendent of Schools, the Board of Education authorize the award of the food service management company for the 2009-2010 school year to Whitson’s Culinary Group as presented in the attached recommendation.

Discussion followed with Mr. Geoffrey Ramsey the Food Service Consultant who discussed the bids with the Board and stated that the lowest bidder Whitstons would comply with the District’s wishes to use cardboard and not Styrofoam.

Awarding Instructional and Physical Education Supply Bids for 2009-2010

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education awards instructional and physical education supplies to the following lowest, responsible bidders-see attached list #1.

Awarding of Tire Bid

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

WHEREAS, North Salem School District solicited bids for the purchase of tires for the 2009-2010 school year.

RESOLVED, that as recommended by the Superintendent of Schools, the Board of Education authorize the award for the purchase of tires for the 2009-2010 school year to the lowest responsible bidder as per the bid specs-see attached list #2.

Awarding of HVAC Mechanical & DDC Maintenance Service Bid

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education award the 2009-2010 school year HVAC bid to the sole bidder, TBS, at an annual cost of \$93,480 for the base bid including PQ-HVAC, MS/HS Temperature Control block (400 hours) and the backflow apparatus service. Work not identified in the above scope will be billed at the respective hourly rates of \$136 for regular time and \$204 for overtime.

Corstar Communications

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

WHEREAS, North Salem School District solicited proposals for the maintenance and management of data processing and related information technology systems the 2009-2010 school year.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent to sign an agreement with Corstar Communications, LLC for the period covering July 1, 2009 through June 30, 2010, in the amount of \$205,000, with respect to the maintenance and management of the school district's existing data processing and related information technology systems and the development and implementation of plans for future improvement and expansion of such systems, as detailed in the agreement document.

Memorandum of Agreement DB Publications, LTD

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the memorandum of agreement between DB Publications, LTD and the North Salem School Central School District for three months (July 1, 2009 to September 30, 2009) in the amount of \$6000.

Gift Acceptance

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts a book donation (see attached list) to the Middle/High School library from Mr. Rocco Staino at a value of \$911.40.

Declaration and Disposal of Surplus Books

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education declares the following textbooks as surplus and recommends disposal of the following:

Discovering French Blanc	(40 copies)
Discovering French Bleu	(56 copies)
Exploring Languages	(30 copies)

Acceptance of CSE and CPSE Reports dated July 7, 2009

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of CSE and CPSE reports dated July 7, 2009

Policy Adoption

The Board conducted the second reading and adoption of the following policy #5152 Admission of Non Resident Students. The Board conducted the third reading and adoption of the following new policies: #4321.13 Preschool Special Education and #4321.14 Special Education Personnel

Consent Agenda

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the Consent Agenda:

Appointments Certified

Ms. Cynthia Sandler

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Cynthia Sandler as a 3-year probationary teacher (to begin when certification is received) in the English tenure area, effective September 1, 2009. Ms. Sandler is a provisional hire, with the requirement of obtaining a New York State Department of Education

Certification in Library Media Specialist by December 1, 2009. Ms. Sandler's placement on the schedule is MA, Step 6, for the 2009-2010 school year as per the NSTA contract. Ms. Sandler replaces Mr. Rocco Staino who retired.

Ms. Diane Verdi

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Diana Verdi as a substitute teacher, K-5, for the 2009-2010 school year, at the substitute rate of \$85.00 per day for the first ten days, and \$95.00 thereafter.

Classified

Mr. Rocco Varuolo

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the provisional appointment of Mr. Rocco Varuolo, Operations, Director of Technology, effective July 1, 2009, at an annual rate of \$110,000, subject to fingerprint clearance.

Mr. Peter Zareski

RESOLVED, upon the recommendation by the Superintendent of Schools, the Board of Education approves the 52-week probationary appointment of Mr. Peter Zareski as Head Maintenance Mechanic, effective July 13, 2009, subject to fingerprint clearance, at an annual salary of \$65,000. Mr. Zareski will be replacing Mr. Lawrence Bettcher who will be retiring effective August 14, 2009.

Ms. Ellen Sama

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the provisional appointment of Ms. Ellen Sama, as Secretary to School Principal, effective July 13, 2009, CSEA Clerical Schedule A, Step 3 with a respective 2009-2010 annual salary of \$43,967 pro-rated, subject to fingerprint clearance. Ms. Sama's 52 week probationary appointment will begin when she is placed and reachable on the civil service list of eligible. Ms. Sama will be replacing Ms. Judy Schutz who retired.

Ms. Barbara Klemann

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Barbara Klemann as Account Clerk-part time (.495 11 month employee). Ms. Klemann will be placed on the CSEA Schedule A, Step 7, pro-rated at a yearly salary of \$22,897.14, compensated fully by federal funds that financially support the Teacher's Center.

Ms. Rebecca Crawford

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Rebecca Crawford as a Substitute Teacher Aide, K – 5, for the 2009-2010 school year, at an hourly rate of \$11.00, subject to fingerprint clearance.

Ms. Diane Verdi

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Diane Verdi as a Substitute Teacher Aide, K – 5, for the 2009-2010 school year, at an hourly rate of \$11.00, subject to fingerprint clearance.

Ms. Lia Buchanan

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 52-week probationary appointment of Ms. Lia Buchanan as a Teachers Aide, assigned to the PQ Elementary School, effective September 1, 2009, for 3 hours an day, 5 days a week. Ms. Buchanan will be placed as a Teachers Aide, Step 1 at a rate of \$14.41 an hour. Ms. Buchanan replaces Ms. Roberta Pessoa.

Ms. Patricia Ryan

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Patricia Ryan as a Substitute Teacher Aide, K – 5, for the 2008-2009 school year, at an hourly rate of \$11.00.

Re-appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the re-appointment of the following substitute staff, please see attached list, for the 2009-2010 school year, at the rates listed in the attachments.

Contract Execution

RESOLVED, that the Board of Education hereby authorizes its President to execute an agreement with Dr. Kenneth R. Freeston which sets forth the terms and conditions of his continued employment as Superintendent of Schools of the North Salem Central School District for the period of time commencing July 1, 2009 and terminating on June 30, 2014.

Approvals

Ms. Roberta Pessoa

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves an increase in hours for Ms. Roberta Pessoa from 3 hours a day to 3.5 hours a day, assigned to the PQ Elementary School, effective September 1, 2009. Ms. Pessoa will be placed as a Teachers Aide, Step 3 at the rate of \$17.11 an hour. The increase in hours applies to Ms. Pessoa replacing Ms. Henrietta Parsons who retired.

Teacher's Center

Ms. Susan Sniffen

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Susan Sniffen as the part time Director of the Teacher's Center, at a rate of \$12,000 for the 2009-2010 school year, compensated fully by federal funds that financially support the Teacher's Center.

CSE Summer Services

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Kristal Castellano for Written Language-Summer Support as recommended by CSE, at a rate of \$65 an hour for sixteen hours.

CSE Summer Services

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Michael Minzloff for Mandated Summer Reading Services as recommended by CSE, for twelve hours (two hours a week for six weeks) at \$65 an hour.

Increase to Summer 2009 Curriculum Proposal

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the increase to the Summer 2009 Curriculum Proposal, payment according to the NSTA contract, to the individual's names and positions listed, in the attached charts dated 6/23/2009 [(two charts: PQ and MS/HS) additions made to previous chart dated 6/11/2009] . The total for each project may not be exceeded except with the approval of the Board of Education, changes in the distribution such funding within a project may occur with the approval of the Superintendent of Schools.

Spring 2009 Curriculum Proposal

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the final Spring 2009 Curriculum Proposal, payment according to the NSTA contract, to the individual's names and positions listed, in the attached charts dated 6/22/2009 (two charts: PQ and MS/HS). The total for each project may not be exceeded except with the approval of the Board of Education, changes in the distribution of such funding within a project may occur with the approval of the Superintendent of Schools.

Department Chairs

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individuals to fill the Department Chair positions for the 2009-2010 school year at the contracted rate:

Athletic Director & Physical Education K-12	Henry Sassone
English 6-12	Nick Kowgios
Fine and Practical Art 6-12	Melissa Abramo
Guidance 6-12	Grace Carnevali
World Language 6-12	B.J. Tompkins
Math 6-12	Mary Lou Giannetto
Science 6-12	Randy Kasack
Social Studies 6-12	Julia Scallero
Special Education 6-12	Kristen Doherty

Teacher Mentor Program

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following Teacher Mentors at the contracted rate for the 2009-2010 school year:

Name	Mentor Stipend Position
Mimma Bartholdi	Co-Mentor Coordinator (\$1500)
Lynn Colwell	Co-Mentor Coordinator (\$1500)
Jennifer Pihota	Jenine Kugel (\$1000)
Douglas Coates	Instrumental Music Teacher (\$1000)
Lynn Colwell	School Media Specialist (Library) (\$1000)

Jean Brickman Psychologist (\$1000)
Mike Minzloff Special Education Teacher (\$1000)

Summer Substitute Custodians

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the hiring of substitute custodians (listed below) at the rate of \$14.00 an hour, for the period of July 6, 2009 thru September 4, 2009.

Wendy Collins
Tina Burr
Melody Darragh
Steven Sime

Continuing Ed

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individuals to conduct Continuing Education classes at the following rates for the 2008-2009 school year:

Rita Carey CPR Class (\$40 per student for a total of 7 students) not to exceed \$280

Cynthia Extance Beading Class (\$50 an hour-one hour for six weeks) not to exceed \$300

Stipends

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individuals to fill the stipend positions as listed for the 2009-2010 school year.

<u>Name of Individual</u>	<u>Stipend Title</u>	<u>Amount</u>
Rosemaria DosSantos	Continuing Education Director	\$6000
Eric Buzzetto	Varsity Girls Basketball Coach	per contract

Additional names on attached list

Transportation Contract Extension

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, that the Board of Education approve the State Education Department transportation contract extension #E700570 with Star & Strand Transportation for the period of July 1, 2009 through June 30, 2010 at a total cost not to exceed \$33,644.58.

Addition of New Stipend Position-funded through the Teacher's Center

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, that the Board of Education approve the addition of a stipend position funded through the Teacher's Center, the Teacher Center Satellite Coordinator, at a yearly rate of \$2000 for the 2009-2010 school year.

Authorization for Superintendent to Sign

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

WHEREAS, the Board of Education has determined that it is in the interest of the School District to modernize the telephone switching equipment serving the Middle/High School and Pequenakonck Elementary School buildings; and

WHEREAS, the New York State Office of General Services has issued bid award # 21350 for telecommunications equipment and solutions, qualifying Manchester Communications as an authorized provider of such equipment; and

WHEREAS, Manchester Communications has submitted a proposal to furnish switching equipment on a three-year lease-purchase basis at a total price of \$112,585.32, together with a maintenance agreement co-extensive with the lease term, without charge for an initial period of six months after installation and acceptance of the equipment and at a monthly charge of \$366.00 thereafter; and

WHEREAS, Manchester Communications has submitted a proposal for lease purchase financing from CIT Communications Finance Corporation, parent company for Avaya Financing Corporation, for the lease-purchase financing aspect of the contemplated transaction, now, therefore, be it

RESOLVED, that the lease-purchase and maintenance terms with Manchester Communications and CIT Communications Finance Corporation as aforesaid be and the same hereby are approved subject to the negotiation and execution of contract documents in form and substance satisfactory to the Business Office and School District legal counsel; and be it further

RESOLVED, that the Superintendent of Schools be and hereby is authorized to execute such agreements and other documents as may reasonably be necessary to effectuate the transactions approved herein.

Authorization for Superintendent to Sign

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, that the Superintendent of Schools be authorized to sign an agreement with Ms. Mary Cronin for school business consulting services.

Authorization for Superintendent to Sign

On a motion made by Judy Schurmacher, seconded by Mr. Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

BE IT RESOLVED, that the Board hereby authorizes the Superintendent of Schools to execute a Memorandum of Agreement between the North Salem Central School District and the Civil Service Employees Association, Inc., North Salem School District Clericals/Aides/ Assistants Unit, dated June 25, 2009. Said Memorandum of Agreement shall be incorporated by reference within the minutes of this meeting.

Discussion Items

Katherine Daniels agreed to be the official liaison to the Westchester Putnam School Board Association as well as the liaison to the Legislative Network.

On a motion made by Paul Smadbeck, seconded by Jonathan Freeman and carried 6-0 (Judith Schurmacher was not present) the Board appointed Katherine Daniels to be the official liaison to the Westchester Putnam School Board Association as well as the liaison to the Legislative Network.

Old Business

Andrew Brown recognized and congratulated the North Salem 2009 Graduates and the ceremony at Caramoor.

Public Comment

Ms. Carol Ann Hughes member of the Wellness Committee thanked the Board for hiring a consultant and for considering the monitoring of the food service financials for the next year. Ms. Hughes requested that the District make sure all food service equipment is working and inventoried.

Adjournment:

On a motion made by Judy Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board adjourned the meeting at 9:15 PM.

Respectfully Submitted,
Rebecca Narvaez
Rebecca Narvaez, District Clerk