

NORTH SALEM CENTRAL SCHOOL DISTRICT
NORTH SALEM, NEW YORK 10560
www.northsalemschools.org
BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
May 20, 2009

Call to Order

A regular meeting of the Board of Education of the North Salem Central School District was called to order at 6:31 PM in the Board Conference Room by Board Vice President Judith Schurmacher.

At 6:34PM, a motion was made by Judith Schurmacher and seconded by Paul Giamundo and carried (7-0), to enter into Executive Session for the purpose of discussing specific matters of personnel. Judith Schurmacher was appointed Clerk Pro-Tem for this Executive Session.

At 7:28 PM, on a motion made by Judith Schurmacher, seconded by Katherine Daniels and carried (7-0), the Board adjourned the Executive Session and reconvened to the Public Session.

Board Members Present at this Meeting:

Ms. Katherine Daniels, President
Ms. Judith Schurmacher, Vice-President
Mr. Paul Giamundo, Trustee
Mr. Paul Smadbeck, Trustee
Mr. Jonathan Freeman, Trustee
Mr. Stephen Bobolia, Trustee
Mr. Andrew Brown, Trustee

Also Present:

Dr. Kenneth Freeston, Superintendent
Dr. Michael Hibbard, Assistant Superintendent for Curriculum and Human Resources
Ms. MaryJo Hauser, Assistant Superintendent for Pupil Personnel Services
Ms. Elizabeth Joyce, Interim Director of Business Administration
Ms. Danelle Petrillo, District Treasurer
Ms. Rebecca Narvaez, District Clerk
Members of North Salem Staff
Members of the Public

Call to Order

The meeting was called to order at 7:34 PM by Katherine Daniels and followed by the pledge of allegiance.

Announcements

Board President Katherine Daniels made the following announcements:

- Ms. Daniels thanked all of the North Salem voters for coming out and voting, as well as Dr. Freeston and the Administration for the hard work and huge accomplishment. Ms. Daniels thanked the teachers and staff for helping develop a budget that achieved the District's goals.
- Thank you to both PTO's for their support and publicity with regard to the budget.

- Congratulations to Social Studies teacher Julia Scallero who has been selected as the 2009 Distinguished Social Studies Educator, by The Westchester-Lower Hudson Council for the Social Studies.
- There will be a Farmer's Market at PQ Elementary School on June 5, June 12 and June 19.

Annual District Election and Budget

Dr Freeston announced the Budget vote results for the 2009 Election.

Total Votes Cast-978 Adoption of the 2090-2010 Budget

Yes-714

No-228

Candidate Vote Results were as followed

Paul Giamundo	655 votes
Judith Schurmacher	604 votes
Greg Allen	361 votes
Write in	1 vote

Dr. Freeston expressed gratitude to Parent Teachers Organizations for their presence and leadership throughout the school year.

Public Comment

North Salem Teachers Association President, Bill Dahl thanked the Board for their work on the budget and stated that he felt proud to be a part of the process.

Approval of Minutes

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the accepted the minutes for March 25, 2009.

Presentations

Audit Committee

Bob Herlihy presented the following information from the Audit Committee with regard to the External Audit and the Risk Assessment:

1. External Audit Scope Review with O'Connor Davies (Scott Oling)
 - a. Scott Oling reviewed external audit scope and responded to committee questions.
 - b. The District needs to hire an actuary to provide a GASB 45 calculation for the liability for post employment benefits other than pensions required to be disclosed in the 6/30/09 financial statements.
2. Review Internal Auditor Risk Assessment Draft (Accume - Dave Moran and Claudia Cabello)
 - a. Reviewed the results of the Risk Assessment.
 - b. Discussion on developing the internal audit recommendation.

Recommended Action

- O'Connor Davies to proceed with their audit plan preliminary work May, fieldwork in August.

- The Audit Committee recommends a review of Information Technology for audit testing by Accume.
- The Audit Committee would like to review fixed assets to determine if any corrective action is necessary around internal controls.
- The Audit Committee to follow-up with management regarding risk assessment recommendations.

The Audit Committee is seeking the Board's approval to proceed with the internal audit of Information Technology. Accume will begin in July for Committee and Board review in the fall of 2009.

On a motion made by Katherine Daniels, seconded by Paul Giamundo and carried (7-0) the Board of Education accepted the recommendation of the Audit Committee to hire Accume to audit Information Technology for the North Salem School District.

Senior Exit Survey

Dr. Michael Hibbard explained that together with the Hidden Intelligence Club he had developed a Senior Exit Survey to find out about the student experience and recommendations. The survey was tested with a group of seniors and has been posted electronically.

Superintendent's Report

Dr. Freeston reported that ongoing communication with other districts and the Health Department, with regard to the H1N1 virus, continues with county-wide conference calls. The State is now changing advice with regard to the recommendations for parents; the advice now being given out by the Health Department is to ask parents and families to consider keeping children who have flu like symptoms for seven days.

Committee Reports Year End Wrap Up (Outlines Attached)

- Wellness Committee, MaryJo Hauser, Assistant Superintendent Pupil Personnel Services
- Pupil Personnel Committee, MaryJo Hauser, Assistant Superintendent Pupil Personnel Services
- Curriculum Committee, Dr. Michael Hibbard, Assistant Superintendent Instruction and Human Resources

Action Items

Acceptance of Vote – Annual District Election and Budget

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board voted to approve the following resolution:

RESOLVED, that the Board of Education accepts the results of the 2009 Budget Vote and Trustee Election as verified by the District Clerk.

Contract Renewal Approval

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board voted to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with Allied Barton Security Services for the 2009-2010 school year at an annual cost of \$71,460 with the option to renew for one additional year.

Contract Approval

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board voted to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with The Rochelle Group to provide tasks related to the bidding of a food services program as listed in the contract at a cost of \$5000, with additional related tasks as per requested by the district paid at an hourly rate of \$150.

Budget Transfers

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board voted to approve the following budget transfer:

09-041

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$5,000 to A 1310-400-01-0000 Contractual from A 1310-163-01-0000 Clerical Salaries, for the purpose of Food Services Bid Consultant.

Donation – Increase Budget

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board voted to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of School, the Board of Education approves the increase of the 2008-2009 budget by \$1,000 A 2610-200-11-0000 (Library Equipment) and the respective revenue allocation A 2705 (Gift Donations).

Annual Reorganization Meeting

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board voted to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby establishes July 7, 2009 as the date for the Annual Reorganization Meeting for 2009-2010.

Acceptance of the Treasurer’s Report, Budget Status and Revenue Status, Expenditure Report for the month of April 2009

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board voted to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Treasurer’s Report, Budget Status and Revenue Status, Expenditure Report for the month of April 2009.

Acceptance Student Activity Report for April 2009

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board voted to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Student Activity Report for the month of April 2009.

Acceptance of CSE and CPSE Reports dated May 20, 2009

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board voted to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of CSE and CPSE reports dated May 20, 2009.

Consent Agenda

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board voted to approve the following Consent Agenda:

Appointments Certified

Dr. Jean Brickman

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Jean Brickman as CPSE/CSE Chairperson effective September 1, 2009, in the K-12 school psychologist tenure area. Ms. Brickman possesses permanent certification as a school psychologist and School District Administrator, in the state of New York. Ms. Brickman's salary will be at her current placement on the schedule which is PHD/EDD/ABD, Step 25.

Ms. Kathleen Fitzgerald

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Kathleen Fitzgerald as a substitute teacher, Grades K - 12, for the 2008-2009 school year, at the substitute rate of \$85.00 per day for the first 10 days and \$95.00 per day thereafter, subject to fingerprint clearance.

Ms. Susan Moyer

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Susan Moyer as a substitute teacher, Grades K - 8, for the 2008-2009 school year, at the substitute rate of \$85.00 per day for the first 10 days and \$95.00 per day thereafter, subject to fingerprint clearance.

Classified

Ms. Doris Robin Depaoli

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 52-week probationary appointment of Ms. Doris Robin Depaoli as a Bus Driver, Step 2 at an hourly rate of \$25.93, for four hours per day, five days per week effective June 1, 2009.

Stipends

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education amends and approves the following individuals to fill the stipend position for Modified Lacrosse.

<u>Name of Individual</u>	<u>Amount</u>
James Barysh (14 days)	\$ 1,115.24
Patrice Farney (9 days split)	\$ 359.10
Jennifer Pihota (9 days split)	\$ 359.10
Henry Sassone	\$ 79.60
Mary Sireci (23 days)	\$ 1,830.80

Approvals

Lisa Djonbalic

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education extends the approval for Ms. Lisa Djonbalic, as an Administrative Intern in the District Office thru December 2009. Dr. Michael Hibbard will mentor Ms. Djonbalic.

Denise Frasca

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the increase hours for Denise Frasca from .78 to .84 effective April 24, 2009 to June 30, 2009, to fulfill CSE requirements.

Curriculum Work

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education amends the appointment of the following individuals to support the development of the new 6:1:1 Core Program at the Middle School at the daily rate \$225 for up to three curriculum days. This work will be completed after the school day (previously appointed at \$125 hour-typographical error-should be \$225 per contract).

Barbara Paesano
Carole Lanzarone

Adoption of Text Books

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board voted to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the adoption of the following books for instructional use.

Title	<u>enVision Math Textbook Program</u>
Publisher	Scott Foresman-Addison Wesley
Copyright Date	2009
Authors	Randall I. Charles Janet H. Caldwell Mary Cavanagh Dinah Chancellor Juanita V. Copley Warren D. Crown

Francis (Skip) Fennell
Alma B. Ramirez
Kay B. Sammons
Jane F. Schielack
William Tate
John A. Van de Walle

Consulting Mathematicians: Edward J. Barbeau
Sybilla Beckmann
David Bressoud
Gary Lippman

Adjournment

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board voted to adjourn at 9:58 PM.

Respectfully Submitted,
Rebecca Narvaez
Rebecca Narvaez
District Clerk