

NORTH SALEM CENTRAL SCHOOL DISTRICT
NORTH SALEM, NEW YORK 10560
www.northsalemsschools.org
BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
February 4, 2009

Call to Order

A regular meeting of the Board of Education of the North Salem Central School District was called to order at 6:32 PM in the Board Conference Room by Board President Katherine Daniels.

At 6:33 PM, a motion was made by Judith Schurmacher and seconded by Paul Giamundo and carried (6-0), to enter into Executive Session for the purpose of discussing specific matters of personnel. Judith Schurmacher was appointed Clerk Pro-Tem for this Executive Session.

At 7:29 PM, on a motion made by Judith Schurmacher, seconded by Katherine Daniels and carried (6-0), the Board adjourned the Executive Session and reconvened to the Public Session.

Board Members Present at this Meeting:

Ms. Katherine Daniels, President
Ms. Judith Schurmacher, Vice-President
Mr. Paul Giamundo, Trustee
Mr. Andrew Brown, Trustee
Mr. Paul Smadbeck, Trustee
Mr. Jonathan Freeman, Trustee

Absent: Mr. Stephen Bobolia, Trustee

Also Present:

Dr. Kenneth Freeston, Superintendent
Dr. Michael Hibbard, Assistant Superintendent for Curriculum and Human Resources
Ms. MaryJo Hauser, Assistant Superintendent for Pupil Personnel Services
Ms. Louise Lynch, Business Administration
Ms. Rebecca Narvaez, District Clerk
Members of North Salem Staff
Members of the Public

Call to Order

The meeting was called to order at 7:35 PM by Katherine Daniels and followed by the pledge of allegiance.

Announcements

Board President Katherine Daniels made the following announcements:

- There will be a State Legislative Conference in Albany, from March 1 through March 3.
- There will be a legislative breakfast sponsored by Westchester Putnam School Board Association for School Board members and parent representatives.

Public Comment

Rosemaria DosSantos, co-president of the Middle School/High School PTO spoke on behalf of the Elementary, High School and Middle School Parent Teacher Organizations as well as the North Salem Teacher's Association announcing that there will be a Healthy, Fun, Fitness Event on February 18th at Thunder Ridge Mountain.

Ms. DosSantos also announced that Tuesday February 24, 2009 will be "Pancakes for Miracles" day a drive to collect spare change, and pancake mix and syrup to benefit local Senior Citizen groups, food pantries and soup kitchens. Pancakes will be served in the cafeterias as well as other meal choices. Students will be encouraged to donate a pancake mix, jug of syrup or spare change.

John McKenzie asked why wrestling was not on the agenda under the action item for the sports mergers. Dr. Freeston stated that he would discuss the matter with principal Pat Cyganovich and Athletic Director Henry Sassone and make the information available as soon as possible.

Superintendent's Report

Dr. Kenneth Freeston reported on the following:

- There will be a Board Workshop on February 11, 2009 to look at the critical facilities issues line by line.
- Prior to the workshop there will be a Facilities Committee meeting on February 9, 2009.
- The budget meetings are continuing to target a 0% increase in spending. Dr. Freeston thanked all of the individuals involved in making the process a great team effort.

Director of Business Administration's Report

Director of Business Administrator Louise Lynch reported on the following:

- On March 4th free and healthy breakfasts will be served to students in both buildings.
- Jack Babcock will be working three days a week as the Interim Facilities Director until the new Director of Facilities starts.
- Ms. Lynch provided the Board with draft reports responding to the Bennet Kielson Audit comments as demonstrated in the corrective action plan.

Paul Giamundo asked about the status of the Aramark Report with additional information added. The report will be provided to the Board shortly.

Board Reports

Paul Giamundo attended the Westchester Putnam School Boards Association forum on negotiations. Mr. Giamundo stated that Assemblywoman Sandy Galef would be holding an open forum in Cortlandt Town Hall on February 12, 2009, 3-5pm at Cortlandt Town Hall. He also reported that the new "Facts and Figures" would be out soon from WPSBA.

Katherine Daniels stated that the Audit Committee met last week and will be presenting to the Board at an upcoming meeting.

Judith Schurmacher reported that the Fiscal Committee is preparing to work on the budget process. Discussion followed regarding the financial reports and the timing of when these should go to the Fiscal Committee. It was agreed by the Board that it is acceptable for the Fiscal Committee to get the financial reports at the same time as the Board or before the Board if needed for the committee meeting.

Action Items

Approval New Courses

On a motion made by Judy Schurmacher and seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the addition of Topics in Algebra II/ Trigonometry course to the North Salem Central School curriculum; this is a new course to the district's curriculum.

Budget Transfers

On a motion made by Judy Schurmacher and seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following budget transfers:

09-025

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$7,100 to A-2630-150-90-0000 Special Education Certified Salaries from A 2250-471-04-000 Special Education – Tuition Other NYS Districts *for the purpose of the stipend for the Chief Information Officer.*

09-026

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$7,000 to A 2010-150-04-2000 Curriculum Salaries from A 2010-444-11-0000 Curriculum, Development & Supervision – Staff Development – PQ *for the purpose of the curriculum development and assessment projects.*

09-027

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$17,200 to A 2010-150-04-2000 Curriculum Salaries from A 2010-444-31-0000 Curriculum, Development & Supervision – Staff Development – MS/HS *for the purpose of the curriculum development and assessment projects.*

09-028

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$2,779 to A 2010-150-04-2000 Curriculum Salaries from A 2010-404-04-0000 Curriculum, Development & Supervision – Conf/Travel/Dues – Curriculum *for the purpose of the curriculum development and assessment projects.*

09-029

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$15,800 to A 2010-150-04-2000 Curriculum Salaries from A 2010-404-90-0000 Curriculum, Development & Supervision – Conf/Travel/Dues – District-wide *for the purpose of the curriculum development and assessment projects.*

09-030

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$3,000 to A 2010-150-04-2000 Curriculum Salaries from A 2010-443-04-0000 Curriculum, Development & Supervision – Staff Development – Teacher’s Center *for the purpose of the curriculum development and assessment projects.*

09-031

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$7,523 to A 2010-150-04-2000 Curriculum Salaries from A 2010-451-04-0000 Curriculum, Development & Supervision – Supplies *for the purpose of the curriculum development and assessment projects.*

09-032

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$7,500 to A 1320-400-90-0000 Claims Auditing Contract from A 1310-163-01-0000 Business Administration – Clerical Salaries *for the purpose of an increase in services as a result of auditing payroll in addition to accounts payable.*

Paul Smadbeck asked if there was additional back up to the curriculum development budget transfers, that might better represent the total amounts being transferred, see attached. Dr. Hibbard will provide this to the Board (see attachment #1).

Acceptance of CSE and CPSE Reports dated February 4, 2009

On a motion made by Judy Schurmacher and seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of CPSE and CSE Reports dated February 4, 2009.

Special Education District Plan

On a motion made by Judy Schurmacher and seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

WHEREAS, pursuant to section 200.2(c)(1) of the New York State Education Commissioner of Education's Rules and Regulations, school districts are required to adopt a Special Education Plan of Service “Special Education District Plan” every two years; and

WHEREAS, the Special Education Plan of Service provides a description of programs and services as well as a financial summary; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education duly adopts the Special Education District Plan for September 2008 through August 2010.

Declaration of Surplus and Disposal of Obsolete Equipment

On a motion made by Judy Schurmacher and seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education declares the Jet 14” bandsaw model # 708516 obsolete and disposable.

Approval of Letter of Intent for the 2009-2010 School Year Merger

On a motion made by Judy Schurmacher and seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Board of Education President and the Superintendent to sign the Letters of Intent for the mergers for the following sports with John Jay High School/Katonah Lewisboro School District:

Fall 2009

- Varsity Football
- JV Football
- Freshman Football
- Modified (8th Grade) Football
- Modified (7th Grade) Football
- Varsity Women’s Swim and Dive

Winter 2009-2010

- Varsity Men’s Ski
- Varsity Women’s Ski
- Varsity Men’s Swim and Dive
- Varsity Men’s and Women’s Indoor Track

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Board of Education President and the Superintendent to sign the Letters of Intent for the mergers for the following sports with Somers High School/Somers School District:

Winter 2009-2010

- Varsity Ice Hockey
- Modified Ice Hockey

Dr. Freeston asked that the minutes reflect that there will be follow up regarding the omission of wrestling in the letters of intent, at the next board meeting.

Adoption of Textbooks

On a motion made by Judy Schurmacher and seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the adoption of the following textbook for the 2009-2010 school year:

Title: A World Lit Only By Fire
Author: William Manchester
Publisher: Little, Brown and Company
Copyright Date: 1993

Consent Agenda

On a motion made by Judy Schurmacher and seconded by Paul Giamundo and carried (6-0) the Board of Education approved the consent agenda:

Appointments - Extend

Ms. Cheryl Gravius

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education extends the appointment of Ms. Cheryl Gravius as a Leave Replacement Teacher, Grade 2, from January 31, 2009 until on or about June 30, 2009. Ms. Gravius is placed at MA step 2 at the 2008-2009 contracted rate. Ms. Gravius is certified in Early Childhood and Childhood Education birth thru grade 6, to serve in the schools of New York State. Ms. Gravius is replacing Ms. Diana Paproski.

Classified

Mr. Michael Bartos

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 52-week probationary appointment of Mr. Michael Bartos as Senior Account Clerk, effective February 26, 2009, CSEA Clerical Schedule A with a respective 2008-2009 annual salary of \$48,474 (Step 6) pro-rated, subject to fingerprint clearance. Mr. Bartos will be replacing Ms. Sarah Capichioni who resigned.

Amend

Mr. Gary Green

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the provisional appointment of Mr. Gary Green as Director of Facilities, Operations, Maintenance and Transportation, effective March 6, 2009, at an annual rate of \$115,000 subject to fingerprint clearance. The effective date approved previously was March 2, 2009.

Approvals

Ms. Bonnie King

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves Ms. Bonnie King to serve as 1-1 Teacher Aide for After School Support one day a week for ten weeks effective January 21, 2009 through March 27, 2009, at her regular rate. This is a CSE mandated recommendation to support a student in a PTO sponsored activity.

Academic Intervention Support

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individuals to fill the positions for Academic Intervention Support for the New York State English Language Arts Assessment at a rate of \$65.00 per hour for 8 hours total.

January / February Classes

Grade 3	Susan Burch
Grade 3	Lynn Busch

Grade 4	Joan Tendler
Grade 4	Dorothea Breslow
Grade 4	Ellen Fecci
Grade 5	Deborah Oswald
Grade 5	Patrice Farney

Spring 2009 Curriculum Projects (Attachment #2)

RESOLVED, upon recommendation by the Superintendent of Schools, the Board of Education approves payment, according to the NSTA contract, to the individual’s names and positions listed, in the attached chart titled, "Curriculum Proposals" dated 1/21/2009. The total for each project may not be exceeded except with the approval of the Board of Education, changes in the distribution such funding within a project may occur with the approval of the Superintendent of Schools. A report on all such changes will be made to the Board of Education in June 2009.

Substitute AIS Teacher

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves Elizabeth Maier as Substitute AIS Teacher for literacy, at the rate of \$65.00 an hour as needed.

Academic Intervention Support

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individual to fill the positions for Academic Intervention Support to support student achievement on state and national assessments at a rate of \$65.00 per hour, for the 2008-2009 school year.

David Popken	English SAT	2 additional hours
--------------	-------------	--------------------

Volunteer Chaperone

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves John Vassak to be a volunteer chaperone for 2008-2009 8th grade trip to Washington DC at no additional compensation.

Stipends

Amend

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby amends the resolution approving the stipend position of Rocco Varoulo for Chief Information Officer, which was adopted on October 22, 2008 as follows, replacing the stipend amount of \$10,000 with \$ 6,934.87, which is the correct prorated amount effective October 21, 2008 for the 2008-09 school year.

Old Business

Paul Giamundo asked about the benchmark schools process. Discussion followed regarding the benchmark districts and the seven districts identified. Dr. Freeston stated that the original purpose for the identifying of the districts, was for each board member to become an expert on another school district to

enrich the discussions of the Board as each board member becomes familiar with how “their district” works. For specific kinds of comparisons we may choose different schools or districts.

The seven identified districts were divided as follows:

Katherine Daniels—Rye Neck

Judith Schurmacher—Katonah Lewisboro

Paul Giamundo—Briarcliff

Jon Freeman—Byram Hills

Paul Smadbeck—Bedford

Steve Bobolia—Ardsley

Andrew Brown-Blindbrook

Adjournment

On a motion made by Judy Schurmacher, seconded by Paul Giamundo and carried 5-0 the Board of Education adjourned the meeting at 9:15 PM.

Respectfully Submitted,

Rebecca Narvaez, District Clerk