

NORTH SALEM CENTRAL SCHOOL DISTRICT
NORTH SALEM, NEW YORK 10560
www.northsalemschools.org
MINUTES OF REGULAR MEETING
December 3, 2008

Call to Order

A regular meeting of the Board of Education of the North Salem Central School District was called to order at 6:10 PM in the Board Conference Room by Board President Katherine Daniels.

At 6:10 PM, a motion was made by Judith Schurmacher and seconded by Paul Giamundo and carried (7-0), to enter into Executive Session for the purpose of discussing specific matters of personnel and contract negotiations. Judith Schurmacher was appointed Clerk Pro-Tem for this Executive Session.

At 7:10 PM, on a motion made by Judith Schurmacher, seconded by Paul Smadbeck and carried (7-0), the Board adjourned the Executive Session and reconvened to the Public Session.

Board Members Present at this Meeting:

Ms. Katherine Daniels, President
Ms. Judith Schurmacher, Vice-President (left 7:05 PM)
Mr. Paul Giamundo, Trustee
Mr. Paul Smadbeck, Trustee
Mr. Jonathan Freeman, Trustee
Mr. Stephen Bobolia, Trustee
Mr. Andrew Brown, Trustee

Also Present:

Dr. Kenneth Freeston, Superintendent
Dr. Michael Hibbard, Asst. Superintendent for Instruction and Human Resources
Ms. MaryJo Hauser, Asst. Superintendent for PPS
Ms. Louise Lynch, Business Administration
Dr. Pat Cyganovich, Principal Middle School/High School
Roberta Reiner, Principal PQ Elementary School
Rocco Varuolo, Director of Technology
Ms. Rebecca Narvaez, District Clerk
Mr. Paul Greenwood, North Salem Supervisor
Ms. Fran Cortina, Aramark General Manager
Members of North Salem Staff
Members of the Public

An open forum was held during which members of the public, the Board of Education and the North Salem Administration discussed various topics including: district goals, public participation at Board meetings, presentation topics and schedules, and the broadcasting of the meetings.

Call to Order

The meeting was called to order at 7:35 PM by Katherine Daniels and followed by the pledge of allegiance.

Announcements

Board President Katherine Daniels announced that there will be a “Defend Your District” forum in Albany from March 1st thru 3rd that she will be attending – a great opportunity to meet with State Legislators on educational issues. Ms. Daniels stated that there are NYSSBA seminars in varying formats regarding educational foundations and effectively raising money for foundations to support educational initiatives.

Acceptance of Minutes

On a motion made by Paul Giamundo, seconded by Paul Smadbeck and carried (6-0) the minutes for October 22, 2008, November 12, 2008, November 19, 2008, and November 24, 2008 were accepted with one change.

Superintendent’s Report

Dr. Freeston stated that both he and the administrative team have gotten an early start on budget preparation and planning. Meetings were held this past week with cost center heads to compare current budget expenditure year to date to actual expenditures from last year. Dr. Freeston wants the district to concentrate on essential spending and is not in favor (at this time) of a budget freeze, but is in favor of prudent and critical decision making. Fund balance reports will begin distribution in January to help in the deciphering of essential spending.

The Facilities Director search is underway with a large number of applicants. Dr. Freeston is hoping to have a candidate to present to the Board by February and stated that he is still considering whether or not to have an Interim Facilities Director.

Dr. Freeston commented on two recent Honor Society events that were very well attended.

Board Reports

Paul Giamundo reported that the Communications Committee continues to work on the theme of online by 2009 and stated that there is an article about the Communications Committee in fall issue of *COMPASS*.

Dr. Freeston reported that the Facilities Committee met with representatives from Chazen Companies and CS Arch regarding the scoping documents the “Part Two” paperwork. The committee thinks that proceeding with the scoping process at this time is misleading to public and should be postponed until late May or early June. The committee will meet again on Dec 8th to discuss the “critical issues” facility projects that will be reviewed by the Board line by line, in January.

Presentations

Paul Greenwood-Town Budget and Tax Revenues

North Salem Supervisor, Paul Greenwood, reported on the adoption and managing of the Town’s budget for 2009, including a Town tax reduction for 2009.

Comprehensive Student Performance Report II Regents and State Tests-Dr. Michael Hibbard

Dr. Hibbard presented a report on Regents and State Testing. Dr. Hibbard remarked that it is important to look at groups of children as they progress through school not to simply compare one grade year by year (i.e. all third graders year by year).

Dr. Hibbard stated that teachers are now being certified and trained to score these tests which is a great benefit to the district, because it enables them to collaborate, learn student's strengths and weaknesses and plan curriculum accordingly.

The district is currently looking at benchmark districts to compare test scores to, in order to compare data and plan accordingly.

Director of Business Administration's Report

Louise Lynch reported on the following:

- Update on geothermal projects
- Update on well installation
- Update on Aramark

Aramark Presentation-- Fran Cortina, General Manager

Ms. Fran Cortina, General Manager from Aramark, discussed the first 45 day report on Aramark. Louise Lynch stated that the district is looking at a net profit for 1st quarter of about \$12,000.

Ms. Cortina reported that going forward Aramark will continue to meeting monthly with the Business Office to keep the reconciliation of accounts and the communication flow on track.

Action Items

Authorization Section 403(b) IRS Code Plan Adoption

On a motion made by Paul Giamundo, seconded by Paul Smadbeck and carried (6-0) the board approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby authorize the OMNI Group, Inc. to serve as the District's third-party administrator pursuant to the District's Section 403(b) Internal Revenue Code Retirement Basic plan document and Adoption Agreement; and

FURTHER RESOLVED, that the Superintendent of Schools is hereby authorized to sign the OMNI Group, Inc. Model Section 403(b) Plan Adoption Agreement.

Recommendation Strategic Planning RFP

On a motion made by Katherine Daniels seconded by Paul Smadbeck and carried 6-0, the Board of Education voted to amend the following resolution to include the authorization for the Superintendent to sign an agreement as approved by School Counsel with response to the RFP, with Educational Connection, as the Strategic Planning Consultant.

On a motion made by Paul Giamundo, seconded by Paul Smadbeck and carried (6-0) the board approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes Jonathan Costa (Educational Connection) to serve as the Strategic Planning Consultant in the amount of \$8600 plus an additional amount of up to \$15,000, relative to implementation of the plan and the phase billing.

FURTHER RESOLVED, the Board of Education authorizes the Superintendent to sign an agreement with Educational Connection for services provided as the Strategic Planning Consultant in the amount of \$8600 plus an additional amount of up to \$15,000, relative to implementation of the plan and the phase billing.

Amend Table of Organization

On a motion made by Paul Giamundo, seconded by Paul Smadbeck and carried (6-0) the board approved the following resolution:

RESOLVED, that the Board of Education upon the recommendation of the Superintendent of Schools amend its Table of Organization to include a twelve month full time Senior Account Clerk.

BE IT FURTHER RESOLVED, that the Board of Education upon the recommendation of the Superintendent of Schools amends its Table of Organization to exclude a twelve month full time Office Assistant/Financial Support.

Memoranda of Understanding Amending Table of Organization

On a motion made by Paul Giamundo, seconded by Paul Smadbeck and carried (6-0) the board approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education ratifies the CSEA Memorandum of Understanding with respect to title of Senior of Account Clerk, dated November 20, 2008.

Acknowledgement of Tax Cert Obligations

On a motion made by Paul Giamundo, seconded by Paul Smadbeck and carried (6-0) the board acknowledged the following Tax Cert Obligations:

RESOLVED, the Board of Education acknowledges the judgment to refund taxes to Robert Abrams for tax years 2006-2007, 2007-2008 and 2008-2009 in the total amount of \$37,131.82.

RESOLVED, the Board of Education acknowledges the judgment to refund taxes to Jeffrey Morris for tax year 2007-2008 in the total amount of \$11,153.22.

Gift Acceptance

On a motion made by Paul Giamundo, seconded by Paul Smadbeck and carried (6-0) the board approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation a new piano to the Pequenakonck Elementary School Music Department from Ms. Ana Hofmann at a value of \$4700.

Gift Acceptance

On a motion made by Paul Giamundo, seconded by Paul Smadbeck and carried (6-0) the board approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts a book donation list to the Middle/High School library from Mr. Rocco Staino at a value of \$748.63.

Acceptance of CSE and CPSE dated December 3, 2008

On a motion made by Paul Giamundo, seconded by Paul Smadbeck and carried (6-0) the board approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of CSE and CPSE Reports dated December 3, 2008.

Budget Transfers

On a motion made by Paul Giamundo, seconded by Paul Smadbeck and carried (6-0) the board approved the following budget transfers:

09-016

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$ 9000 to A 2250-449-04-0000 Special Education Instruction – Related Services from A 2250-471-04-0000 Special Education Instruction – NYS Public Schools Tuition.

09-017

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$ 7774 to F 2250-200-09-6109 Section 611 Grant - Equipment from F 2250-456-09-6109 Section 611 Grant – Materials and Supplies.

Consent Agenda

On a motion made by Paul Giamundo, seconded by Paul Smadbeck and carried (6-0) the board approved the following Consent Agenda:

Appointments-

Certified

Mr. Richard Sills

RESOLVED, upon the recommendation of the superintendent of schools, the Board of Education approves Mr. Richard Sills to the position of Band Teacher-Leave Replacement effective on or about April 14, 2009 until on or about June 30, 2009. Mr. Sills holds a permanent certification in music. Mr. Sills placement on the salary schedule will be at the MA 30 Step 25. Mr. Sills will replace Melissa Abramo.

Mr. James Warren

RESOLVED, upon the recommendation of the superintendent of schools, the Board of Education approves Mr. James Warren to the position of Art-Leave Replacement effective on or about January 19, 2009 until on or about May 4, 2009. Mr. James holds a initial certification in Visual Art. Mr. Warren's placement on the salary schedule will be at the MA 30 Step 6. Mr. Warren will replace Lauren Svendsen-Gardner.

Ms. Christine Buckley

RESOLVED, upon the recommendation of the superintendent of schools, the Board of Education approves Ms. Christine Buckley to the position of French Teacher-Emergency Conditional Leave Replacement effective on or about November 24, 2008. Ms. Buckley holds a permanent certification in French and Spanish. Ms. Buckley's placement on the salary schedule will be at the MA 30 Step 25. Ms. Buckley will replace Danielle LaJoie.

Ms. Courtney Deserre

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Courtney Deserre as a substitute teacher, K-12, for the 2008-2009 school year, at the substitute rate of \$85.00 for the first 10 days and \$95.00 thereafter, subject to fingerprint clearance.

Ms. Karen McDowell

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Karen McDowell as a substitute teacher K-5, for the 2008-2009 school year, at the substitute rate of \$85.00 for the first 10 days and \$95.00 thereafter, subject to fingerprint clearance.

Mr. Steven Pollak

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Mr. Steven Pollack as a substitute teacher K-12, for the 2008-2009 school year, at the substitute rate of \$85.00 for the first 10 days and \$95.00 thereafter, subject to fingerprint clearance.

Mr. Matthew Chibbaro

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Mr. Matthew Chibbaro as a substitute teacher K-12, for the 2008-2009 school year, at the substitute rate of \$85.00 for the first 10 days and \$95.00 thereafter, subject to fingerprint clearance.

Mr. Robert Alspach

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Mr. Robert Alspach as a substitute teacher K-12, for the 2008-2009 school year, at the substitute rate of \$85.00 for the first 10 days and \$95.00 thereafter, subject to fingerprint clearance.

Classified

Ms. Meriam Jacobsen

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Meriam Jacobsen as a Substitute Teacher Aide for grades K thru 5, for the 2008-2009 school year, at an hourly rate of \$11.00, subject to fingerprint clearance.

Approvals

Ms. Eileen Mendelsohn

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves Ms. Eileen Mendelsohn to the position of CSPE Regular Education Teacher Member for the 2008-2009 school year, effective November 13, 2008. Ms. Mendelsohn will be paid the daily substitute rate and is already an approved substitute.

Devereux Foundation-Millwood Learning Center

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Devereux Foundation-Millwood Learning Center as a contractual provider for services for the 2008-2009 school year, per contract. The Foundation will provide ABA services daily for one student and Family Training for to two students as mandated.

Academic Intervention Support

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individuals to fill the positions for Academic Intervention Support for the New York State English Language Arts Assessment at a rate of \$65.00 per hour.

December/January Classes (January Examinations)

Grade 6	Lynn Colwell (8 hours)
Grade 7	Lesley Hoagg (8 hours)
Grade 8	Jennifer Frohman (8 hours)
ELA Regents	Jennifer Molloy (4 hours)
ELA Regents	Kylie McCarron (4 hours)

February/March Classes (March Examinations)

Grade 6	Katie Cammann (16 hours based on enrollment)
Grade 7	Jennifer Frohman (8 hours)
Grade 8	Jennifer Frohman (4 hours)
Grade 8	Suzanne Taylor (4 hours)

April Classes

English Literature	Nick Kowgios (8 hours)
English Language	David Popken (8 hours)
AB Calculus	Lynda Vincent(8 hours)
Physics	Scott Lenhart (8 hours)
Art	Jan Malin (8 hours)

French	Danielle LaJoie (8 hours)
Statistics	MaryLou Giannetto (8 hours)
BC Calculus	MaryLou Giannetto (8 hours)
Biology	Dan Collea (8 hours)

May/June Classes (June Examinations)

US History Regents	George Bores (8 hours)
Math B Regents	Anne Bratt (8 hours)
Geometry Regents	Ellen Falk (8 hours)
Integrated Algebra Regents	Jay Jazayeri (8 hours)
Grade 8 Social Studies	Karen Koestner (4 hours)
Grade 8 Social Studies	Eric Pechenko (4 hours)
Earth Science (HS)	Kate Murphy (8 hours)
Spanish Regents	Heidi DeMorris (8 hours)
French Regents	Heidi DeMorris (8 hours)
Biology Regents	Dan Collea (8 hours)
Grade 8 Science	Kate Murphy (8 hours)
Earth Science (grade 8)	Kate Murphy (8 hours)
Global History II	Chris Regan (8 hours)

December/January Classes (January Examinations)

Grade 3	Susan Burch (8 hours)
Grade 3	Lynn Busch (8 hours)
Grade 4	Jeanne Dobbs (8 hours)
Grade 4	Dorothea Breslow (8 hours)
Grade 4	Jenine Kugel (8 hours)
Grade 5	Nicole Federici (8 hours)
Grade 5	Marissa Oddo (8 hours)

Stipends

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individuals to fill the stipend positions as listed for the 2008-2009 school year.

<u>Name of Individual</u>	<u>Stipend Title</u>	<u>Amount</u>
Barbara Paesano	Varsity Cheerleading Team	Per Contract
Jayne Lamana	District Registrar	\$1250
Jayne Lamana	Treasurer Student Activity Fund	\$3600
Jayne Lamana	Community Connect Program	\$2500

***Supplementary Auditing Services**

On a motion made by Katherine Daniels, seconded by Paul Smadbeck and carried 6-0, the Board of Education voted to amend the resolution for Supplementary Auditing Services dated October 22, 2008 and authorize additional expenditures of \$15,000.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education amends the Proposal for Consulting Services for supplementary auditing services with Safir Rosetti and authorizes an additional \$15,000 (previously approved for \$13,000) not to exceed the amount of \$28,000, based on the hourly rates and estimate dated October 10, 2008 and submitted by Safir Rosetti.

Old Business

Expenditures for SEQRA Scoping

The Board discussed updated information regarding the expenditures for the fall studies leading up to the scoping session for the SEQRA.

Andrew Brown requested that policy committee look at Interscholastic Policy again when the committee is finished with the fiscal policies. Dr. Freeston asked specifics in writing to present to the committee.

The Policy Committee continues to work on the fiscal policies to reflect NYSSBA models and refine the policies to fit the district's needs.

Discussion took place regarding an article in the *Journal News* regarding mandatory mergers for smaller school districts.

Katherine Daniels asked that the Board return to Action Items to modify a resolution approved previously on October 22, 2008 (Please see Action Items*).

Motion to Adjourn to Executive Session

At 9:30 PM, on a motion made by Katherine Daniels, seconded by Paul Smadbeck and carried 6-0, the Board of Education voted to enter into Executive Session for the purpose of discussing negotiations and specific personnel.

Adjournment

At 10:15 PM, on a motion made by Katherine Daniels, seconded by Andrew Brown and carried 6-0 the Board of Education voted to enter back into regular session in order to adjourn.

Respectfully Submitted,

Rebecca Narvaez, District Clerk