

**North Salem Central School District
North Salem, New York 10560
Annual Reorganization Meeting of the Board of Education
July 2, 2008
7:30 PM Public Session
North Salem Middle School Cafeteria**

REVISED REORGANIZATIONAL AGENDA

I. Call To Order

The meeting will be called to order by the District Clerk.

II. Pledge Of Allegiance

III. Oath Of Office

Newly Elected Board Members:

IV. Call For The Election Of The Board President

The District Clerk will call for nominations, for President of the Board of Education, conduct the election, announce the results, and administer the Oath of Office to the President-elect of the Board of Education

Newly elected President assumes chair.

V. Election Of Vice President Of The Board Of Education

The President will call for nominations for Vice President of the Board of Education, conduct the election, announce the results, and administer the Oath of Office to the Vice President-elect of the Board of Education.

VI. Administer The Oath Of Office To The Superintendent Of Schools

The President of the Board of Education will administer the oath of office to the Superintendent of Schools, Dr. Kenneth Freeston.

VII. Resolution Appointing And Setting The Salaries Of The District Clerk, and District Treasurer

- a) **Resolved:** That Rebecca Narvaez be reaffirmed District Clerk for the 2008-2009 school year at an annual stipend of \$15,000.
- b) **Resolved:** That Louise Lynch be appointed Acting District Clerk for the 2008-2009 school year, to serve only in the absence or disability of the District Clerk, at no additional compensation.
- c) **Resolved:** That Danelle Perillo be re-appointed District Treasurer for the 2008-2009 school year at an annual stipend of \$19,000 and further authorize Ms. Perillo to invest District funds as available.
- d) **Resolved:** That Danelle Perillo be re-appointed District Receiver of Taxes at no additional compensation.

VIII. Resolutions Appointing The School Attorney, Civil Engineer , Claims Auditor and Physician

- a) **Resolved:** That the firm of Kehl, Katzive & Simon, LLP serve as Counsel for the District for the 2008-2009 school year at an hourly rate of \$240.00 until a formal RFP can take place.
- b) **Resolved:** That Dr. Elliot Barsh, MD be appointed as school physician for the 2008-2009 school year.
- c) **Resolved:** That John Maguire of Consolidated Technology serve as Civil Engineer (Sanitary Engineer) effective July 1, 2008 until a formal RFP can take place at the rate of \$175.00 an hour for four hours monthly, and a rate of \$155.00 any additional hours.
- d) **Resolved:** That Carol Sibilia be re-appointed as Claims Auditor for the 2008-2009 school year at an annual stipend of \$70.00 an hour, for the auditing of payroll and account payable claims.

IX. Appointments

- a) **Resolved:** That Louise M. Lynch be re-appointed as purchasing agent for the 2008-2009 school year.
- b) **Resolved:** That Tim McGill be re-appointed as bond counsel for the 2008-2009 school year.
- c) **Resolved:** That Jayne Lamana be re-appointed as treasurer to secondary school classroom activity account for the 2008-2009 school year.
- d) **Resolved:** That Donna De Meo, Rita Marie Carey and Rita Driscoll are re-appointed as attendance officers for the 2008-2009 school year.
- e) **Resolved:** That Samuel Latterner be re-appointed as employee assistance CSW facilitator for the 2008-2009 school year.
- f) **Resolved:** That George Bovino and Barbara Lavrakas are re-appointed as census enumerators for the 2008-2009 school year.
- g) **Resolved:** That MaryJo Hauser be re-appointed as 504 compliance officer for the 2008-2009 school year.
- h) **Resolved:** That MaryJo Hauser be re-appointed as ADA compliance officer for the 2008-2009 school year.
- i) **Resolved:** That Louise M. Lynch be re-appointed as records access officer for the 2008-2009 school year.
- j) **Resolved:** That Louise M. Lynch be re-appointed as records management officer for the 2008-2009 school year.
- k) **Resolved:** That Dr. Michael Hibbard and MaryJo Hauser are appointed as affirmative action/EEOC sexual harassment hearing officers for the 2008-2009 school year.
- l) **Resolved:** That Ken Waldron be re-appointed as AHERA officer for the 2008-2009 school year.
- m) **Resolved:** That Ken Waldron be re-appointed as asbestos (LEA) designee for the 2008-2009 school year.

- n) **Resolved:** That Ken Waldron be re-appointed as safety coordinator for the 2008-2009 school year.
- o) **Resolved:** That Rebecca Narvaez be appointed as chief of the election for the 2008-2009 school year at no additional compensation.
- p) **Resolved:** That Rebecca Narvaez be appointed to the board of registration for the 2008-2009 school year at no additional compensation.
- q) **Resolved:** That Therese Donahue be appointed to the board of registration for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- r) **Resolved:** That Patricia Galluccio be appointed to the board of registration for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- s) **Resolved:** That Elaine Genovese be appointed to the board of registration for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- t) **Resolved:** That Karen Kalikow be appointed to the board of registration for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- u) **Resolved:** That Hilary Popp be appointed to the board of registration for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- v) **Resolved:** That Joan Rinaldi be appointed to the board of registration for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- w) **Resolved:** That Marge Ianniello be appointed to the board of registration for the 2008-2009 school year at the compensation rate of \$12.00 an hour.

X. Appointments Of Election Inspectors And Poll Workers

- a) **Resolved:** That Helen Culen be appointed as an election inspector and poll worker for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- b) **Resolved:** That Richard Donahue be appointed as an election inspector and poll worker for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- c) **Resolved:** That Therese Donohue be appointed as an election inspector and poll worker for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- d) **Resolved:** That Elaine Genovese be appointed as an election inspector and poll worker for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- e) **Resolved:** That Beverly Golisano be re-appointed as an election inspector and poll worker for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- f) **Resolved:** That Vera Lundy be re-appointed as an election inspector and poll worker for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- g) **Resolved:** That Sally Morin be re-appointed as an election inspector and poll worker for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- h) **Resolved:** That Elizabeth Peyton be re-appointed as an election inspector and poll worker for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- i) **Resolved:** That Jean Poli be re-appointed as an election inspector and poll worker for the 2008-2009 school year at the compensation rate of \$12.00 an hour.

- j) **Resolved:** That Hillary Popp be re-appointed as an election inspector and poll worker for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- k) **Resolved:** That Karen Kalikow be re-appointed as an election inspector and poll worker for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- l) **Resolved:** That Joan Rinaldi be re-appointed as an election inspector and poll worker for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- m) **Resolved:** That Kathleen Sullivan be re-appointed as an election inspector and poll worker for the 2008-2009 at the compensation rate of \$12.00 an hour.
- n) **Resolved:** That Margaret Weber be re-appointed as an election inspector and poll worker for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- o) **Resolved:** That Georgia Kindgren be re-appointed as an election inspector and poll worker for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- p) **Resolved:** That Marge Ianniello be re-appointed as an election inspector and poll worker for the 2008-2009 school year at the compensation rate of \$12.00 an hour.
- q) **Resolved:** That Beatrice Krutchkow be re-appointed as an election inspector and poll worker for the 2008-2009 school year at the compensation rate of \$12.00 an hour.

XI. Designations

- a) Official Bank Depositories:
JP Morgan Chase, MBIA/Class
- b) Official Newspaper:
The Journal News
- c) **Resolved:** That the Regular and Budget Meetings of the Board of Education for 2008-2009 will be held at 7:30 PM (unless otherwise noted) as follows:

Wednesday, July 2, 2008	Annual Reorg / Regular Meeting
Wednesday, July 16, 2008	Regular Meeting
Tuesday, September 2, 2008	Tour of Facilities 6:00 PM
Wednesday, September 3, 2008	Regular Meeting
Wednesday, September 17, 2008	Regular Meeting
Tuesday, October 7, 2008	Regular Meeting
Wednesday, October 22, 2008	Regular Meeting
Wednesday, November 12, 2008	Regular Meeting
Wednesday, December 3, 2008	Regular Meeting
Wednesday, December 17, 2008	Regular Meeting
Wednesday, January 7, 2009	Regular Meeting
Wednesday, January 21, 2009	Regular Meeting
Wednesday, February 4, 2009	Regular Meeting
Wednesday, February 25, 2009	Regular Meeting
Wednesday, March 4, 2009	Regular Meeting/Budget Meeting
Wednesday, March 11, 2009	Regular Meeting/Budget Meeting
Wednesday, March 18, 2009	Regular Meeting/Budget Meeting
Wednesday, March 25, 2009	Regular Meeting/Budget Meeting
Wednesday, April 1, 2009	Regular Meeting/Budget Adoption

Tuesday, April 28, 2009	Regular Meeting /BOCES Budget Vote
Wednesday, May 6, 2009	Budget Hearing
Tuesday, May 19, 2009	School Budget & Trustee Election
Wednesday, May 20, 2009	Regular Meeting
Wednesday, June 3, 2009	Regular Meeting
Wednesday, June 17, 2009	Regular Meeting

- d) **Resolved:** That MaryJo Hauser be designated as Chair of the Health and Wellness Committee.

Committee members will be established in the fall.

XII. Authorizations:

- a) **Resolved:** That Dr. Michael Hibbard be authorized to certify the payroll effective 7/1/2008 to 6/30/2009 or in his absence, Dr. Kenneth Freeston and Ms. Louise Lynch, in that order.
- b) **Resolved:** That Danelle Perillo be appointed as signatory on payroll checks for the 2008-2009 school year at no additional compensation.
- c) **Resolved:** That Danelle Perillo be appointed as signatory on district checks for the 2008-2009 school year at no additional compensation.
- d) **Resolved:** That Dr. Michael Hibbard be appointed as counter signatory on district checks for the 2008-2009 school year at no additional compensation.
- e) **Resolved:** That Jayne Lamana be appointed as signatory to the secondary school extra classroom activity fund for the 2008-2009 school year.
- f) **Resolved:** That Roberta Reiner be appointed as holder of petty cash funds (\$100 each) for the elementary school for the 2008-2009 school year.
- g) **Resolved:** That Patricia Cyganovich be appointed as holder of petty cash funds (\$100 each) for the secondary school for the 2008-2009 school year.
- h) **Resolved:** That Louise Lynch be appointed as holder of petty cash funds (\$100 each) for the central administration for the 2008-2009 school year.
- i) **Resolved:** That Ken Waldron be appointed as holder of petty cash funds (\$100 each) for the buildings, grounds and transportation office for the 2008-2009 school year.
- j) **Resolved:** That Surety Bonds* for the following be established for the 2008-2009 school year:

District Treasurer	\$1,000,000
Extra Classroom Activity Fund Treasurer	\$ 100,000
Claims Auditor	\$ 100,000
Purchasing Agent	\$1,000,000

**Surety Bonds provide coverage for all employees of the District up to \$100,000 including the Central Treasurer of extra classroom activities for each of the three schools.*

Be it further Resolved that the District Treasurer be authorized to sign checks on behalf of the District.

- k) **Resolved** that the Chairperson of the Committee on Special Education be and hereby is authorized to designate, as an additional *ad hoc* member of the committee, any teacher of a child whose placement is being reviewed, if such child attends either a public school within the district or a school outside of the district previously approved and authorized by the Board of Education.

CSE/CPSE Committee Members 2008/2009

Mary Jo	Hauser	CSE/CPSE Chairperson
H. William	Seigel	CPSE/CSE Chairperson
Dennis	Tendler	Psychologist, Alternate CSE Chairperson
Jean	Brickman, Ph.D.	Psychologist, Alternate CSE Chairperson
Jane	Burdett	Alternate Special Education Teacher
Jennifer	Butch	Alternate Special Education Teacher
Joel	Cassidy	Alternate Special Education Teacher
Kristal	Castellano	Alternate Special Education Teacher
Kristen	Doherty	Alternate Special Education Teacher
Denise	Frasca	Alternate Special Education Teacher
Patricia	Glover	Alternate Special Education Teacher
Damien	Holst	Alternate Special Education Teacher
Gina	Kappes	Alternate Special Education Teacher
Carole	Lanzarone	Alternate Special Education Teacher
Patrice	Milillo	Alternate Special Education Teacher
Patricia	Miller	Alternate Special Education Teacher
Michael	Minzloff	Alternate Special Education Teacher
Dawn	Schmitt	Alternate Special Education Teacher
Kim	Simon	Alternate Special Education Teacher
Margaret	Smith	Alternate Special Education Teacher
John	Urgola	Alternate Special Education Teacher
Jenine	Vuolo	Alternate Special Education Teacher
The Child's Regular Education Teacher		
TBD, Physician		

Alternate Parent Representatives - CSE/CPSE

Pat	Banfield
Alison	Giacchetto
Patricia	Gumbs
Abby	Henshaw
Andrea	Kirshoff
Joan	Kruzykowski
Stephanie	Lado
Jean-Marie	Marschner
Anna	Prosperino
Debra	Smith

Surrogate Parents

Andrea Kirshoff 10 Lakeview Drive North Salem, NY 10560

Impartial Hearing Officers

First Name	Middle Initial	Last Name	Suffix
Nancy		Lederman	
Erne		Levins	
Ronald		Longo	
Edward		Luban	
Susan		Lushing	
Robert	W.	Mackreth	
Susan		Markus	
James		McKeever	
James		Monk	
Christine		Moore	
Esther		Mora	
Eric		Nachman	
John		Naun	
Robert		Nisely	
Mary		Noe	
Karen		Norlander	
Veronica		Odom	
Janice		Orland	
Jane		Owens	
Ralph		Pennington	Jr.
Kenneth		Peters	
Judith		Pierce	
Joseph		Quinn	
Susan	Mills	Richmond	
Kenneth	S.	Ritzenberg	
George		Roberts	
Paul		Rosen	ESQ
Jean		Rosenzweig	
Melanie		Samuels	
Jerome		Schad	
Martin		Schiff	
Judith		Schneider	
Annette	Gorsky	Shachter	
Kenneth		Stewart	
Craig		Tessler	
Richard		Thaler	
Elizabeth		Truly	
Aaron		Turetsky	

Arthur		Venezia	
William		Wall	
James		Walsh	
Carl	L.	Wanderman	
Marc		Weiner	
Brenda	Farrow	White	
Mindy	G.	Wolman	
Joseph		Wooley	

Contracted Related Service Providers 2008/2009

Last Name	First Name	Related Service	Minutes per Session	Payment per Session
Cheshire Fitness		PT	30	52.50
Donna Klein Agency		PT	30	50.00
Nuzzolo	Robin	ABA	60	125.00
O'Brien	Elizabeth	ABA	120	110.00
Pfeifer	Joanna	ABA	120	70.00
Silberberg	Deborah	TVI	60	105.00
Tansey	Susan	Wilson Reading	Varies	75.00/hour

Home School Instruction:

- l) **Resolved:** That MaryJo Hauser be appointed to provide oversight for instruction for the 2008-2009 school year.
- m) **Resolved:** Upon the recommendation of the Superintendent of Schools, the Board of Education approves of the district to act as lead agency for the Northern Westchester Putnam Teacher Center, and approves the designation of Dr. Michael Hibbard, Assistant Superintendent for Curriculum and Personnel, as district representative on the Teacher Center's Policy Board.
- n) **Resolved:** The Board of Education to authorize the Dr. Michael Hibbard to approve the attendance of personnel at meetings, conferences, conventions, visitations and workshops, at District expense.
- o) **Resolved:** The Board of Education authorizes the Superintendent of Schools, to approve budgetary transfers not to exceed \$5000 pursuant to the Board of Education policy # 6150.
- p) **Resolved:** Employment Contracts - The Board of Education authorizes the Superintendent of Schools to offer employment contracts for open positions through September 2, 2008 with the approval of either the Board of Education President or Vice-President.
- q) **Resolved:** Approval and authorization of the tax levy of \$33,179,156 in support of the budget of \$38,194,990 approved by the voters on May 20, 2008.

- r) **Resolved:** The Board of Education Designates of the Tax Collectors in the towns of North Salem, Somers, Southeast, and Carmel to act as agents on behalf of the District in the collection of the school district taxes.
- s) School Lunch and School Breakfast Program – The Board of Education authorizes the participation in the program.
- t) Free and Reduced Price Meal Policy and Family Income Eligibility Criteria - The Board of Education adopts the program and accepts the guidelines provided by SED.
- u) School Breakfast and School Lunch Prices for the 2008-2009 school year:

	Student Meal	Milk	Student Breakfast	Reduced Price Meals
PQ	\$2.50	\$. 65	\$1.35	\$.25
MS/HS	2.75/3.75	\$. 65	\$1.50	\$.25
St Joseph's	\$2.75	\$.40	n/a	n/a
- v) Health Services Contracts – The Board of Education authorizes the Superintendent of Schools to sign the contract for health services provided to district residents enrolled in non-district schools.
- w) NYBEST Consortium - Approval of the participation in the New York Benefits for Educators and Students Trust.
- x) Putnam County Board of Elections - The Board of Education Approves for the contraction of service for district elections from the board of elections, not to exceed \$180.
- y) Renewal of Emergency Conditional Appointments
 Resolved, that the North Salem Board of Education hereby gives the Superintendent of Schools the authority to renew, in increments of twenty (20) business days, any emergency conditional appointments that expire until such time as the District receives either a conditional clearance or a denial of clearance from the New York State Department of Education.

XIII. Other Items

- a) **Resolved:** The Board of Education re-adopts the Board of Education Policies and Regulations, District Safety Plan and Attendance Policy.
- b) **Resolved:** The Board of Education authorizes the Superintendent of Schools, Director of Business Administration or Treasurer to transfer funds between School District bank accounts as required.
- c) **Resolved:** the Board of Education adopts 2008-2009 Employee Holiday Calendar (as per the attached).
- d) **Resolved:** the Board of Education re-adopts of records retention schedule ED-1 - State Archive, 2004.
- e) **Resolved:** the Board of Education re-adopts of rate for photocopying/duplication for request of records (25 cents per page or \$10.00 per video tape).
- f) **Resolved:** That cell phones (Nextel) issued to district personnel during the 2008-2009 school year listed below-

Name:

Ken Waldron
MaryJo Hauser
Henry Sassone
George Bovino
Pat Cyganovich
Roberta Reiner
Barbara Lavrakas
Larry Bettcher
Erik Sollenberger
Trish Gallagher
Joe Senatore
Base 1 (BGT Office)
Base 2 (Bus Garage)

- g) **Resolved:** the Board of Education adopts the Mileage Reimbursement Rate – (IRS rate) – for authorized staff on official school business, currently \$ 0.585 per mile.
- h) **Resolved:** The Superintendent may attend the Annual Meeting of the Suburban Schools Superintendents and the Oxford Quality Roundtable.

XIV. Review and Award of Bids

- a) **Resolved,** that the North Salem Board of Education hereby gives the Superintendent of Schools and one Trustee of the Board of Education (TBD) the authority to review bids submitted to the Board of Education, and to award such bids, through September 2, 2008, to the appropriate bidder.

XV. Supplemental Defense and Indemnification Resolution

Whereas, Section 18 of the Public Officers Law of the State of New York authorizes municipal corporations, including Boards of Education, to adopt supplemental defense and indemnification provisions to those contained in the Education Law; and

Whereas, the statute authorizes Boards of Education to defend, indemnify and save harmless, members of boards of education and officers, agents and employees of the Boards of Education and parent volunteers in connection with any claims asserted or judgment obtained against such board members, officers, agents or employees in any State or Federal Court, or in the amount of any settlement of any such claim, provided the act or omission from which such judgment or claim arose occurred while the Board member, officer, agent or employee was acting within the scope of his or her office of employment;

Now therefore, be it Resolved that the Board of Education of the North Salem Central School District hereby adopts the supplemental defense and indemnification provisions contained in Section 18 of the Public Officers Law for its Board members, officers, agents and employees, and parent volunteers on school-based planning and shared decision making committees or other community volunteer performing volunteer service with the consent of the Board and/or Superintendent of Schools. This coverage shall supplement and shall be in addition to the coverage available to such employees under other enactments, including but not limited to the Education Law of the State of New York.

XVI. Motion to close Reorganization Meeting and immediately open regular meeting