

NORTH SALEM CENTRAL SCHOOL DISTRICT
NORTH SALEM, NEW YORK 10560
www.northsalemschools.org

BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
THURSDAY, JULY 25, 2007

Call to Order

A regular meeting of the Board of Education of the North Salem Central School District was called to order at 6:30 p.m. in the Board Conference Room by President Marie Martell.

At 6:30 PM, a motion was made by Ms. Judy Schurmacher, seconded by Mr. Jonathan Freeman, and carried, to enter into Executive Session for the purpose of discussing specific personnel.

At 7:35 p.m., on a motion made by Ms. Judy Schurmacher, seconded by Mr. Jonathan Freeman and carried, the Board adjourned the Executive Session and reconvened to the Public Session.

Board Members Present at this Meeting:

Mrs. Marie Martell, President
Ms. Alison Hublard Hershman, Vice-President (arrived 6:47 PM)
Mr. Paul Giamundo, Trustee
Ms. Judith Schurmacher, Trustee
Ms. Katherine Daniels, Trustee
Mr. Paul Smadbeck, Trustee
Mr. Jonathan Freeman, Trustee

Also Present: Dr. Kenneth Freeston, Superintendent of Schools
MaryJo Hauser, Assistant Superintendent Pupil Personnel
Louise Lynch, Director of Business Administration
Rebecca Narvaez, District Clerk
Gregory Egan, Clerk of the Works
Members of the North Salem Staff
Members of the Public

The meeting was called to order by Ms. Marie Martell the Board President.

Pledge of Allegiance:

After the pledge, Ms. Martell welcomed all present.

Public Comment:

None

Approval of Minutes:

On a motion by Alison Hublard Hershman, seconded by Judith Schurmacher and carried 7-0, the Board of Education approved the July 11th minutes.

Superintendent's Comments:

Superintendent Kenneth Freeston wanted to address concerns raised at the last meeting regarding the portion of the roof that showed puddles of water in the presentation by Tom Ritzenthaler of Collins and Scoville Architects. Dr. Freeston stated that while there was evidence of water pooling, roofs are designed so that pooled water evaporates within 24 hours and this was the case with the section of the roof in question. He also stated that this portion of the roof was not included in the current project and that this section has 3-5 more years of expected use.

The rescue windows and the emergency lights work completed by this summer. The rescue windows have all been fixed; there will be trainings for teachers on how to operate them and a communication system set up to report problems to.

Reports to the Board

Ms. Marie Martell welcomed Gregory Egan, the Clerk of the Works for the current roof project, and thanked him for his weekly reports to the Board.

Mr. Egan reported that the project at PQ Elementary School is 90 % complete and the roof is water tight. There are four items that remain open, two are in the contract and two will require change orders and additional work.

Mr. Egan stated that the project is making good progress, the job is on-time and that he does not anticipate any hold ups as long as the weather does not interfere.

Mr. Paul Giamundo asked if there had been any unpleasant surprises. Mr. Egan stated that there was some evidence of pockets of water collecting and that any damage that was a consequence of the foam roof was being documented.

The Board thanked Mr. Egan for report.

Action Items:

School lunch program

On a motion by Alison Hublard Hershman, seconded by Paul Giamundo and carried 7-0, the Board of Education approved the following resolution:

RESOLVED, the Board authorizes the participation if the following program. Free and Reduced Price Meal Policy and Family Income Eligibility Criteria - The Board of Education adopts the program and accepts the guidelines provided by SED, as per the attached.

School Breakfast and School Lunch Prices for the 2007 - 2008 school year:

	Student Meal	Milk	Student Breakfast	Reduced Price Meals
PQ	\$2.25	\$. 65	\$1.35	\$.25
MS/HS	\$2.50	\$. 65	\$1.35	\$.25
St Joseph's	\$2.50	\$.40	n/a	n/a

This item was voted on at the Organizational Meeting however the reduced price had been approved at \$.50 instead of the state mandated \$.25.

Ms. Judith Schurmacher asked for some clarification on adult lunches and different ala carte items. Ms. Louise Lynch will set a up a presentation with Aramark for the Board at a future meeting.

Attendance Policy

On a motion by Alison Hublard Hershman, seconded by Paul Giamundo and carried 7-0, the Board of Education approved the following resolution:

RESOLVED, *The Board of Education re-adopts the Attendance Policy-Policy #5100.*

Ms. Marie Martell asked that the Board notice that part of the Attendance Policy is an annual review of attendance records by the Board.

Vote: 7-0.

Code of Conduct

On a motion by Alison Hublard Hershman, seconded by Paul Giamundo and carried 7-0, the Board of Education approved the following resolution:

RESOLVED, *The Board of Education re-adopts the Code of Conduct-Policy #5300, with changes made to the section regarding the disciplining of children with disabilities.*

Board of Education Goals

On a motion by Alison Hublard Hershman, seconded by Paul Giamundo and carried 7-0, the Board of Education approved the following resolution:

RESOLVED, *upon the recommendation of the Superintendent of Schools, that the Board of Education adopt the 2007/08 Board Goals in Draft Form.*

Security Needs Analysis – Contract Approval

On a motion by Alison Hublard Hershman, seconded by Paul Giamundo and carried 7-0, the Board of Education approved the following resolution:

RESOLVED, that the Board of Education authorize the Superintendent of Schools, Dr. Kenneth Freeston, to enter into agreement with SafirRosetti for the purposes of analyzing our security needs at a fee of \$11,500 plus other direct costs approximated at \$1200.

Facilities Assessment – Contract Approval

On a motion by Alison Hublard Hershman, seconded by Paul Giamundo and carried 7-0, the Board of Education approved the following resolution:

RESOLVED, that the Board of Education approves in principal the contract subject to negotiations of a definitive agreement satisfactory in form and substance and satisfactory to the Superintendent and School District Counsel.

BE IT FURTHER RESOLVED, that Dr. Kenneth Freeston, Superintendent of Schools, execute such agreement.

Ms. Louise Lynch gave some further clarification of the contract. The service that is being approved is a peer assessment and review, a way to call on colleagues and get the benefit of their experiences and knowledge when answering various facilities questions.

Transportation Contract Extension – Contract Approval

On a motion by Alison Hublard Hershman, seconded by Paul Giamundo and carried 7-0, the Board of Education approved the following resolution:

RESOLVED, that the Board of Education authorize the 2007 summer transportation contract extension with Star & Strand Transportation for the period of July 9, 2007 through August 17, 2007 for one special needs student at a total cost not to exceed \$4621.42.

RESOLVED, that the Board of Education authorize the 2007-2008 school year transportation contract extension with Star & Strand Transportation for the period of September 1, 2007 through June 30, 2008 for one special needs student at a total cost not to exceed \$27,729.12.

Budget Transfers

On a motion by Alison Hublard Hershman, seconded by Paul Giamundo and carried 7-0, the Board of Education approved the following resolutions:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$23,273.00 from A 5510-162-02-0000 (*District Operated Transportation-Bus Routes Regular Rates*) to A 5510-463-02-0000 (*District Operated Transportation – Diesel, Gas & Oil*) for the 2006-2007 school year.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$5865.00 from A 2855-150-31-0000 (*Interscholastic Athletics – Coaches Salaries*) to A 2855-180-31-0000 (*Interscholastic Athletics-Chaperones/Scorekeepers*) for the 2006-2007 school year.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$960.00 from A 2855-150-31-0000 (*Interscholastic Athletics-Coaches Salaries*) to A 2855-491-90-6021 (*Interscholastic Athletics-BOCES Services*) for the 2006-2007 school year.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$24,427.00 from A 2110-141-00-0000 (*Regular Day School-Substitute Salaries*) to A 2110-120-00-0000 (*Regular Day School K-3 Salaries*) for the 2006-2007 school year.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves that transfer of \$1912.00 from A 2850-150-31-0000 (*Co-Curricular Activities – MS/HS Advisors’ Stipends*) to A 2815-161-12-0000 (*Health Service – Private Nurse Salaries*) for the 2006-2007 school year.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves that transfer of \$15,541.00 from A 2850-150-31-0000 (*Co-Curricular Activities – MS/HS Advisors’ Stipends*) to A 2850-450-31-0000 (*Co-curricular Activities – Materials and Supplies*) for the 2006-2007 school year.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves that transfer of \$2827.00 from A 2850-150-31-0000 (*Co-Curricular Activities – MS/HS Advisors’ Stipends*) to A 2850-150-11-0000 (*Co-curricular Activities – PQ Advisor’s Stipends*) for the 2006-2007 school year.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves that transfer of \$7128.00 from A 1621-400-03-0000 (*Maintenance of Plant - Contractual*) to A 1621-429-03-1000 (*Maintenance of Plant – Grounds & Field Maintenance*) for the 2006-2007 school year.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves that transfer of \$180,000.00 from A 9060-860-90-0000 (*Employee Benefits - Medical*) to A 9020-820-90-0000 (*Employee Benefits – Teachers Retirement*) for the 2006-2007 school year.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves that transfer of \$140,000.00 from A 9060-860-90-0000 (*Employee Benefits - Medical*) to A 9010-810-90-0000 (*Employee Benefits – Employees Retirement*) for the 2006-2007 school year.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves that transfer of \$ 28,107.00 from A 9060-860-90-1000 (*Employee Benefits – in Lieu of Health Insurance*) to A 9760-710-00-0000 (*Debt Service – T.A.N. Interest*) for the 2006-2007 school year.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves that transfer of \$ 94,000.00 from A 9060-860-90-0000 (*Employee Benefits - Medical*) to A 9030-830-90-0000 (*Employee Benefits – Employee Portion of FICA*) for the 2006-2007 school year.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves that transfer of \$ 130,000.00 from A 9060-860-90-0000 (*Employee Benefits - Medical*) to A 2250-150-90-0000 (*Programs for Students with Disabilities – Teaching Salaries*) for the 2006-2007 school year.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves that transfer of \$ 32,000.00 from A 9060-860-90-0000 (*Employee Benefits - Medical*) to A 2250-164-90-0000 (*Programs for Students with Disabilities – Aides Salaries*) for the 2006-2007 school year.

Consent Agenda

I. Personnel Recommendations

Before the Consent Agenda was approved Ms. Alison Hublard Hershman thanked Ms. Nancy Griffin and Ms. Jaynie Crimmins for their dedication and years of service.

Ms. Alison Hublard Hershman made a motion to accept the Consent Agenda.

Mr. Paul Giamundo requested to pull item number eight of the Department Chairs, from the Consent Agenda pending review and involvement from the incoming Assistant Superintendent for Instruction and Human Resources, Dr. Michael Hibbard.

Ms. Alison Hublard Hershman made a motion to amend the original motion, to withhold the request included, seconded by Ms. Judith Schurmacher.

<u>Trustee:</u>	<u>Vote:</u>
Smadbeck	No
Freeman	No
Schurmacher	Yes
Hublard Hershman	Yes
Martell	Yes
Giamundo	Yes
Daniels	No

Item number 8 of the Department Chairs (VI.) and was tabled by a vote of 4-3 and the Consent Agenda carried.

Resignations

Ms. Nancy Griffin

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Ms. Nancy Griffin, School Nurse at the MS/HS, effective July 11, 2007.

Ms. Jaynie Crimmins

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Ms. Jaynie Crimmins, Art Teacher and Chair of the Fine and Practical Arts Department, at the MH/HS, effective July 23, 2007.

II. Appointments

Certified

Mr. H. William Siegel, IV

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Mr. H. William Siegel, IV as an alternate School Psychologist for the 2007-08 school year.

Classified

Ms. Valerie Baumler

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 12 week probationary appointment of Ms. Valerie Baumler as Secretary to School Principal at PQ, effective September 1, 2007, at an annual salary of \$42,060. Note: Ms. Baumler will be replacing Ms. Jane Kasack who resigned.

Ms. Denise Meliti

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 52 week probationary appointment of Ms. Denise Meliti as a Teacher Aide assigned to the MS/HS for the 2007-08 school year, effective September 6, 2007. Ms. Meliti will work 31.25 hours/week and will be placed on TAID, Step 1, at an

hourly rate of \$13.79. Note: Ms. Meliti will be replacing Ms. Elizabeth Fries who resigned.

Ms. Eugenia Lee

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Eugenia Lee as a full time Teacher Aid assigned to PQ for the 2007-08 school year, effective September 6, 2007. Ms. Lee will work 31.25 hours/week and will be placed on TAID-Step 6, at an hourly rate of \$18.28. Note: Ms. Lee will be replacing Ms. Mary Anne Castellano who retired.

Ms. Claudia Badia

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Claudia Badia as a Teacher Aid assigned to PQ for the 2007-08 school year, effective September 6, 2007. Ms. Badia will work 20 hours/week and will be placed on TAID-Step 6, at an hourly rate of \$18.28. Note: This is a new position.

Ms. Lisa Finer

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Lisa Finer as a Teacher Aid assigned to PQ for the 2007-08 school year, effective September 6, 2007. Ms. Finer will work 20 hours/week and will be placed on TAID-Step 5, at an hourly rate of \$17.65. Note: This is a new position.

Ms. Britt Togonon

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Britt Togonon as a Teacher Aid assigned to PQ for the 2007-08 school year, effective September 6, 2007. Ms. Togonon will work 20 hours/week and will be placed on TAID-Step 3, at an hourly rate of \$16.37. Note: This is a new position.

Ms. Janice Velotti

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 52 week probationary appointment of Ms. Janice Velotti as a Teacher Aid assigned to PQ for the 2007-08 school year, effective September 6, 2007. Ms. Velotti will work 15 hours/week and will be placed on TAID-Step 1, at an hourly rate of \$13.79. Note: Ms. Velotti will be replacing Ms. Eugenia Lee.

Ms. Nancy Brooks

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 52 week probationary appointment of Ms. Nancy Brooks as a Teacher Aid assigned to PQ for the 2007-08 school year, effective September 6, 2007. Ms. Brooks will work 15 hours/week and will be placed on TAID-Step 1, at an hourly rate of \$13.79. Note: Ms. Brooks will be replacing Ms. Claudia Badia.

Ms. Theresa Stellacci

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Theresa Stellacci as a substitute teacher,

Grade K-5, for the 2007-08 school year, at the substitute rate of \$85.00 for the first 10 days and \$95.00 thereafter.

III. Teacher Mentor Program

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following Teacher Mentors for the 2007-2008 school year:

- **Patricia Glover** – Mentor, Special Education, Stipend \$1,000.
- **Karyn Johnson** – Mentor, Middle School Math, Stipend \$1,000.
- **Ann Sicheri** – Mentor, Art Teacher, Stipend \$1,000.
- **Bill Dahl** – Mentor, LOTE Teacher, Stipend \$1,000.
- **Carole Lanzarone** – Mentor, Special Education, Stipend \$1,000.
- **Jay Krass** – Mentor, Speech Therapist, Stipend \$1,000.

IV. Summer Appointments

Ms. Beth McGinley

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Beth McGinley to provide CSE recommended summer reading services in the amount not to exceed \$1,000. The hourly rate will be \$75.00 for a total of 12 hours. This is an expenditure which exists in the budget.

Mr. H. William Siegel, IV

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Mr. H. William Siegel, IV to per diem summer work at the NSTA contract rate of \$200/day, effective July 16, 2007. This is a planned expenditure that exists in the budget.

Ms. Carole Galligan

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Carole Galligan as a 1:1 teacher aide to work in the summer school program for a special education student from July 30 – August 23, 2007 for three hours per day, four days per week, at an hourly rate of \$16.37.

V. Stipends

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individuals to fill the stipend positions as listed for the 2007-08 school year.

<u>Name of Individual</u>	<u>Stipend Title</u>	<u>Amount</u>
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Jeremy Roy	JV Girls Soccer	Per contract
Lauren Gardner	Art Club-MS	Per contract
Jan Malin	Yearbook Advisor	Per contract

VI. Department Chairs

***RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individuals as per the attached document to fill the Department Chair positions for the 2007-08 school year.*

DEPARTMENT CHAIRS

<u>Department</u>	<u>Appointed</u>
1. Athletic Director	Henry Sassone
2. English 6-12	Nicholas Kowgios
3. Fine & Practical Art 6-12	Melissa Abramo
4. Guidance 6-12	Grace Carnevali
5. LOTE 6-12	B. J. Tompkins
6. Math 6-12	Mary Lou Giannetto
7. Physical Education K-12	Henry Sassone
8. Science 6-12	Randy Kasack
9. Social Studies 6-12	Julia Scallero
10. Special Education 6-12	Carole Lanzarone

VII. FMLA

Jayne Silverblade

***RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education grants Ms. Jayne Silverblade, Art Teacher, a twelve-week leave pursuant to FMLA effective on or about October 14, 2007.*

ACCEPTANCE OF EXTRA CLASSROOM TREASURER'S REPORTS FOR MARCH, APRIL AND MAY, 2007

Discussion Items

None

Review of Committees 2007-2008

Dr. Freeston explained that a chart and a list of committees had been included in the Board's packets and that this was the starting point for the Board to look at what committees they want to have, how to categorize the committees and which committees members want to work on.

Questions were raised regarding the School Based Shared Decision Making Committee; Dr. Freeston will follow up with School Counsel Jeffrey Kehl and the Building Principals.

A discussion took place about the Facilities Committee and whether it should be a Citizen Advisory Committee or a Board Committee, it was agreed that the Facilities Committee would move to the Board Committees to signify that Dr. Freeston maintains responsibility of the day to day facilities issues and the Board is closely connected to this. Also, the Communications Committee was moved to the School District Committees.

The Wellness Committee was also added onto the list as well as a Policy Committee.

The next step will be to create the charges, the timeline will be for Dr. Freeston to meet with Committee Chairs and discuss moving forward with the charges.

Discussion

Ms. Marie Martell mentioned that the Board needs a delegate for the NYSBA Convention to vote on issues that are being approved.

On a motion by Alison Hublard Hershman, seconded by Paul Giamundo and carried by all, the Board of Education nominated Ms. Katherine Daniels to be the voting delegate at this year's New York School Board Association Convention in October.

Old Business

Ms. Katherine Daniels asked for an update on the Health Insurance Consultant/Auditor. Dr. Freeston responded that they are waiting for a call back due to vacation schedules.

Ms. Daniels asked about an annual report from Aramark, Ms. Louise Lynch responded that she would add this to the list of discussion items for her meeting with Aramark, this week.

Ms. Daniels also asked about the next step with Facilities Plan. Dr. Freeston stated that the core of the committee's work this year would be the recommendation to the Board of what goes into each year of the plan. Mr. Paul Smadbeck stated that at the next would be for the Fiscal Committee to start to look at ways of funding and if it will be a good idea to package some items from the Facilities Plan together.

Ms. Alison Hublard Hershman asked if all committees had submitted reports to the Fiscal Planning Committee so that the committee can look at where the money gets allocated. Ms. Daniels reported that the only report received so far was a draft from the Technology Report.

New Business

There Board would like to set up Fall Community Forums for round table discussions and is looking at October. Also, the Board will have Committee sign ups, ideally in September to encourage participation in the various committees.

Adjournment

On a motion made by Alison Hublard Hershman, seconded by Paul Giamundo, and carried 7-0; the Board approved to adjourn the meeting at 9:40 PM.

