

NORTH SALEM CENTRAL SCHOOL DISTRICT
NORTH SALEM, NEW YORK
www.northsalemschools.org

Regular Meeting
Of the Board of Education
Minutes
April 24, 2007

I. Call to Order

A regular meeting of the Board of Education of the North Salem Central School District was called to order at 7:01 p.m. in the Board Conference Room by President Marie Martell.

Board Members Present at this Meeting

Ms. Marie Martell, President

Ms. Alison Hublard Hershman, Vice-President

Ms. Katherine Daniels, Trustee

Mr. Paul Giamundo, Trustee

Ms. Carla Palma, Trustee

Mr. Paul Smadbeck, Trustee

Also Present: Dr. Sidney Freund
Mary Jo Hauser
Louise Lynch
Members of the North Salem Staff
Members of the Public

Absent: Ms. Judith Schurmacher, Trustee

II. Motion to Enter Executive Session

- At 7:02 p.m., on a motion by Carla Palma, seconded by Paul Smadbeck and carried 6-0, the Board moved to an Executive Session for the purpose of discussing specific personnel and negotiations.

III. Motion to Adjourn Executive Session and Reconvene to Public Session

- At 7:42 p.m., on a motion by Carla Palma, seconded by Paul Smadbeck and carried 6-0, the Board adjourned the Executive Session and reconvened to the Public Session.

IV. Pledge of Allegiance

- V. On a motion by Alison Hublard Hershman, seconded by Carla Palma and carried 6-0, the Board of Education appointed Louise Lynch pro tem.

VI. Moment of Silence

There was a moment of silence for the Virginia Tech students and faculty and Patricia Leight, a retired art teacher and chair who passed away on April 16, 2007.

VII. Public Comments

There were no public comments.

VIII. Approval of Minutes

- A. On a motion by Alison Hublard Hershman, seconded by Carla Palma and carried 6-0, the Board of Education approved the February 28, 2007 minutes.
- B. On a motion by Alison Hublard Hershman, seconded by Carla Palma and carried 6-0, the April 11, 2007 minutes were tabled. Mr. Giamundo's comments under Old Business will be added to the April 11th minutes.

IX. Announcements

- A. Dr. Freund commended the middle school administrators, staff and students on the recent recognition of the middle school as a New York State's 2006-2007 Essential Elements: Schools-to-Watch.

X. Student Reports

- A. Chris Dos Santos reported on upcoming events at PQ.
- B. Kerry Casey reported on upcoming events at the middle school/high school.

XI. Reports to the Board of Education

Bob Herlihy reported that the Audit Committee approved the revised responses to the management letter issued by Bennett Keilson Storch and DeSantis from the prior year end audit, as requested at the February 7, 2007 Board meeting.

The Committee was satisfied with controls around Contract and Purchasing policies with minor recommendations.

There are improvements needed around controls relating to the payroll process. Dr. Freund stated that Mrs. Lynch and he are creating a flow chart and regulations similar to the ones established for the Purchasing Policy. These procedures will be reviewed with the Audit Committee and then shared with the Board of Education for comment.

XII. Action Items

A. BOCES Administrative Budget 2007-2008

On a motion by Alison Hublard Hershman, seconded by Carla Palma and carried 6-0, the Board of Education approved the BOCES tentative administrative budget for 2007-2008 school year (July 1, 2007 through June 30, 2008) in the amount of \$7,273,480.

B. BOCES Trustee Election

On a motion by Alison Hublard Hershman, seconded by Carla Palma and carried 6-0, the Board of Education approved the casting of one ballot for each of the two candidates, Ms. Joan Austin and Mr. Thomas Knight, as trustees in the election to the Board of Cooperative Education Services. The term will run from July 1, 2007 through June 30, 2010.

C. Budget Transfers

On a motion by Alison Hublard Hershman, seconded by Carla Palma and carried 6-0, the Board of Education approved the transfer of \$10,000.00 from A5510—415-02-0000 (District Operated Transportation-Contractual Contingencies) to A5510-409-02-1000 (District Operated Transportation – Contractual-Other).

On a motion by Alison Hublard Hershman, seconded by Carla Palma and carried 6-0, the Board of Education approved the transfer of \$7,600.00 from A5510—436-02-0000 (District Operated Transportation-Diesel, Gas & Oil) to A5510-409-02-1000 (District Operated Transportation – Contractual-Other).

On a motion by Alison Hublard Hershman, seconded by Carla Palma and carried 6-0, the Board of Education approved the transfer of \$65,000.00 from A9030—830-90-0000 (Employee Benefits – Social Security) to A9060-860-90-0000 (Employee Benefits – Health Insurance).

D. Conklin Services & Construction, Inc.

On a motion by Alison Hublard Hershman, seconded by Carla Palma and carried 6-0, the Board of Education approved the Fuel Dispensing Control System Contract with Conklin Services & Construction, Inc., dated March 16, 2007 in the amount of \$17,592.00.

E. Student Management System

On a motion by Alison Hublard Hershman, seconded by Paul Smadbeck and carried 6-0, the Board of Education approved BOCES LHRIC as the service provider for eSchoolData, in the amount of \$62,475, subject to the detailed provisions of services document that has been prepared by District's legal counsel.

F. Consent Agenda – On a motion by Alison Hublard Hershman, seconded by Carla Palma and carried 6-0, the Board of Education approved the attached Consent Agenda.

Mrs. Martell expressed the District's gratitude to Mrs. Amori and wished her a long and healthy retirement.

XIII. Old Business

- A.** Dr. Freund stated the Kindergarten Report is scheduled for June 6, 2007 and the Five Year Facilities Plan will be presented to the Board of Education and the Strategic Planning Committee on May 16, 2007. On May 4, 2007, the Fiscal Planning Committee and the Facilities Committee will meet with the architect to review costs and to prioritize.
- B.** The review of the Energy Performance Contract will be recommended as a charge to the Fiscal Planning Committee for 2007-08.
- C.** The written Science Report is a work in progress.
- D.** The search is underway for a Health Insurance Consultant and Clerk of the Works for the summer roof project.
- E.** Mrs. Palma requested an analysis of the quarterly report card grades for the high school.

- F.** Mrs. Palma asked if the District will be sending out an RFP for legal counsel for the 2007-08 school year. Dr. Freund stated that he recommends waiting at least one year because the District's new superintendent and assistant superintendent will be coming from out-of-state and will require the support of a school attorney who will be able to provide them with District "history" and educate them on NYS laws and procedures. The Board of Education accepted Dr. Freund's recommendation.
- G.** Mrs. Daniels recommended that the charge to the Fiscal Planning Committee for 2007-08 not only encompass health insurance, it should include a review of all of the District's insurance policies and coverages.

XIV. New Business

- A.** The Board of Education accepted Dr. Freund's recommendation that the proceeds from this year's high school musical, approximately \$9,600.00, be used for auditorium improvements. Dr. Freund suggested that the money be used to address planned improvements to the auditorium. He also explained that this expenditure must be approved on an annual basis, since a current Board of Education cannot commit a future Board of Education to spending, other than collective bargaining agreements and voter approved expenditures.

Mrs. Lynch will request written guidance from our external auditors.

XV. Public Comments

There were no public comments.

XVI. Adjournment

- On a motion by Alison Hublard Hershman, seconded by Carla Palma and carried 6-0, the meeting was adjourned at 9:16 p.m.