

**NORTH SALEM CENTRAL SCHOOL DISTRICT
NORTH SALEM, NEW YORK 10560
www.northsalem.k12.ny.us**

**Regular Meeting
of the
Board of Education
October 4, 2006**

AGENDA

- I. Call to Order – 6:30 p.m. – Board Conference Room**
- II. Motion to Enter Executive Session -** (it is anticipated that the board will enter executive session to discuss specific personnel matters and pending negotiations)
- III. Committee Sign Up – 7:15 p.m.-7:30 p.m.**
- IV. Pledge of Allegiance**
- V. Return to Public Session – 7:30 p.m. - Middle School Cafeteria**
- VI. Announcements**
 - A. Student Recognition – National Merit Scholarship Commended Students**
- VII. Public Comment**
- VIII. Correspondence**
- IX. Action Items**
 - A. Using High School Performance Data to Improve Student Outcomes – Dr. Michael Courtney**
 - Regents, APs, ACT and SAT scores
 - Grade analysis in core academic areas
 - Graduating seniors Exit Survey
 - B. 2005/2006 Audit Report – Mr. Scott Oling**

***Resolved,** that the Board of Education upon the recommendation of Interim Superintendent, accepts the annual independent audit report of the North Salem Central School District for the 2005-2006 fiscal year dated August 11, 2006 prepared by Bennett Kielson Storch DeSantis, The Government Services division of O'Connor Davies Munns & Dobbins, LLP as recommended by the Superintendent.*

- C. WHEREAS** the roofs at North Salem Middle/High School and Pequenakonck Elementary School are in need of replacement; and

WHEREAS the School District has sufficient undesignated fund balance to pay for such roof replacement without the need to incur indebtedness; and

WHEREAS the transfer of undesignated fund balance to the capital projects fund should be approved by the voters; now, therefore, be it

RESOLVED, that a special meeting of the voters of the School District be and hereby is set for December 5, 2006 for the purpose of considering a proposition to authorize the transfer of \$2,063,141.00 from the School District's undesignated fund balance to the capital projects fund, for the purpose of funding necessary roof replacement at North Salem Middle/High School and Pequenakonck Elementary School; and be it further

RESOLVED, that the District Clerk be and hereby is authorized to take the steps necessary to advertise and conduct such special meeting.

D. Resolution Establishing the Internal Audit Function

WHEREAS, Section 2116-b of New York State Education Law requires school districts to establish an Internal Audit Function; now, therefore, be it

RESOLVED, that the Board of Education of the North Salem Central School District, North Salem, New York, hereby establishes an Internal Audit Function, to exercise the powers and duties and be subject to the limitations, as set forth in Education Law Section 2116-b; and be it further

RESOLVED, that the Internal Audit Function shall include:

- b) Development of a risk assessment of District operations including, but not limited to, a review of financial policies and procedures and the testing and evaluation of District internal controls;
- c) An annual review and update of such risk assessment;
- d) Preparation of reports, at least annually or more frequently as the Board may direct, which analyze significant risk assessment findings; and
- e) Recommendation of changes for strengthening controls and reducing identified risks, and the specification of timeframes for implementation of such recommendations; and be it further

RESOLVED, that personnel or entities performing the Internal Audit Function shall report directly to the Board of Education and the Audit Committee shall assist in the oversight of the Internal Audit Function on behalf of the Board; and, be it further

RESOLVED, that this resolution shall take effect immediately

E. Consent Agenda

The use of a Consent Agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters, which are included. Any member of the Board who wishes to discuss individually a particular piece of business on the Consent Agenda may so indicate and that item will be considered and voted on separately, thus preserving the right of all Board members to be heard on any issue.

X. Public Comment

XI. Old Business

A. Follow Up List

X. New Business

XI. Consideration of Executive Session Subject to Board Approval

XII. Adjournment

Vision: *The North Salem Central School District will be a model public school district, identified by its focus on the development of students of all abilities. Most of all, it will produce motivated and competent learners, capable of solving the intellectual, emotional and ethical problems they encounter, and of reaching their personal goals.*

All stakeholders – students, parents, faculty, staff, administration, Board of Education, community – will share responsibility for student development. In their respective roles, they will exceed expectations through a process of continually: setting challenging goals and plans, executing them with promptness and innovation, measuring and evaluating the results, recognizing performance, and improving.

Consent Agenda

Recommend that the Board of Education approve the following Consent Agenda as submitted by the Superintendent of Schools:

Action Items

PERSONNEL RECOMMENDATIONS

Change in Status

Classified

Yamira (Mia) Alfano, is now reachable on the Civil Service list as Office Assistant-Financial Support, North Salem Central School District, effective October 5, 2006, she will be placed on a 52 week probationary appointment and continue on CSEA Schedule A, Step 2, \$39,264.00.

Corrections

Ann Currie was appointed as a contractual leave replacement, on the July 5, 2006 Consent Agenda. Correct Step and Salary should be Step 1A, salary \$46,209.

Resignations

Certified

Cheryl Cummings, Teaching Assistant at Pequenaconck Elementary School, effective September 13, 2006.

Stipend Appointments

National Honor Society:	Todd Chamberlain	Stipend of \$1,103.50
	Kate Murphy	Stipend of \$1,103.50
Leaders' Club Advisor:	Henry Sassone	Stipend of \$2,365.00
MS Newspaper Advisor:	Michelle Greenberger	Stipend of \$1,934.00
Computer Club Advisor:	Michael Minzloff	Stipend of \$1,582.00
Project S.T.A.N.D. Advisor:	Chris Latterner	Stipend of \$ 600.00
JV Girls' Lacrosse Coach:	Patrice Milillo	Stipend of \$4,561.00

Appointments

Robert Celente, Interim School Business Administrator, effective October 10, 2006 through December 31, 2006, at a per diem rate of \$650.00 for each on-site work day.

APPROVAL OF THE TRANSFER OF FUNDS

Resolved, that the Board of Education of the North Salem Central School District, upon the recommendation of the Interim Superintendent of Schools approve the budget transfer totaling \$36,000.00 to pay the anticipated costs of the Interim School Business Official.

<u>Account to Decrease</u>	<u>Amount</u>	<u>Account to Increase</u>	<u>Amount</u>
A2110.120-00-0000		A1310.400-90-0000	
Grades K-3 Teacher's Salaries	<u>\$36,000.00</u>	Contractual	<u>\$36,000.00</u>
Total	<u>\$36,000.00</u>		<u>\$36,000.00</u>

APPROVAL OF THE TRANSFER OF FUNDS (con't)

***Resolved**, that the Board of Education of the North Salem Central School District, upon the recommendation of the Interim Superintendent of Schools approve the budget transfer totaling \$18,500.00 to pay anticipated costs of the Superintendent search to Hazard, Young, Attea & Associates.*

<u>Account to Decrease</u>	<u>Amount</u>	<u>Account to Increase</u>	<u>Amount</u>
A2110.120-00-0000 Grades K-3 Teacher's Salaries	<u>\$18,500.00</u>	A1010.400-90-1000 Contractual – Supt. Search	<u>\$18,500.00</u>
Total	<u>\$18,500.00</u>		<u>\$18,500.00</u>

SIGNATURES OF AUTHORIZATION

Effective Date	Authorization	Current Authorization	New Authorization
10/05/06	Certification of Payroll	Sylvia Fassler-Wallach	Michael Courtney
08/18/06	Signatory of District Accounts Payable Checks	Danelle Perillo and Peter Litchka	Danelle Perillo and Jill Rossing
09/07/06	Extra Classroom Activity Funds (any 2 of 3)	TBD	Jayne Lamana, Patricia Cyganovich, George Bovino
10/10/06	Purchasing Agent	Sylvia Fassler-Wallach	Robert Celente
10/10/06	Records Access Officer	Sylvia Fassler-Wallach	Robert Celente
10/10/06	Records Management Officer	Sylvia Fassler-Wallach	Robert Celente
10/10/06	Sexual Harassment Officers	Sylvia Fassler-Wallach and Ken Waldron	Mary Jo Hauser and Ken Waldron
10/05/06	Attendance Officer	Donna DeMeo, Nancy Griffin, Rita Marie Carey	Sidney Freund

APPROVAL OF THE RECOMMENDATIONS FOR THE CSE/CPSE

APPROVAL FOR THE DISPOSAL OF FIXED ASSETS

Brand/Model	Item	Serial Number	Asset Tag
HP 960	Printer	JPAKF07775	N/A
Gateway 4200	Computer	19637331	N/A
Gateway 4600	Computer	23479387	N/A
Dell GXA	Computer	ET046	N/A
HP LaserJet 4 Plus	Printer	USFC339484	N/A
Dell GXA	Computer	ETOXX	N/A
Gateway ATX	Computer	23479385	N/A
Gateway ATX	Computer	23479378	N/A
Gateway ATX	Computer	22994247	N/A
Gateway ATX	Computer	22994249	N/A
Gateway ATX	Computer	23479381	N/A
Gateway ATX	Computer	19803575	N/A
Zerox	Scanner	403TW1041C2M1400024	N/A
Gateway 2000	Computer	100215	N/A
Dell XPS P60	Computer	3LQ1M	N/A
IBM 5363	Computer	10353550B03749	1012520
Gateway	Monitor	HDA8J5021262	N/A
Sony	Monitor	2124872	N/A
Samsung	Monitor	N/A	N/A
Smile International	Monitor	CN8486892	N/A
Dell	Monitor	MY09WUP46632115910N	N/A
Sony	Monitor	N/A	N/A
Sony	Monitor	8170574	N/A
Dell	Monitor	CY80610577	N/A
Dell	Monitor	N/A	N/A
Gateway	Monitor	SDU15038A08968	N/A
Gateway	Monitor	XDU46027B08467	N/A
unknown	TV	610285	N/A
Dell	Monitor	CY81624678	

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