

NORTH SALEM CENTRAL SCHOOL DISTRICT
NORTH SALEM, NEW YORK 10560
www.northsalemsschools.org
BOARD OF EDUCATION
MINUTES OF REGULAR BOARD MEETING
SEPTEMBER 27, 2011

Call to Order

A regular meeting of the Board of Education of the North Salem Central School District was called to order at 6:35 PM in the Board Conference Room by Board President Katherine Daniels.

At 6:35 PM, a motion was made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0), to enter into Executive Session for the purpose of contract negotiations. Deborah D'Agostino was appointed Clerk Pro-Tem for this Executive Session.

At 7:25 PM, on a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0), the Board adjourned the Executive Session and reconvened to the Public Session.

Board Members Present at this Meeting:

Ms. Katherine Daniels, President
Ms. Deborah D'Agostino, Vice President
Mr. Paul Giamundo, Trustee
Ms. Judith Schurmacher, Trustee
Mr. Paul Smadbeck, Trustee
Mr. Andrew Brown, Trustee
Mr. Jonathan Freeman, Trustee

Also Present:

Dr. Kenneth Freeston, Superintendent
Dr. Michael Hibbard, Assistant Superintendent for Curriculum and Human Resources
Ms. MaryJo Hauser, Assistant Superintendent for Pupil Personnel Services
Ms. Barbara Briganti, Director of Business Administration
Mr. Gary Green, Director of Facilities, Operations, Maintenance and Transportation
Ms. Mary Rhuda, District Clerk
Members of the Public and Staff

Call to Order

The meeting was called to order at 7:32 PM Katherine Daniels followed by the pledge of allegiance.

Tenured Teacher Celebration

The Board of Education, Dr. Kenneth Freeston, Dr. Patricia Cyganovich, and Ms. Roberta Reiner congratulated the newly tenured staff members of the North Salem Central School District.

Deanna Adams
Heide DeMorris
Jennifer Sharpe

Stephen Austin
Jenine Kugel

Policy Reading

The Board will conduct the first of two readings for the following policies:

- *Revision Policy # 2550 Meetings & Conferences – Board of Education Board Member Compensation and Expense*
- *Revision Policy # 4526R Computer Use in Instruction Regulation*
- *Revision Policy # 6600 Fiscal Accounting and Reporting*
- *Revision Policy Series 7000 – Facilities*
- *Revision Policy Series 8000 – Support Services **EXCEPT Policy 8130***

The Board will conduct the first of three readings for the following policy:

- *Addition Policy # 6245 – Fund Balance Policy*

The Board of Education has reviewed all policies and had no additional comments or changes. Policy # 8130, School Safety Plans & Teams will continue to be looked at and modified and will be presented for adoption at a later date.

Announcements

Ms. Daniels attended the 2011 Homecoming events which were very fun and lively and well attended.

Ms. Daniels stressed the importance of putting pressure on Albany for mandate relief, and is still hoping for a grassroots campaign to apply this pressure. The State is continuing to impose unfunded mandates, at huge costs to the district, after imposing the tax levy cap.

Public Comment

Mr. Papp asked about the consent agenda from the last meeting regarding curriculum projects.

Acceptance of Minutes

On a motion made by Ms. Deborah D'Agostino, seconded by Mr. Paul Giamundo and carried (7-0) the Board accepted the minutes for the following meetings: September 14, 2011.

Superintendent's Report

Dr. Freeston announced that the Dr. Thomas Higgins, Deputy Director of BOCES will be retiring at the end of this year after 42 years as an educator in the area. He will be greatly missed.

The BOCES capital project that was considered last year is being considered again for this year. In December, the project will be presented to the 18 component districts. Dr. Higgins will coming to a North Salem Board meeting to discuss this project.

BoardDocs training was today for BOE members, Administration, and users. This new paperless system should be implemented by the second meeting in October.

Director of Business Administration's Report

Ms. Briganti reported that at her professional group the hot topic is the also the tax cap. Everyone needs to understand that the 2 % tax cap is on the levy, not on the tax rate. Questions have been asked of the Comptroller about what is included and not included in this tax cap so the budget can be prepared.

Mr. Brown stated that we need to explain to the residents the difference between the tax levy vs. tax rate.

Board Reports

Mr. Brown reported on the Booster Club activities and Homecoming. Of course, it rained, but both days were very successful.

The Safety Committee met and discussed the installation of the security cameras, which was delayed due to the Hurricane. The illegal parking issues are coming along. The NS Police Department issued some warning tickets to visitors of the school who were parked in no parking areas. The Committee also debriefed after the storm and will continued to work on emergency response issues.

Mr. Giamundo attended the WPSBA Annual Performance Review workshop. There were 3 panelists presenting with some very good concepts. The main concept being to do the best you can to stay focused on students and our mission. North Salem was the only school represented that adhered to both deadlines that were required by the State for adopting the APPR Plan Document and posting it to the District website.

Ms. D'Agostino attended the Shared Services meeting with Katonah/Lewisboro and Bedford CSD's as well as the Towns of Lewisboro and Bedford. An RFP for an energy audit was requested to share for informational purposes. Also discussed was the possibility of a state mandated RFP's for food services. Ms. Briganti added that due to changes under the Health School Initiative, the costs to the food service providers may be increased, therefore, decreasing the funds to the district.

Ms. Daniels reported that the Wellness Committee met and is making improvements and additions to the wellness page on the website. Ms. Hauser stated that a letter will be going out to all advisors and group leaders in the District with the Wellness Policy. There is also a new email address for the Wellness Committee; Wellness@northsalem.k12.ny.us. Please send questions, suggestions and tips.

Dr. Freeston went to the Communications Committee meeting. The major topic of conversation was to look into using social networking, like Twitter or Facebook to communicate with the public.

Discussion

Committee Charges were handed out to all Board members. Each Board member will review their appropriate Committee and make recommendations for charges for the 2011-2012 school year.

Action Items

Acceptance of the Treasurer's Report, Budget Status and Revenue Status, Warrant Report, Student Activities Fund Report and Monthly Expenditure Report for the months of July 2011 & August 2011.

On a motion made by Ms. Deborah D'Agostino, seconded by Mr. Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of the Treasurer's Report, Budget Status and Revenue Status, Warrant Report, Student Activities Fund Report and Monthly Expenditure Report for the months of July and August 2011.

Acceptance of CSE and CPSE Reports

On a motion made by Ms. Deborah D'Agostino, seconded by Mr. Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of CSE and CPSE Reports dated September 27, 2011.

Acceptance of 2012-2013 Budget Development Calendar

On a motion made by Ms. Deborah D'Agostino, seconded by Mr. Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

BE IT RESOLVED, that the Board of Education accepts the 2012-2013 Budget Development Calendar as presented.

Target Donation PQ

On a motion made by Ms. Deborah D'Agostino, seconded by Mr. Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

BE IT RESOLVED that the Board of Education authorizes the acceptance of \$315 to be applied to the PQ Enrichment Fund Trust Account.

Target Donation MS/HS

On a motion made by Ms. Deborah D'Agostino, seconded by Mr. Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

BE IT RESOLVED that the Board of Education authorizes the acceptance of \$560.55 to be applied to the Middle School Assembly Account.

Erik V. Nicoletti Scholarship Fund Donation

On a motion made by Ms. Deborah D’Agostino, seconded by Mr. Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

BE IT RESOLVED, that the Board of Education authorizes the acceptance of \$1,000 to be applied to the Erik V. Nicoletti Scholarship Fund.

Teachers’ Center

On a motion made by Ms. Deborah D’Agostino, seconded by Mr. Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves of the district to act as lead agency for the Northern Westchester Putnam Teachers’ Center.

RESCIND – Tire Recapping Bid

On a motion made by Ms. Deborah D’Agostino, seconded by Mr. Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education rescinds the tire recapping bid awarded to Custom Bandag on 9/14/11 as tire priced did not meet bid specifications.

Amendment – Tire Recapping Bid

On a motion made by Ms. Deborah D’Agostino, seconded by Mr. Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Amendment of the Tire Recapping Bid as follows:

10.00 R22.5 Radial Recap – Load Range G	\$172.95	Tire Buys
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Budget Transfers

On a motion made by Ms. Deborah D’Agostino, seconded by Mr. Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following transfer:

Special Education Instruction Salaries

To: 2250-150-90-0000 Special Ed Instruct Salaries \$ 8,800
From: 2110-142-10- 0000 Lane Changes \$ 8,800

Art Music & PE K-5

To: 2110-122-11-0000 Art Music & PE K-5 \$ 9,608
From: 2110-142-10- 0000 Lane Changes \$ 9,608

Funds must be transferred to **Grade 4-5 Teacher Salaries** to cover lane changes and a teacher re-assignment.

To: 2110-121-00-0000 Grade 4-5 Teacher Salaries \$ 125,266
From: 2110-120-00-0000 Grade K-3 Teacher Salaries \$ 47,471
2110-142-10-0000 Lane Changes \$ 30,000
1480-160-00-0000 Non Instructional Salaries \$ 5,000
2810-150-32-0000 Instruct Salaries Guidance \$ 6,000
2630-160-90-0000 Non Instructional Salaries \$ 5,000
9060-860-90-0000 Insurance \$ 20,000
9089-400-90-0000 Employee Benefits \$ 11,795

Consent Agenda

On a motion made by Ms. Deborah D’Agostino, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following Consent Agenda:

Appointment

Certified

Ms. Suzanne Townson

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Suzanne Townson as a Substitute Teacher, Grades K - 12, for the 2011-2012 school year, at the substitute rate of \$85.00 for the first 10 days; \$95 thereafter.

Ms. Jamie Morvitz

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Jamie Morvitz as a Substitute Teacher, Grades K - 5, for the 2011-2012 school year, at the substitute rate of \$85.00 for the first 10 days; \$95 thereafter.

Ms. Ellen Fecci

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Ellen Fecci as the Regular Education Teacher to the CPSE, for the 2011-2012 school year, at the substitute rate of \$85.00 for the first 10 days; \$95 thereafter.

Ms. Nicole Viebrock

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Nicole Viebrock as a Substitute Teacher, Grades K - 8, for the 2011-2012 school year, at the substitute rate of \$85.00 for the first 10 days; \$95 thereafter.

Classified

Mr. Robert Weizenecker

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment Mr. Robert Weizenecker as a Substitute Custodian, PQ, MS/HS for the 2011-2012 school year at the substitute rate of \$14.00/hour.

Home Tutor

Ms. Suzanne Townson

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the reappointment of Ms. Suzanne Townson for home tutoring on an as needed basis at a rate of \$45 an hour for the 2011-2012 school year.

Unpaid Leave of Absence

Ms. Jenine Kugel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education grants Ms. Jenine Kugel unpaid leave of absence from on or about March 5, 2012 until on or about May 4, 2012.

Lane Change Effective September 1, 2011

Name	Current Degree Status	Current Step	New Lane Requested	New Salary
Lisa Siegel	MA	15	MA +30 Step 15	As per current NSTA contract

Mr. John Veteri

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education amends the appointment of Mr. John Veteri as a Physical Education Teacher to Teach Adapted PE; BA Step 2 Prorated, .2 FTE FROM .1FTE, for the 2011-2012 school year, per the NSTA contract.

Ms. Jennifer Ottati-Longobardi

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education amends Ms. Jennifer Ottati-Longobardi as a Special Education Teacher *.2 FTE FROM .1 FTE* (3.34 hrs per week) from September 6, 2011 – June 22, 2012 for a total of \$6,689.70, MA, Step 4, Prorated. This position will be paid through IDEA 611 grant funding.

(Ms. Schurmacher had to leave the meeting during actions items)

Old Business

Mr. Giamundo asked about the District provided him with the use of a laptop during the Board Meetings. After a discussion, a District laptop will be provided for 3 meetings.

New Business

None.

Public Comment

None

Adjournment

On a motion made by Ms. Deborah D’Agostino, seconded by Mr. Paul Giamundo and carried (7-0) the meeting was adjourned at 8:55 PM.

Respectfully Submitted,

Mary Rhuda
District Clerk