

**NORTH SALEM CENTRAL SCHOOL DISTRICT  
NORTH SALEM, NEW YORK 10560  
ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION AGENDA  
JULY 5, 2011 7:30 PM PUBLIC SESSION**

**I. CALL TO ORDER**

The meeting will be called to order by the District Clerk.

**II. PLEDGE OF ALLEGIANCE**

**III. OATH OF OFFICE**

Newly Elected Board Members:

Andrew Brown  
Jonathan Freeman

**IV. CALL FOR THE ELECTION OF THE BOARD PRESIDENT**

The District Clerk will call for nominations, for President of the Board of Education, conduct the election, announce the results, and administer the Oath of Office to the President-elect of the Board of Education

*Newly elected President assumes chair.*

**V. ELECTION OF VICE PRESIDENT OF THE BOARD OF EDUCATION**

The President will call for nominations for Vice President of the Board of Education, conduct the election, announce the results, and administer the Oath of Office to the Vice President-elect of the Board of Education.

**VI. ADMINISTER THE OATH OF OFFICE TO THE SUPERINTENDENT OF SCHOOLS**

The President of the Board of Education will administer the oath of office to the Superintendent of Schools, Dr. Kenneth Freeston.

**VII. APPOINTMENTS**

- a) **RESOLVED:** That Mary Rhuda be re-appointed District Clerk for the 2011-2012 school year at an annual stipend of \$15,836.
- b) **RESOLVED:** That Darleen Sherr be re-appointed District Treasurer for the 2011-2012 school year at an annual salary of \$91,800 and further authorize Ms. Sherr to invest District funds as available.
- c) **RESOLVED:** That Kenneth Freeston be re-appointed Deputy District Treasurer for the 2011-2012 school year.

## VIII. OTHER APPOINTMENTS

- a) **RESOLVED:** That the firm of Kehl, Katzive & Simon, LLP serve as counsel for the District for the 2011-2012 school year at an hourly rate of \$248.50 per hour.
- b) **RESOLVED:** That the firm Shaw, Perelson, May and Lambert LLP are re-appointed as special counsel for the 2011-2012 school year at an hourly rate of \$190 per hour.
- c) **RESOLVED:** That the firm of Shaw, Perelson, May and Lambert LLP, are re-appointed as legal counsel for Tax Certiorari matters for the 2011-2012 school year at an hourly rate of \$190 per hour.
- d) **RESOLVED:** That the firm of O'Connor Davies Munns Dobbs, LLC be appointed as the external auditor for the 2011-2012 school year.
- e) **RESOLVED:** The firm of Accume Partners be appointed as the internal auditor for the 2011-2012 school year.
- f) **RESOLVED:** That John A. Beltramo, CPA, LLC be appointed as Claims Auditor for the 2011-2012 school year, at the rate of \$85 per hour.
- g) **RESOLVED:** That Orrick, Herrington & Sutcliff, LLP be re-appointed as bond counsel for the 2011-2012 school year.
- h) **RESOLVED,** That Bernard P. Donegan, Inc. be re-appointed as a fiscal advisor for the 2011-2012 school year.
- i) **RESOLVED,** That New York Schools Insurance Reciprocal (NYSIR) be appointed as the District's Insurance Broker for General Liability and Crime for 2011-2012 school year.
- j) **RESOLVED,** That Wright Risk Management, Inc. be appointed as the District's Insurance Broker for Worker's Compensation for 2011-2012 school year.
- k) **RESOLVED:** That Dr. Elliot Barsh, MD be appointed as school physician for the 2011-2012 school year, at the annual rate of \$14,000.
- l) **RESOLVED:** That Kenneth Freeston be appointed as back up purchasing agent for the 2011-2012 school year.
- m) **RESOLVED,** That Tiffany Navarro be re-appointed as treasurer to student activity fund account for the 2011-2012 school year.
- n) **RESOLVED:** That Barbara Briganti be re-appointed as records access officer for the 2011-2012 school year.
- o) **RESOLVED:** That Kenneth Freeston be appointed as records access appeal officer for the 2011-2012 school year.
- p) **RESOLVED:** That Donna De Meo, and Rita Marie Carey are re-appointed as attendance officers for the 2011-2012 school year at no additional compensation.
- q) **RESOLVED:** That George Bovino is re-appointed as census enumerator for the 2011-2012 school year.

- r) **RESOLVED:** That Samuel Latterner be re-appointed as employee assistance CSW facilitator for the 2011-2012 school year.
- s) **RESOLVED:** That MaryJo Hauser be re-appointed Homeless Liaison for the 2011-2012 school year.
- t) **RESOLVED:** That MaryJo Hauser be appointed designated Educational Official.
- u) **RESOLVED:** That MaryJo Hauser be re-appointed as 504/ADA compliance officer for the 2011-2012 school year.
- v) **RESOLVED:** That Michael Hibbard and MaryJo Hauser be appointed as affirmative action/EEOC sexual harassment, (Title VII & Title IX) compliance officers for the 2011-2012 school year.
- w) **RESOLVED:** That Michael Hibbard and MaryJo Hauser be appointed Title VI compliance officers.
- x) **RESOLVED:** That Gary Green be appointed as Asbestos Hazard Emergency Response Act - AHERA officer for the 2011-2012 school year, at no additional cost.
- y) **RESOLVED:** That Gary Green be appointed as asbestos Lead Educational Agency (LEA) designee for the 2011-2012 school year, at no additional cost.
- z) **RESOLVED:** That Gary Green be appointed as Pesticide Representative for the 2011-2012 school year at no additional cost.
- aa) **RESOLVED:** That Gary Green be appointed as Chemical Hygiene Officer (OSHA) for the 2011-2012 school year at no additional cost.
- bb) **RESOLVED:** That Gary Green be appointed as safety coordinator for the 2011-2012 school year at no additional cost.
- cc) **RESOLVED:** That Michael Hibbard be appointed as the Chief Information Officer for the 2011-2012 school year.
- dd) **RESOLVED,** that the Board of Education upon recommendation of the Superintendent of Schools approves Barbara Briganti, Director of Business Administration, as Purchasing Agent for the North Salem Central School District, authorized representative for all Federal programs including: E-Rate, Child Nutrition and Designated Custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, as well as all State programs and other school programs and activities not listed for the 2011-2012 school year
- ee) BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education acknowledges for our technology protection measure (Internet filtering software), we utilize Marshal 8e6 R3000 internet filter gateway and Barracuda Spam Filtering for Email. This software protects against access by adults and minors to visual depictions that are obscene, child pornography, or with respect to use of computers with Internet access by minors harmful to minors. The software may be disabled for adults engaged in bona fide research or other lawful purposes. Our district policy includes monitoring the online activities of minors.

Our Internet Safety Policy addresses the following as required by CIPA:

- a. access by minors to inappropriate matter on the Internet and World Wide Web;
- b. the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications;
- c. unauthorized access, including so called "hacking," and other unlawful activities by minors online;
- d. unauthorized disclosure, use, and dissemination of personal information regarding minors; and
- e. measures designed to restrict minors' access to materials harmful to minors; and
- f. educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response.

## IX. ELECTION APPOINTMENTS

- a) **RESOLVED:** That Mary Rhuda be re-appointed as chief of the election for the 2011-2012 school year at no additional compensation.
- b) **RESOLVED:** That Mary Rhuda be re-appointed to the board of registration for the 2011-2012 school year at no additional compensation.
- c) **RESOLVED:** That Therese Donahue be re-appointed to the board of registration for the 2011-2012 school year at the compensation rate of \$12.00 an hour.
- d) **RESOLVED:** That Patricia Galluccio be re-appointed to the board of registration for the 2011-2012 school year at the compensation rate of \$12.00 an hour.
- e) **RESOLVED:** That Carol Galligan be re-appointed to the board of registration for the 2011-2012 school year at the compensation rate of \$12.00 an hour.
- f) **RESOLVED:** That Joan Rinaldi be re-appointed to the board of registration for the 2011-2012 school year at the compensation rate of \$12.00 an hour.
- g) **RESOLVED:** That Helen Culen be re-appointed as an election inspector and poll worker for the 2011-2012 school year at the compensation rate of \$12.00 an hour.
- h) **RESOLVED:** That Richard Donahue be re-appointed as an election inspector and poll worker for the 2011-2012 school year at the compensation rate of \$12.00 an hour.
- i) **RESOLVED:** That Therese Donohue be re-appointed as an election inspector and poll worker for the 2011-2012 school year at the compensation rate of \$12.00 an hour.
- j) **RESOLVED:** That Beverly Golisano be re-appointed as an election inspector and poll worker for the 2011-2012 school year at the compensation rate of \$12.00 an hour.
- k) **RESOLVED:** That Jean Poli be re-appointed as an election inspector and poll worker for the 2011-2012 school year at the compensation rate of \$12.00 an hour.
- l) **RESOLVED:** That Joan Rinaldi be re-appointed as an election inspector and poll worker for the 2011-2012 school year at the compensation rate of \$12.00 an hour.
- m) **RESOLVED:** That Patricia Galluccio be re-appointed as an election inspector and poll worker for the 2011-2012 school year at the compensation rate of \$12.00 an hour.

- n) **RESOLVED:** That Beatrice Krutchkow be re-appointed as an election inspector and poll worker for the 2011-2012 school year at the compensation rate of \$12.00 an hour.
- o) **RESOLVED:** That Carole Galligan be re-appointed as an election inspector and poll worker for the 2011-2012 school year at the compensation rate of \$12.00 an hour.
- p) **RESOLVED:** That Diana B. Stevens be re-appointed as an election inspector and poll worker for the 2011-2012 school year at the compensation rate of \$12.00 an hour.
- q) **RESOLVED:** That Kathleen Sullivan be re-appointed as an election inspector and poll worker for the 2011-2012 school year at the compensation rate of \$12.00 an hour.
- r) **RESOLVED:** That Ruth D. Murphy be re-appointed as an election inspector and poll worker for the 2011-2012 school year at the compensation rate of \$12.00 an hour.
- s) **RESOLVED:** That Dana Morin be re-appointed as an election inspector and poll worker for the 2011-2012 school year at the compensation rate of \$12.00 an hour.
- t) **RESOLVED:** That Nancy Clark be re-appointed as an election inspector and poll worker for the 2011-2012 school year at the compensation rate of \$12.00 an hour.
- u) **RESOLVED:** That Robert A. Ritchie be re-appointed as the setup/repair of the election machine worker for the 2011-2012 school year the compensation rate of \$75 per machine.

**X. AUTHORIZATIONS:**

- a) **RESOLVED:** That Michael Hibbard be authorized to certify the payroll effective 7/1/2011 to 6/30/2012 or in his absence, Kenneth Freeston.
- b) **RESOLVED:** That Darleen Sherr be authorized as signatory on payroll checks for the 2011-2012 school year.
- c) **RESOLVED:** That Darleen Sherr be authorized as signatory on district checks for the 2011-2012 school year.
- d) **RESOLVED:** That George Bovino be authorized as signatory to the secondary school extra classroom activity fund for the 2011-2012 school year.
- e) **RESOLVED:** That Roberta Reiner be authorized as holder of petty cash funds (\$100 each) for the elementary school for the 2011-2012 school year.
- f) **RESOLVED:** That Patricia Cyganovich be authorized as holder of petty cash funds (\$100 each) for the secondary school for the 2011-2012 school year.
- g) **RESOLVED:** That Gary Green be authorized as holder of petty cash funds (\$100 each) for the buildings, grounds and transportation office for the 2011-2012 school year.
- h) **RESOLVED:** That Surety Bonds\* for the following be established for the 2011-2012 school year:

School Business Administrator	\$1,000,000
District Treasurer	\$1,000,000
Deputy Treasurer	\$1,000,000
Student Activity Fund Treasurer	\$100,000
Claims Auditor	\$100,000
Purchasing Agent	\$1,000,000

*\*Surety Bonds provide coverage for all employees of the District up to \$100,000 including the Central Treasurer of extra classroom activities for each of the three schools.*

**BE IT FURTHER RESOLVED** that the District Treasurer or Deputy Treasurer be authorized to sign checks and make deposits on behalf of the District.

**BE IT FURTHER RESOLVED**, that the Student Activity Treasurer be authorized to make deposits and sign checks on behalf of the district.

## XI. DESIGNATIONS

- a) Official Bank Depositories:  
JP Morgan Chase, Cutwater Asset Management/NY Class, M&T Bank
- b) Official Newspaper:  
The Journal News

## XII. OTHER

- a) **Resolved that the Chairperson of the Committee on Special Education be and hereby is** authorized to designate, as an additional *ad hoc* member of the committee, any teacher of a child whose placement is being reviewed, if such child attends either a public school within the district or a school outside of the district previously approved and authorized by the Board of Education.

### CSE/CPSE Committee Members 2011/2012

Mary Jo	Hauser	CSE/CPSE Chairperson
Jean	Brickman	CPSE/CSE Chairperson
Dennis	Tendler	Psychologist, Alternate CSE Chairperson
Katia	Castelli	Psychologist, Alternate CSE Chairperson
Jane	Burdett	Alternate Special Education Teacher
Joel	Cassidy	Alternate Special Education Teacher
Kristal	Castellano	Alternate Special Education Teacher
Kristin	Doherty	Alternate Special Education Teacher
Patrice	Farney	Alternate Special Education Teacher
Jennifer	Frohman	Alternate Special Education Teacher
Damien	Holst	Alternate Special Education Teacher
Gina	Kappes	Alternate Special Education Teacher
Jenine	Kugel	Alternate Special Education Teacher
Denise	Meliti	Alternate Special Education Teacher
Patricia	Miller	Alternate Special Education Teacher
Michael	Minzloff	Alternate Special Education Teacher
Dawn	Schmitt	Alternate Special Education Teacher
Jennifer	Sharpe	Alternate Special Education Teacher

Kim	Simon	Alternate Special Education Teacher
Margaret	Smith	Alternate Special Education Teacher
Megan	Vaccaro	CPSE/Special Education Teacher
Dennis	Ubriaco	CPSE/Regular Education Teacher
The Child's Regular Education Teacher		
Dr. Elliot Barsh, Physician		

**Alternate Parent Representatives - CSE/CPSE**

Pat	Banfield
Allison	Giacchetto
Andrea	Kirshoff
Jean-Marie	Marschner
Debra	Smith

**Surrogate Parents**

Andrea Kirshoff 10 Lakeview Drive North Salem, NY 10560
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**Contracted Related Service Providers 2011/2012**

Last Name	First Name	Related Service	Minutes per Session	Payment per Session
Small Jackson	Cheryl	PROMPT S/L	60	\$150.00
HTA of NY		OT	30	\$77.00

Home School Instruction:

- b) **Resolved:** That MaryJo Hauser be appointed to provide oversight for Home School Instruction for the 2011-2012 school year.
- c) **RESOLVED,** that the District shall utilize the most recent rotational list of Impartial Hearing Officers for the District as established by the State Education Department, on a rotating basis, for the purpose of conducting Impartial Hearings pursuant to Section 200.5 of the Regulations of the Commissioner of Education. Appointment and compensation shall be in accordance with Board Policy 4321.4; and

**BE IF FURTHER RESOLVED,** that the President and/or Vice President of the Board of Education are hereby delegated with the authority to immediately appoint Impartial Hearing Officers who are selected in accordance with the procedures set for in Board Policy 4321.4.

- d) **RESOLVED:** The Board of Education to authorize the Michael Hibbard to approve the attendance of personnel at meetings, conferences, conventions, visitations and workshops, at District expense.
- e) **RESOLVED:** The Board of Education authorizes the Superintendent of Schools, to approve budgetary transfers not to exceed \$5,000 pursuant to the Board of Education Policy # 6150.
- f) **RESOLVED:** Employment Contracts - The Board of Education authorizes the Superintendent of Schools to offer employment contracts for open positions through September 1, 2011 subject to notification to and ratification by the Board of Education.
- g) **RESOLVED:** The Board of Education authorizes the Superintendent of Schools to post and hire an additional classroom teacher for PQ Kindergarten should the enrollment in the summer justify an additional section for the 2011-2012 school year.
- h) **RESOLVED:** The Board of Education designates the Tax Collectors in the towns of North Salem, Somers, Southeast, Carmel and Putnam Department of Finance to act as agents on behalf of the District in the collection of the school district taxes.
- i) **RESOLVED:** The Board of Education authorizes the Superintendent of Schools to apply for grants-in-aid (state, federal, private).
- j) **RESOLVED:** The Board of Education authorizes the Superintendent of Schools, or Treasurer to transfer funds between School District bank accounts as required.
- k) **RESOLVED** School Lunch and School Breakfast Program – The Board of Education authorizes the participation in the program.

Free and Reduced Price Meal Policy and Family Income Eligibility Criteria - The Board of Education adopts the program and accepts the guidelines provided by SED.

School Breakfast and School Lunch Prices for the 2011-2012 school year:

	Student Meal	Milk	Student Breakfast	Reduced Price Meals
PQ	\$2.55	\$.65	\$1.40	\$.25
MS/HS	\$2.80/3.80	\$.65	\$1.55	\$.25

- l) **RESOLVED,** The Board of Education authorizes the Superintendent of Schools and the Board of Education President to sign the contract for health services provided to district residents enrolled in non-district schools.
- m) **RESOLVED,** The Board of Education approves the contracting of service of Putnam County Board of Elections for district elections from the board of elections, not to exceed \$250.



- n) **RESOLVED:** The Board of Education re-adopts the Board of Education Policies and Regulations, Attendance Policy, and the Code of Conduct; Policy 5300 for the 2011-2012 school year.
- o) **RESOLVED:** the Board of Education re-adopts of Records Retention and Disposition Schedule ED-1 - State Archive, 2004.
- p) **RESOLVED:** the Board of Education re-adopts the rate for photocopying/duplication for request of records (25 cents per page or \$10.00 per DVD).
- q) **RESOLVED:** That cell phones be issued to district personnel during the 2011-2012 school year listed below-

**Name:**

MaryJo Hauser  
 Henry Sassone  
 George Bovino  
 Pat Cyganovich  
 Roberta Reiner  
 Erik Sollenberger  
 Trish Gallagher  
 Joe Senatore

- r) **RESOLVED:** the Board of Education adopts the Mileage Reimbursement Rate per the IRS rate, for authorized staff on official school business.
- s) **RESOLVED:** The Superintendent may attend the Annual Meeting of the Suburban Schools Superintendents and the EdLeader 21.

**XIII. BOARD MEETING DATES AND TIMES**

- a) **RESOLVED:** That the Regular and Budget Meetings of the Board of Education for 2011-2012 will be held at 7:30 PM (unless otherwise noted) as follows:

Tuesday, July 5, 2011	Reorganization
Wednesday, August 24, 2011	Regular Meeting (Time TBD)
Wednesday, September 14, 2011	Regular Meeting
Wednesday, September 28, 2011	Regular Meeting
Wednesday, October 12, 2011	Regular Meeting
Wednesday, October 26, 2011	Regular Meeting
Wednesday, November 16, 2011	Regular Meeting
Wednesday, November 20, 2011	Regular Meeting
Wednesday, December 14, 2011	Regular Meeting
Wednesday, January 11, 2012	Regular Meeting
Wednesday, January 25, 2012	Regular Meeting

Wednesday, February 8, 2012	Regular Meeting
Wednesday, March 7, 2012	Budget Work Session
Wednesday, March 14, 2012	Budget Work Session/Regular Meeting
Wednesday, March 21, 2012	Budget Work Session
Wednesday, March 28, 2012	Budget Work Session/Regular Meeting
Wednesday, April 11, 2012	Budget Adoption/Regular Meeting
Tuesday, April 24, 2012	BOCES/Regular Meeting (Tuesday)
Wednesday, May 2, 2012	Budget Hearing/Regular Meeting
Tuesday, May 15, 2012	School Budget/Trustee Election
Wednesday, May 16, 2012	Regular Meeting
Wednesday, June 6, 2012	Regular Meeting
Wednesday, June 19, 2012	Regular Meeting (Tuesday)

**XIV. REVIEW AND AWARD OF BIDS**

**RESOLVED**, that the North Salem Board of Education hereby gives the Superintendent of Schools and one Trustee of the Board of Education (TBD) the authority to review bids submitted to the Board of Education, and to award such bids, through September 2, 2011, to the appropriate bidder subject to ratification by the Board of Education.

**XV. SUPPLEMENTAL DEFENSE AND INDEMNIFICATION RESOLUTION**

- a) **WHEREAS**, Section 18 of the Public Officers Law of the State of New York authorizes municipal corporations, including Boards of Education, to adopt supplemental defense and indemnification provisions to those contained in the Education Law; and

**WHEREAS**, the statute authorizes Boards of Education to defend, indemnify and save harmless, members of Board of Education and officers, agents and employees of the Board of Education and volunteers in connection with any claims asserted or judgment obtained against such board members, officers, agents, volunteers or employees in any State or Federal Court, or in the amount of any settlement of any such claim, provided the act or omission from which such judgment or claim arose occurred while the Board member, officer, agent or employee was acting within the scope of his or her office of employment;

**NOW THEREFORE, BE IT RESOLVED** that the Board of Education of the North Salem Central School District hereby adopts the supplemental defense and indemnification provisions contained in Section 18 of the Public Officers Law for its Board members, officers, agents and employees, and volunteers on school-based planning and shared decision making committees or other community volunteer performing volunteer service with the consent of the Board and/or Superintendent of Schools. This coverage shall supplement and shall be in addition to the coverage available to such employees under other enactments, including but not limited to the Education Law of the State of New York.

## **XVI. NYBEST**

**WHEREAS**, NYBEST Participants have established NYBEST, the NYBEST Agency and the NYBEST Agency Accounts to facilitate and further the operational and administrative needs, requirements, and responsibilities of New York State public school districts and their employees, retirees, students, volunteers, and others involved in the educational community, Respecting multiple types of Benefits, and related products, services and coverage through insurance, self-insurance, or otherwise, as appropriate, in accordance with the terms of the NYBEST Participation Agreement;

**WHEREAS**, NYBEST Services, LLC (“the NYBEST Agency”) was licensed as an insurance agency on a nonprofit basis by the New York State Insurance Department in 2002, to serve as an insurance producer for Benefits purposes and as the operating arm of NYBEST;

**WHEREAS**, NYBEST Participants desire to have an ongoing involvement, input, information, and oversight respecting NYBEST, the BYBEST Agency, and the NYBEST Agency Accounts, through the NYBEST Board of Governors and the NYBEST Executive Committee;

**WHEREAS**, the NYBEST Executive Committee representing the NYBEST Board of Governors provides on going involvement, input and oversight respecting NYBEST, the NYBEST Agency, and the NYBEST Agency Accounts;

**WHEREAS**, the NYBEST Custodian has been designated to receive, hold and disburse monies and financial instruments in the NYBEST Agency Accounts for purposes of providing and administering Benefits and related products, services and coverage, subject to the supervision and guidance of the NYBES Board of Governors, the NYBEST Executive Committee, and the NYBEST Coordinator;

**WHEREAS**, NYBEST seeks to obtain the best protection, programs, pricing, education, expertise and efficiencies in Benefits on behalf of the education community; and

**WHEREAS**, North Salem Central School District selects the following insurance coverage through NYBEST Agency:

- Student Accident Insurance (Pupil Benefits Plan)
- 403 (b) Tax Sheltered Annuities—Remittance & Compliance (Omni)

**BE IT RESOLVED**, that the Board of Education of the North Salem Central School District desires to participate in the New York Benefits for Educators & Student Trust (NYBEST) and become a NYBEST Participant, in accordance with the annexed Participation Request Form, which is incorporated into this Resolution; That the President of the Board of Education is authorized to sign and submit said Participation Request Form, it is the understanding of the Board of Education that this school district will become a NYBEST Participant in accordance with this Participation Request Form, the NYBEST Participation

Agreement and any Benefits program for which it applies, is approved and accepted as apart of a NYBEST Benefit Plan.

**XVII. STANDARD WORKDAY**

BE IT RESOLVED, that the Board of Education of the North Salem Central School District/Location Code 0000 hereby establishes the following as standard work days for appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the District Clerk:

Title	Name	Social Security Number (Last 4 Digits)	Registration Number	Standard Work Day (Hrs/Day)	Term Begins/Ends	Participates In Employer’s Time Keeping System (Yes/No)	Days/Month (Based on Record of Activities)	Tier 1 (Check only if member is Tier 1)
District Clerk	Mary Rhuda	XXXX	XXXX	8	7/1/11-6/30/12	Y	n/a	<input type="checkbox"/>
District Treasurer	Darleen Sherr	XXXX	XXXX	8	7/1/11-6/30/12	Y	n/a	<input type="checkbox"/>

**XVIII. ANNOUNCEMENTS**

**XIX. PUBLIC COMMENT**

**XX. ACCEPTANCE OF MINUTES**

**June 15, 2011**

**XXI. SUPERINTENDENT’S REPORT**

**XXII. BOARD REPORTS**

**XXIII. ACTION ITEMS**

**A. Acceptance of CSE and CPSE Reports dated July 5, 2011**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of CSE and CPSE reports dated July 5, 2011

**B. Donation Acceptance – Mt. Kisco Honda**

**BE IT RESOLVED that** the Board of Education upon the recommendation of the Superintendent of Schools authorize acceptance of \$1,250.00 from Mount Kisco Honda.

***BE IT FURTHER RESOLVED*** that the Board of Education upon the recommendation of the Superintendent of Schools approves the increase of 2011-2012 budget by \$1,250.00 A 2855-450-31-0000 (Supplies-Athletic) and the respective revenue allocation A 2705 (Gift Donations).

**C. Carol Farnsworth Scholarship Fund Donation**

***BE IT RESOLVED***, that the Board of Education authorizes the acceptance of \$30.00 to be applied to the Carol Farnsworth Scholarship fund.

**D. Vail Citizenship Award Fund Donation**

***BE IT RESOLVED***, that the Board of Education authorizes the acceptance of \$250.00 to be applied to the Vail Citizenship Award Fund.

**E. Bus Parts Bid**

***BE IT RESOLVED***, that the Board of Education, upon the recommendation of the Superintendent of Schools award the Bus Parts bid as follows:

	Vendor	Price
<b>ALTERNATORS</b>		
1. LN 12v 160 Amp. 2800 Rebuilt	a. D&W Diesel	\$189.95
Core	b. D&W Diesel	\$100.00
2. Int. DT-466E LN 2819LC 12V 160 Amp Rebuilt	a. D&W Diesel	\$189.95
Core	b. D&W Diesel	\$100.00
3. Int. 160 Amp (3519 105C92) Rebuilt	a. D&W Diesel	\$209.00
Core	b. D&W Diesel	\$100.00
4. LN4959PA 185 Amp. Rebuilt	a. D&W Diesel	\$367.50
Core	b. D&W Diesel	\$225.00
5. Delco MT-42 Starter Rebuilt	a. D&W Diesel	\$179.86
Core	b. D&W Diesel	\$100.00
6. Delco MT-37 Starter (2011 847C91) Rebuilt	a. D&W Diesel	\$198.95

Core	b.	D&W Diesel	\$100.00
7. GMC 6.5 Turbo Diesel w/AC Delphi Rebuilt	a.	D&W Diesel	\$152.98
12V 130 Amp. Core	b.	D&W Diesel	\$25.00
		Vendor	Price
Freightliner/Thomas Parts % Discount off jobber price		Bus Parts Warehouse	30%
Baldwin Filters % Discount off Baldwin jobber price		Superior Distributors	50%

#### **F. Corstar Communications**

***BE IT RESOLVED***, that the Board of Education upon the recommendation of the Superintendent of Schools, approves an agreement with Corstar Communications, LLC for the period of July 1, 2011 through June 30, 2012, in the amount of \$200,000.

***BE IT FURTHER RESOLVED***, that the Superintendent of Schools is authorized to sign the agreement.

#### **G. Food Service Consultant**

***BE IT RESOLVED*** that the Board of Education upon the recommendation of the Superintendent of Schools accept the proposal from H.M.B. Consulting for consultation for the 2011-2012 school year at the daily rate of \$650 per day.

#### **H. Food Service Contract Extension Whitson Culinary Group**

***BE IT RESOLVED*** that the Board of Education upon the recommendation of the Superintendent of Schools authorize the contract extension with the Whitson Culinary Group for the 2011-2012 school year at the CPI approved by the NYS Child Nutritional Program Administration.

#### **I. Recommendation for Driver Education Instructional Program**

***BE IT RESOLVED***, that the Board of Education upon the recommendation of the Superintendent of Schools, contract with PAS Auto School for the Drivers Education In-Car Road Training Instruction at a cost of \$445 per student for the period of 9/1/11 – 8/31/12.

**J. Award of Print Bid**

***BE IT RESOLVED*** that the Board of Education upon the recommendation of the Superintendent of Schools award Print Bid # 11-12-04 to the lowest responsible bidders as follows:

Item Name	Item #	Albany Print	Graphic Image	GraphicColor Corp	Newburgh Envelope	Millennium
3 Part Forms	1		\$ 410.00			
3 Part Late Pass	2				\$ 250.50	
Letter Head	3a				\$ 91.33	
Blank Second Sheet	3b					\$ 160.00
Budget Mailing	4a					\$ 430.00
Budget Mailing	4b					\$ 465.00
Business Cards	5				\$ 65.50	
Compass	6		\$ 980.00			
Course Description Booklet	7					\$ 940.00
Emergency Information	8		\$ 192.00			
Envelopes	9a				\$ 101.45	
Envelopes	9b				\$ 83.38	
Envelopes	9c				\$ 198.25	
Envelopes	9d			\$ 210.00		
Health Records PQ	10					\$ 70.00
Information Sheet	11					\$ 130.00
Kindergarten Guidebook	12a		\$ 210.00			
Kindergarten Guidebook	12b					\$ 160.00
PQ Student Assignment Bk	13					\$ 230.00
Report Card Envelopes	15				\$ 88.29	
Teacher of the Year	16					\$ 430.00
School Calendar	17		\$ 2,380.00			
4 Part Form	18		\$ 520.00			
Athletic Booklet	19		\$ 480.00			
End of Year Certificates	20					\$ 80.00
Report Card Paper	21					\$ 225.00
Co-Teaching Brochures	22					\$ 175.00
Tiger Times	23	\$ 295.00				

**K. HVAC – Mechanical & DDC Maintenance Services**

*BE IT RESOLVED that* the Board of Education upon the recommendation of the Superintendent of Schools extend the award for the HVAC – Mechanical & DDC Maintenance Services for one year as follows:

ITEM DESCRIPTION	VENDOR <u>TBS</u>
	Quarterly Amt.
HVAC BID	\$ 15,068
400 Temperature Control Block of Hours	\$ 8,090
Backflow Apparatus Service	\$ 212
	\$ 23,370
<b>TOTAL</b>	

Hourly Labor Rates & Parts over and above regular service that are not included  
In service agreement:

	\$ Per Hour
Repair Labor Rate	\$ 136.00
Overtime Rate	\$ 204.00
	% Markup Amt.
Repair parts/Materials	40%

**L. Hardscrabble Club – Contracted Services Agreement**

*RESOLVED,* the Board of Education upon the recommendation of the Superintendent of Schools approves the 2011-2012 contracted services agreement with the Hardscrabble Club for coaching and facility use for the Fall and Spring 2011-2012 Girls and Boys Tennis not to exceed \$14,534.50.

**M. Vending Services 2011-2012**

*RESOLVED, that* the Board of Education upon the recommendation of the Superintendent of Schools extend the contract with Berkshire Foods Inc. to service and supply beverage and food vending machine services, with commissions payable to the School District for the 2011-2012 school year.



**N. Architectural Services**

**RESOLVED**, the Board of Education upon the recommendation of the Superintendent of Schools authorizes the Superintendent to engage the services of CS Arch for the 2011-2012 school year at the following hourly rates:

Thomas Ritzenthaler	\$170.20
Paige Lewis	\$120.05
Theresa Benedetti	\$111.40
Robert Lafayette	\$107.78
Dana Hochberg	\$106.93
Heather Fagans	\$ 80.90
Leeba Gluck	\$ 67.43
Elizabeth Montfort	\$ 63.80

**O. District Security**

**RESOLVED**, that the Board of Education upon the recommendation of the Superintendent of Schools, awards the RFP #4-11-12 Unarmed Security Guard Services to Allied Barton as follows:

<u>Position</u>	<u>HPW</u>	<u>Bill Rate</u>	<u>OT/Holiday</u>
Security Officer	80	\$20.00	\$30.00

**P. Donation – District Office Administrative Team**

**BE IT RESOLVED that** the Board of Education upon the recommendation of the Superintendent of Schools accepts the donation of \$9,000 from the Central Office Administrative Team of Mary Jo Hauser, Assistant Superintendent for Pupil Personnel Service, Michael Hibbard, Assistant Superintendent for Instruction/Human Resources and Barbara Briganti, Director of Business Administration for the purchase of Technology Equipment.

**BE IT FURTHER RESOLVED that** the Board of Education upon the recommendation of the Superintendent of Schools approve the increase of the 2011-2012 budget by \$9,000 appropriation A2630-220-90-0000(Computer Hardware District) and the respective revenue allocation A2705 (Gifts & Donation).

**Q. Stipulation of Settlement**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the Stipulation of Settlement for Student No #0001166, and

**BE IT FURTHER RESOLVED** that the Superintendent of Schools is authorized to sign the agreement upon review of counsel.

**R. Chief Medical Officer**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts and approves the appointment of Dr. Elliot Barsh as the Chief Medical Officer for the 2011-2012 School Year. Dr. Barsh had the lowest submission of the 3 responses to the RFP.

**S. Budget Transfers**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following transfers:

- To: 2250-491-00-5000 BOCES- \$71,564
- From: 2250-400-04-0000 Contractual-Other- \$10,475
- 2250-472-04-0000 Tuition Private Schools \$19,308
- 2250-471-04-0000 Tuition Other NYS Schools \$ \$9,573
- 2250-449-04-1111 Related Services \$6,800
- 2250-150-90-0000 Special Ed. Instructional Salaries \$25,408

**T. Adoption of Text Books**

**BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the adoption of the following books for instructional use.

- |                |                           |
|----------------|---------------------------|
| Title          | A Million Shads of Gray   |
| Author         | Cynthia Kadohata          |
| Publisher      | Simon & Schuster          |
| Copyright Date | 2010                      |
| <br>           |                           |
| Title          | Masterpiece               |
| Author         | Elise Broach              |
| Publisher      | Henry Holt & Company, LLC |
| Copyright Date | 2009                      |

**U. Donation from North Salem Learning Foundation**

**BE IT RESOLVED**, that the Board of Education authorizes the acceptance of \$3,000 from the North Salem Learning Foundation.

**V. Donation from George Candreva Environmental Center**

**BE IT RESOLVED**, that the Board of Education authorizes the acceptance of \$500 from George Candreva Environmental Center.

**XXIV. CONSENT AGENDA**

*The use of the Consent Agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters, which are included. Any member of the Board who wishes to discuss individually a particular piece of business on the Consent Agenda may so indicate and that item will be considered and voted on separately, thus preserving the right of all Board members to be heard on any issue.*

**XXV. DISCUSSION ITEMS**

**XXVI. OLD BUSINESS**

**XXVII. NEW BUSINESS**

**XXVIII. PUBLIC COMMENT**

**XXIX. CONSIDERATION OF EXECUTIVE SESSION SUBJECT TO BOARD APPROVAL**

**XXX. ADJOURNMENT**