

NORTH SALEM CENTRAL SCHOOL DISTRICT
NORTH SALEM, NEW YORK 10560
www.northsalemschools.org
BOARD OF EDUCATION
MINUTES OF REGULAR BOARD MEETING
June 1, 2011

Call to Order

A regular meeting of the Board of Education of the North Salem Central School District was called to order at 6:20 PM in the Board Conference Room by Board Vice President Judith Schurmacher.

At 6:21 PM, a motion was made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0), to enter into Executive Session for the purpose of discussing negotiations/contracts. Ms. Schurmacher was appointed Clerk Pro-Tem for this Executive Session.

At 7:36 PM, on a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0), the Board adjourned the Executive Session and reconvened to the Public Session.

Board Members Present at this Meeting:

Ms. Katherine Daniels, President
Ms. Judith Schurmacher, Vice-President
Mr. Paul Giamundo, Trustee
Mr. Paul Smadbeck, Trustee
Mr. Andrew Brown, Trustee
Mr. Jonathan Freeman, Trustee
Ms. Deborah D'Agostino, Trustee

Also Present:

Dr. Kenneth Freeston, Superintendent
Dr. Michael Hibbard, Assistant Superintendent for Curriculum and Human Resources
Ms. MaryJo Hauser, Assistant Superintendent for Pupil Personnel Services
Ms. Barbara Briganti, Director of Business Administration
Mr. Gary Green, Director of Facilities, Operations, Maintenance and Transportation
Ms. Mary Rhuda, District Clerk
Members of the Public & Faculty

Call to Order

The meeting was called to order at 7:38 PM Katherine Daniels followed by the pledge of allegiance.

Student Board Reports

Student Representatives, Nicholas Brown and Linda DosSantos each reported on past and upcoming events at both Pequenakonck and the Middle/High School.

Announcements

Ms. Daniels spoke about NYSSBA's Fiscal Reform Playbook, and suggested that everyone read through the playbook to see what NYSSBA is trying to accomplish in the Legislature. A heading will be added to the Board of Education page on the district website which will include a link for

New York State School Board Association, NYSSBA and West/Putnam School Board Association.

Board Recognition

The Board of Education recognized the following North Salem Seniors and congratulated them on their accomplishments.

Valedictorian – Ethan Bassin, University of Pennsylvania
Salutatorian – James Batchelder, Yale University
Student Board Representative – Nicholas Brown, Elmira College

Public Comment

None

Acceptance of Minutes

On a motion made by Judith Schurmacher, and seconded by Paul Giamundo and carried (7-0) the Board accepted the minutes of May 18, 2011.

Superintendent's Report

Dr. Freeston attended the Annual Scholar Dinner with Dr. Cyganovich, Ms. Daniels, Ethan Bassin and James Batchelder. The dinner honors students from 80 school districts in Westchester and Putnam County. James won the Engineer Scholarship for Westchester County.

Director of Business Administration's Report

Ms. Briganti stated that this is a very busy time of year for the Business Office. The 2010-2011 books are being closed and the 2011-2012 books are being opened. The internal auditors will conduct the risk assessment audit.

Board Reports

Mr. Giamundo mentioned the food service report from Whitsons. He thought the report looked great and asked Ms. Briganti if the closing of St. Joseph's will impact the cafeteria fund. She advised that yes, both the District and cafeteria will be affected.

Mr. Giamundo attended the Memorial Day Parade in town. Steve Austin and the marching band did a wonderful job and represented the District proudly. Mr. Giamundo also wanted to commend the teachers on the wonderful presentation at the Foundation for Learning Awards night.

Committee Reports – Year End Wrap-Up

Safety Committee – Dr. Bovino reported that the Safety Committee began the year by reviewing the mission with their 18 members. This committee consists of Administrators, Police (state and local), Board of Education, Ambulance Corps, Town representative and CSEA representative. Items worked on this year were:

- ❖ Lock down drills – PQ and MS/HS
- ❖ Parking at athletic fields
- ❖ Established red cross shelter

Next year the committee will be working on security camera's, prom crash reenactment, yearly lock downs at both schools, review field parking and review and prepare for the NYC Waste Water Treatment Plant.

Communication Committee – Dr. Bovino reported on this committee stating that it also starts the year by going over the mission. This committee only has 9 members. The main objective this year was to go paperless. This has been an estimated cost savings of approximately \$8,000. Dr. Bovino is looking for new members of this committee. Please contact him if you are interested in joining.

Sustainability/Garden Committee – Dr. Bovino was happy to announce that the new owners of the orchard, Mr. & Mrs. Covino donated a beautiful tree for Earth Day. The committee is working on an intergenerational school/community garden.

Advocates for the Arts – This committee consists of 17 members, 7 which are students. They have established a relationship with the Westchester Exceptional School, and helped organize and produce the Jen Chapin Concert with the NS Foundation for Learning.

Community Mission Committee – This committee consists of Dr. Freeston, Dr. Hibbard and Dr. Bovino. They have met with, at this point, with 10 community organizations that work with our students. The partnerships with these groups will continue to grow.

Discussion Items

Tax Cap Legislation – Ms. Daniels discussed the grassroots organizations that are cropping up around the state to dissuade the approval of the tax cap legislation. These groups are trying to help the Board of Educations to contact all elected officials in opposition. If anyone is interested in sending a letter of support it would be appreciated. NYSSBA has drafted a letter, which can be found on the website, <http://www.nyssba.org>.

Mr. Giamundo suggested looking at the West/Putnam School Boards Association, it also has information on their website, <http://www.wpsba.org>, which may be helpful.

Mr. Brown stated that no one on the Board is for higher taxes, but this tax cap legislation is not the way to do business.

Action Items

Acceptance of CSE & CPSE Reports dated June 1, 2011

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of CSE & CPSE Reports dated June 1, 2011

Re-Establishment of the Katherine Capossela Scholarship & Donation

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the re-establishment of the Katherine Capossela Trust & Agency account.

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent, the Board of Education authorizes the acceptance of \$200 to be applied to the Katherine Capossela Scholarship.

Budget Transfers

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following transfers:

To:	1620-435-03-0000 Fuel Oil	\$21,000
From:	1620-432-03-0000 Electricity	\$21,000
To:	5510-162-02-4600 Custodian OT Bus Runs	\$ 9,000
From:	5540-409-02-0000 Contractual	\$ 5,500
	5510-162-02-4300 Bus Driver Athletic Trip	\$ 2,000
	5510-409-02-1000 Contractual Other	\$ 1,500

BOCES Initial Contract of Services

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the execution of the 2011-2012 Initial Contract of Putnam Northern Westchester BOCES.

Educational Data Cooperative Bid Participation

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

WHEREAS, General Municipal Law Section 119-0 specifically authorizes municipal Corporations and school districts to enter into agreements for “purchasing and making of contracts;” and

WHEREAS, the attached school district listing has explored and supported the establishment of a municipal cooperative purchasing group; and

WHEREAS, the governing bodies of the parties here have approved this cooperative purchasing arrangement by appropriate resolution.

NOW, THEREFORE, in consideration of the promises and covenants set forth herein, it is mutually agreed as follows:

1. A municipal cooperative purchasing group to be known as the “NY/Island Cooperative Bid” (Purchasing Group) has been established.
2. Membership in such Purchasing Group shall be available to any school district or municipal Corporation in New York State, which, by appropriate resolution, adopts the provisions of this agreement.
3. The members of the Purchasing Group shall adopt such rules, regulations and procedures in the conforming with New York State bidding law to effectuate the purposes of this Agreement.
4. The Purchasing Group may enter into agreements with contractors to assist Purchasing Group in carrying out the purposes of this Agreement.
5. The Clarkstown Central School District shall serve as Lead Agency for the Purchasing Group.
6. Educational Data Services will serve as the Administrative Agent for the Purchasing Group to perform those ministerial functions required as per the Lead Agency.

WHEREAS, it would be in the joint interest of the North Salem Central School District and the following:

SEE ATTACHED LISTING

To participate in cooperative bids for the purchase of various supplies, services, materials and equipment, as advertised by and awarded by the Clarkstown Central School District acting as the Lead Agency, as provided by General Municipal Law Section 119-0 and,

WHEREAS, each Board retains the legal authority to contract with the successful vendor(s) and shall not be bound by purchase contracts or other agreements made by the other board(s) therefore

BE IT RESOLVED, that the Board of Education of the North Salem Central School District hereby agrees to participate with the attached named school districts in such cooperative bids.

2011-2012 Education Job Funds

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes \$134,574 in Education Job Funds (EJF) to fund the occupational therapist, Cheryl Colangelo, 1 FTE, for the 2011-2012 school year.

Refuse & Recyclable Removal – Bid Number 11-12-1

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education award the Refuse & Recyclable Removal bid as follows:

Refuse & Recyclable – AAA Carting (\$1,854.08/month)

30, 20, 10 yard open container – Mid Hudson Waste:

\$500 – 30 yard

\$400 – 20 yard

\$250 – 10 yard

Abolishment of Position

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

WHEREAS, the North Salem Central School District has determined that for reasons of economy and efficiency it is necessary to abolish the following position, now therefore:

BE IT RESOLVED that the Director of School Facilities, Operations, Maintenance and Transportation position be abolished effective at the close of business on May 25, 2011, and that the Superintendent of Schools be directed to advise the incumbent in the title of the termination of their employment effective on that date.

Tax Certiorari Reserve Fund

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

BE IT RESOLVED that the Board of Education upon the recommendation of the Superintendent of Schools authorizes the transfer of unexpended reserves in the amount of \$388,271.49 for the school years prior to 2007-2008 from the Tax Certiorari Reserve Fund to the unreserved fund balance of the General Fund, in accordance with the provisions of Section 3651(1-a) of the Education Law and,

BE IT FURTHER RESOLVED that the Board of Education upon the recommendation of the Superintendent of Schools hereby appropriates the sum of \$388,271.49 from the 2010-2011

unreserved unexpended fund balance and authorizes the transfer of such monies from the General Fund to the Tax Certiorari Reserve Fund, in accordance with the provisions of Section 3651(1-a) of the Education Law.

Management Advisory Group

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent of Schools amend the resolution dated June 16, 2010 to include travel time as follows: the engagement of services with Management Advisory Group Business Operations, Inc. at a daily rate of \$750 per diem (\$93.75/hour) and travel time will be billed at the same per diem.

Consultant Services – Facilities, Transportation & Technology Manager

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent of Schools accept the proposal from Capital Projects Consulting LLC in the amount not to exceed \$177,288.00 effective June 1, 2011.

AND BE IT FURTHER RESOLVED, that the Superintendent of Schools is authorized to sign the agreement upon review of counsel.

Consent Agenda

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following consent agenda:

Retirement

Ms. Victoria Fasano

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation, for the purpose of retirement, of Ms. Victoria Fasano, Bus Driver, effective June 30, 2011.

Ms. Joan Ehmann

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation, for the purpose of retirement, of Ms. Joan Ehmann, Teaching Assistant, effective June 30, 2011.

Reinstatement of Employment

Ms. Maureen Cassetta

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education reinstates the employment of Ms. Maureen Cassetta as a Teaching Assistant effective June 30, 2011. Ms. Cassetta will be replacing Ms. Joan Ehmann who will be retiring on June 30, 2011.

Abolishment

Classified

RESOLVED, that the Board of Education has determined that the services of the Mr. Gary Green shall be discontinued effective at the close of business on May 25, 2011 in the Director of School Facilities, Operations, Maintenance and Transportation civil service title.

Stipend

Ms. Suzanne Taylor

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Suzanne Taylor to fill the stipend position of World Language Leave Replacement Teacher, effective May 13, 2011-June 30, 2011 at the rate of \$1,000.00 pro-rated.

Appointment

Ms. Melissa Ruffler

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Melissa Ruffler for the 2010-2011 school year for AIS Algebra Regents, per the contracted rate.

Ms. Jennifer Leveille

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Jennifer Leveille as a Home Tutor for the 2010-2011 at the rate of \$45/hour.

Certified

Mr. Derek Bastone

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Mr. Derek Bastone as a Substitute Teacher, Grades

K-5, for the 2010-2011 school year, at the substitute rate of \$85.00 for the first 10 days; \$95 thereafter.

Addendum Agreement – Superintendent’s Agreement

BE IT RESOLVED, that the Board of Education hereby authorizes its President to execute the Addendum Agreement, dated June 1, 2011, to the Superintendent’s contract dated July 7, 2009, a copy of which Addendum Agreement shall be incorporated by reference within the minutes of this meeting.

New Business – Mr. Brown congratulated the North Salem BOCES student’s who will be graduating this month.

Old Business – None.

Public Comment

Mr. Papp asked about the abolishment of the Director of School Facilities, Operations, Maintenance and Transportation position.

Adjournment

On a motion made by Judith Schurmacher, seconded by Paul Giamundo and carried (7-0) the meeting was adjourned at 8:47 PM.

Respectfully Submitted,

Mary Rhuda
District Clerk