

**NORTH SALEM CENTRAL SCHOOL DISTRICT  
NORTH SALEM, NEW YORK 10560  
www.northsalemschools.org  
Wednesday April 13, 2011  
Regular Meeting of the Board of Education  
6:30 PM Executive Session Board Conference Room  
7:30 PM Regular Board Meeting Middle School Cafeteria**

**Agenda**

- I. Call to Order - 6:30 PM- Board Conference Room**
- II. Motion to Enter Executive Session** – it is anticipated that the Board will enter executive session to discuss the history of employment of a particular individual.
- III. Pledge of Allegiance**
- IV. Student Board Reports**
- V. Announcements**
- VI. Public Comment**
- VII. Acceptance of Minutes: March 30, 2011**
- VIII. Superintendent’s Report**
- IX. Director of Business Administration’s Report**
- X. Board Reports**
- XI. Discussion**
  - Citizens Advisory Committee for Fiscal Planning
- XII. Action Items**
  - A. Adoption of Proposed 2011-2012 School Budget in the amount of \$38,569,065**  
**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education adopts the proposed 2011-2012 School Budget in the total amount of \$38,569,065 to be proposed to the District’s voters on May 17, 2011.
  - B. Approval of Property Tax Report Card for the 2011-2012 school year.**  
**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2011-2012 Property Tax Report Card for the North Salem Central School District.

**C. Acceptance of CSE and CPSE dated April 13, 2011**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of CSE and CPSE Reports dated April 13, 2011.

**D. Approval of Letter of Intent for the 2010-2011 School Year Merger/John Jay High School**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Board of Education President and the Superintendent to sign the Letters of Intent for the mergers for the following sports with John Jay High School/Katonah Lewisboro School District:

**Fall 2010**

Women's Varsity Swim & Dive

**Winter 2010/2011**

Men's Varsity Swim & Dive

Modified Wrestling

Varsity Skiing

Winter Track

**E. Approval of Letter of Intent for 2010-2011 School Year Merger/Somers High School**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Board of Education President and the Superintendent to sign the Letters of Intent for the mergers for the following sports with Somers High School/Somers School District:

**Winter 2010/2011**

Varsity Ice Hockey

Modified Ice Hockey

**F. Disposal of Assets**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of seven filmstrip projectors.

**G. Middle/High School Library Book Donation**

**RESOLVED**, that the Board of Education authorizes the acceptance of donated books valued at \$255.79 for the Middle/High School Library from the PTO.

#### **H. Elizabeth Butler Memorial Scholarship Fund Donation**

**RESOLVED**, that the Board of Education authorizes the acceptance of \$500.00 to be applied to the Elizabeth Butler Memorial Scholarship Fund from the Westchester Community Foundation.

#### **I. Cornelia Storrs Scholarship**

**RESOLVED**, that the Board of Education authorizes the acceptance of \$80,000 to be applied to the Cornelia Storrs Scholarship Fund.

#### **J. Erik V. Nicoletti Scholarship Fund Donation CORRECTION**

**RESOLVED**, that the Board of Education amends the January 19, 2011 acceptance of \$125.00 to \$75.00 for the Erik V. Nicoletti fund and

**RESOLVED**, that the Board of Education accepts \$50.00 for the Elizabeth Butler Scholarship Fund.

#### **K. Acceptance of Award**

**RESOLVED**, that the Board of Education accepts the award for Mr. Scott Lenhart for his winning entry in the “Cameras for Classrooms Essay Contest” sponsored by Wingscape. The camera will be utilized by the Ornithology Club, the Environmental Club and AP Environmental class. The camera is valued at \$199.95.

#### **L. Water Bid – Durkin Water**

**RESOLVED**, that the Board of Education upon the recommendation of the Superintendent of Schools utilize Durkin Water (only licensed vendor for potable water in Westchester County) for the delivery of potable water for the period July 6, 2010 through the completion and certification of the new well and water filtration system by the Westchester County Department of Health.

#### **M. Contract – Hudson Valley Consulting**

**RESOLVED**, that the Board of Education upon the recommendation of the Superintendent of Schools confirm the agreement between Hudson Valley Consulting and North Salem CSD that the contract for management and supervision of the North Salem MS/HS WWTF dated April 25, 2006, and originally scheduled to expire on January 31, 2009 will continue commencing February 1, 2009 on a month-to-month basis until terminated by either party or until a formal successor agreement has been signed.

## **N. Fiscal Advisory Committee**

**RESOLVED**, that the Board of Education reappoints the Fiscal Advisory Committee as a Citizens Advisory Committee to the Board of Education pursuant to District Policy No. 2260. The mission, scope of work and governance for Fiscal Advisory Committee shall be as follows:

### **North Salem Central School District**

#### **Fiscal Advisory Committee**

##### **MISSION**

- The Fiscal Advisory Committee (“FAC”) will help, assist and advise the Board of Education (“Board”) in matters of financial analysis, budget preparation and process, capital budgeting and spending, and tax policy so that the North Salem Central School district (“District”) can achieve its educational goals in the most fiscally responsible and cost effective manner possible.
- The FAC should take into consideration in its deliberations the interplay between the needs of the District’s various stakeholders to control the growth of the budget and tax levy and the desire to maintain a culture of excellence and raise educational metrics.

##### **SCOPE OF WORK**

- Maintain the integrity of the budgeting process and financial control procedures
- Provide advice on “fund balance” strategy and tax levy “cap” management
- Investigate alternate revenue opportunities
- Provide advice on controlling spending and reducing expenses
- Advise on borrowing strategies
- Advise on capital improvements and strategies for funding same
- Undertake a comparative analysis of the cost structure of other school districts of similar size and culture
- Provide input into the District’s long-range financial plans
- Help educate the public on matters of District fiscal policy

##### **GOVERNANCE**

- The members and Chair of the FAC are appointed by the Board in accordance with Section 2260 – School Board Governance and Operations
- The Board shall make every effort to form a committee that is representative of the entire community/stakeholders
- The Chair shall be a resident of the District
- Only residents of the District may be voting members; Board members and District administrators and staff are non-voting members

- All meetings are open to the public; only voting members may vote
- A quorum of voting members is needed for any action requiring a recommendation/vote of the committee
- Requests for information will be channeled through the Superintendent
- The committee's Scope of Work will be approved by Board Resolution
- The Board may from time to time suggest other areas of interest or concern in addition to the Scope of Work
- Recommendations by the FAC will be presented to the Board in a public meeting

Committee and the following residents as members of the Fiscal Advisory Committee: Cynthia Curtis, Andrea Good, Stephen Mulligan William Papp, Helen Powers and Gary Windus. [The Board of Education liaisons will be Deborah D'Agostino and Paul Giamundo. Staff advisors to the Fiscal Advisory Committee will include Kenneth Freeston, Barbara Briganti and Amy Reynolds.]

**O. Consent Agenda**

*The use of the Consent Agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters, which are included. Any member of the Board who wishes to discuss individually a particular piece of business on the Consent Agenda may so indicate and that item will be considered and voted on separately, thus preserving the right of all Board members to be heard on any issue.*

- XIII. Old Business**
- XIV. New Business**
- XV. Public Comments**
- XVI. Consideration of Executive Session Subject to Board Approval**
- XVII. Adjournment**

<u><b>Future Agenda Item</b></u>	
➤ <b>Tuesday, April 26, 2011</b>	<b>BOE Meeting</b>
➤ <b>May 4, 2011</b>	<b>BOE Budget Hearing</b>
➤ <b>May 17, 2011,</b>	<b>2011-2012 Budget Vote/Trustee Election</b>