

**NORTH SALEM CENTRAL SCHOOL DISTRICT**  
**NORTH SALEM, NEW YORK 10560**  
[www.northsalemsschools.org](http://www.northsalemsschools.org)  
**BOARD OF EDUCATION**  
**MINUTES OF REGULAR BOARD MEETING**  
**February 9, 2011**

**Call to Order**

A regular meeting of the Board of Education of the North Salem Central School District was called to order at 6:40 PM in the Board Conference Room by Board President Katherine Daniels.

At 6:40 PM, a motion was made by Paul Smadbeck, seconded by Paul Giamundo and carried (6-0), to enter into Executive Session for the purpose of discussing specific personnel, negotiations and litigation. Ms. Daniels was appointed Clerk Pro-Tem for this Executive Session.

At 7:34 PM, on a motion made by Paul Smadbeck, seconded by Jon Freeman and carried (6-0), the Board adjourned the Executive Session and reconvened to the Public Session.

**Board Members Present at this Meeting:**

Ms. Katherine Daniels, President  
Mr. Paul Giamundo, Trustee  
Mr. Paul Smadbeck, Trustee  
Mr. Andrew Brown, Trustee  
Mr. Jonathan Freeman, Trustee  
Ms. Deborah D'Agostino, Trustee

**Board Members Absent**

Ms. Judith Schurmacher, Vice-President

**Also Present:**

Dr. Kenneth Freeston, Superintendent  
Dr. Michael Hibbard, Assistant Superintendent for Curriculum and Human Resources  
Ms. Barbara Briganti, Director of Business Administration  
Mr. Gary Green, Director of Facilities, Operations, Maintenance and Transportation  
Ms. Mary Rhuda, District Clerk  
Members of the Public & Faculty

**Call to Order**

The meeting was called to order at 7:46 PM Katherine Daniels followed by the pledge of allegiance.

**Student Board Representative Reports**

Student Representatives, Nicholas Brown and Linda DosSantos each reported on past and upcoming events at both Pequenakonck and the Middle/High School.

**Announcements**

Ms. Daniels announced upcoming seminars at the Westchester-Putnam School Board Association that Board members may be interested in attending. The Lower Hudson Education Coalition report

dated 2/2011 gives details about the Governors budget presentation and the cuts facing our entire region. Under this proposed budget, these cuts could be as much as 1.8 million in school aid to our area.

The Governors Mandate Relief Redesign Team has been assembled and working on a report that will be given to the Governor on March 1, 2011. Andrea Stewart-Cousins is a member of this team and is asking for suggestions and comments. Go to this link to submit any comments:  
<http://governor.ny.gov/mandaterelief>

Ms. Daniels advised that the 2.5% levy cap has passed in the Senate and will come into effect in 2012/2013. There are still a lot of unanswered questions. Information will be shared as it is received.

The Long Range Planning Study Update for the NSCSD, dated January 2011 has been received, and will be posted on the website for review. This demographic study has past, present and future trends. The North Salem Central School District has experienced an overall decrease in the district enrollment during the period of 2000 thru 2010. This enrollment decline is accounted for by decreased birthrates, changing resident characteristics and housing factors. The projected decline in population is thought to continue.

### **Public Comment**

None.

### **Superintendent's Report**

Dr. Freeston discussed the Long Range Planning Study, stated that in this annually updated study, it does seem like the higher unemployment rate; the lower the birthrate.

Dr. Freeston spoke about the 2011-2012 budget that he and his Administrative Council have been working towards. Unfortunately, this will be a very tough budget season. In the past, it has always been a case of comparing revenues and expenses. With the cut in State Aid, the revenues will be cut. We will have to change the way we do things. If the proposed tax cap was in place this year, the District would have to cut \$1.7 million from the budget we know. Dr. Freeston advised that in the past three years, the budget increases, or in the case of 2009-2010 decrease, have been less than the tax levy.

Dr. Freeston announced that employees in the District Office, not in a bargaining unit have decided to either freeze, furlough or donate back any contracted increases.

The budget meetings will be held every Wednesday in March. The first night being the presentation of the full budget, then subsequent evenings will be broken down for individual budget presentations.

Ms. Daniels reminded residents that this is the time to participate in the budget process. Please don't wait until the public hearing, at that point, in NYS process, it will be too late for the Board to make changes to the budget.

## **Director of Business Administration's Report**

Ms. Briganti reported that there are a few good things for our District that came out of the Governors proposal. We do know for sure, we will be reimbursed the MTA tax that the District is required to pay for each employee. On the expenditure driven aid, such as textbook, library and software aid will continue. Changes to transportation aid have not been finalized. There are many different formulas used in figuring state aid, so numbers may vary.

Mr. Giamundo inquired about unfunded mandates. These mandates are 15-20% of the budget.

## **Presentation**

Ms. Lisa Evitts-De-Paolo Regional Manager and Ms. Jill Giampino, Food Service Manager of Whitsons attended the meeting to update the Board on the cafeterias at both PQ and the MS/HS. Ms. Giampino became Manager in November and comes to us with a restaurant background. She has begun meeting with MS/HS students, once a month, to get their input on what they would like to have served in the cafeterias. She will also be meeting with the PQ students in the near future.

Year to date, 80 more meals have been served since this same time last year. The Point of Service system is on target to be in place by mid-March. The POS system will make the purchasing process quicker and easier.

## **Board Reports**

Ms. D'Agostino encouraged everyone to come to the North Salem Drama Club presentation of The Complete Works of William Shakespeare, on February 11<sup>th</sup> and 12<sup>th</sup>.

Mr. Brown reported on the Booster Club events. They are now in the process of scheduling Salem Fest and the annual awards dinners. There is still time to join the Booster Club to support our teams. He also congratulated Alexia Shea for signing with Providence College to play soccer in the fall, as well as congratulated her teammates.

Mr. Giamundo and Ms. Schurmacher attended the Joint Task Force meeting with representatives from the Town. These meetings are very productive in keeping the line of communications open and sharing of ideas.

## **Presentation**

Dr. Michael Hibbard presented a report on the Regents performance scores for 2010 tests taken by North Salem students. Also presented were requirements for each type of diploma as well as changes in the regents for this year. Two graphs were presented for each exam given; one shows the performance of the total group and one showing performance of males and females.

Dr. Hibbard has been visiting our Benchmark Schools and gathering information on those District tests results and comparing them to North Salem and finding ways to improve North Salem scores. The meetings have been very successful.

The entire presentation can be found at:  
[http://www.northsalesschools.org/board\\_of\\_education/presentations](http://www.northsalesschools.org/board_of_education/presentations)

### **Discussion**

Dr. Freeston presented the Draft 2011-2012 District Calendar, which is based on the BOCES calendar. The Professional Development team has it for review, before Board adoption.

### **Acceptance of Minutes**

On a motion made by Paul Smadbeck, and seconded by Paul Giamundo and carried (6-0) the Board accepted the minutes for the following meetings: January 19, 2011.

### **Action Items**

#### **Treasurer's Reports & Student Activities Fund Report**

On a motion made by Paul Smadbeck, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

#### **Acceptance of the Treasurer's Report, Budget Status and Revenue Status, Warrant Report, Student Activities Fund Report and Monthly Expenditure Report for the months of December 2010 & January 2011**

***BE IT RESOLVED***, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of the Treasurer's Report, Budget Status and Revenue Status, Warrant Report, Student Activities Fund Report and Monthly Expenditure Report and Student Activity Report for the months of December 2010 and January 2011.

The Board received and reviewed the Claims Auditor's report for the months of December, 2010 & January 2011.

#### **Acceptance of CSE and CPSE dated February 9, 2011**

On a motion made by Paul Smadbeck, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

***BE IT RESOLVED***, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of CSE and CPSE Reports dated February 9, 2011.

#### **New Course Approval**

On a motion made by Paul Smadbeck, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

**BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following new courses for North Salem High School: SUNY World Language Program; Intermediate Spanish I and Intermediate French I.

**Disposal of Equipment**

On a motion made by Paul Smadbeck, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

**BE IT RESOLVED**, that the Board of Education upon the recommendation of the Superintendent of Schools approve the disposal of the inoperable Lifepak 500 Defibrillator (Asset Tag #100538).

**Extraclassroom Activity Fund Update**

On a motion made by Paul Smadbeck, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

**BE IT RESOLVED that** the Board of Education authorizes the closing of the account of the Class of 2010 and authorizes the transfer of the balance, \$3,333.71 into the account of the Class of 2011.

**BE IT RESOLVED that** the Board of Education authorizes the closing of the account, VAASA, due to financial inactivity and lack interest and the balance of \$521.00 be transferred to the Student Council (Grade 9-12).

**Contracted Professional Development**

On a motion made by Paul Smadbeck, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

**BE IT RESOLVED**, that the Board of Education upon the recommendation of the Superintendent of Schools to authorize the Superintendent of Schools to execute such agreements and other documents as may reasonably be necessary to effectuate the transaction at a cost not to exceed \$15,000.

**Transfer – Employee Benefits**

On a motion made by Paul Smadbeck, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

**BE IT RESOLVED**, that the Board of Education upon the recommendation of the Superintendent of Schools transfer \$25,526.64 from the Employee Benefits Accrued Liability Reserve to:

A1620-166-03	\$21,901.88
A9010-810-90	1,949.27
A9030-830-90	1,675.49

## **Transfer – Employee Retirement**

On a motion made by Paul Smadbeck, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the following resolution:

**BE IT RESOLVED**, that the Board of Education upon the recommendation of the Superintendent of Schools transfer \$200,000 from the Employee Retirement Reserve to the General Fund.

## **Consent Agenda**

On a motion made by Paul Smadbeck, seconded by Paul Giamundo and carried (6-0) the Board of Education approved the consent agenda as follows:

## **Certified**

### **Ms. Diana Stapleton**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Diana Stapleton as a Substitute Teacher, Grades K - 12, for the 2010-2011 school year, at the substitute rate of \$85.00 for the first 10 days; \$95 thereafter.

## **Lane Change Request – Effective February 1, 2011**

<b>Name</b>	<b>Current Degree Status</b>	<b>Current Step</b>	<b>New Lane Requested</b>	<b>New Salary</b>
Jennifer Martz	MA+30	Step 9	MA +60, Step 9	As per current NSTA contract
Jeanne Sullivan-Dobbs	MA+30	Step 14	MA+60, Step 14	As per current NSTA contract
Virginia Tait	MA+60	Step 14	MA+75, Step 14	As per current NSTA contract

## **Unpaid Leave of Absence**

### **Ms. Melissa Valenti**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education grants Ms. Melissa Valenti unpaid leave of absence from on or about October 17, 2011 to on or about December 30, 2011.

## Stipend

### **Mr. William Coates**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Mr. William Coates to fill the stipend position of Musical Choreographer ½ Stipend, effective January 3, 2011 per contracted rate.

### **Mr. John Veteri, Jr.**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Mr. John Verteri, Jr. to fill the stipend position of Modified Baseball Coach, for 2010-2011 school year per contracted rate.

### **Ms. Nicole Aravena**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Nicole Aravena to fill the stipend position of Musical Choreographer ½ Stipend, effective January 3, 2011 per contracted rate.

## 2010-2011 AIS

### **Academic Intervention Support**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individuals to fill the positions for the AIS program at the Middle/High School (2010-2011) and PQ (2010-2011) to support student achievement on state and national assessments for up to eight hours, at a rate of \$65.00 an hour.

Name	AIS Appointment	Hours	Name	AIS Appointment	Hours
George Bores	US History & Gov Regents	8	Bob Mittelstadt	AP US History	8
Todd Chamberlain	Geometry Regents	8	Kate Murphy	Earth Science Regents (HS)	8
Dan Collea	AP Biology	8	Kate Murphy	Earth Science 8	8
Lynn Colwell	6th Grade ELA	8	Colm O'Callaghan	AP French	8
Heide DeMorris	Spanish Regents	8	Colm O'Callaghan	AP Spanish	8
Jennifer Frohman	7th Grade Math	8	David Popken	AP English Language	8
Jennifer Frohman	8th Grade Math	8	Chris Regan	AP European History	8
Jennifer Frohman	8th Grade ELA	8	Jennifer Sharpe	Biology Regents	4
Mary Lou Giannetto	AP BC Calculus	8	Katherine Ticker	Math 6 Assessment	8
Mary Lou Giannetto	AP Stats	8	Alison Vara	Global History II Regents	8
Lesley Hoagg	Grade 7 ELA	8	Mike Valenti	AP World History	8
Jay Jazayeri	Algebra II/Trigonometry	8	Lynda Vincent	AP Calculus AB	8
Randy Kasack	AP Chemistry	8	Guy Vitiello	ELA Regents	8
Randy Kasack	Regents Chemistry	8	Jessie Wasserman	Regents French	4
Nick Kowgios	AP English Literature	8			
Sandy McDonough	AP Environmental Science	8			
Sandy McDonough	Regents Biology	4			
<b>Rate of Pay:</b>	\$65.00/hour				
Name	AIS for ELA Appointment	Hours	Name	AIS for Math Appointment	Hours
Susan Burch	Grade 3	8	Susan Burch	Grade 3	8
Lynn Busch	Grade 3	4	Valerie Fuller	Grade 3	4
Jennifer Major	Grade 3	4	Jennifer Major	Grade 3	4

Dorothea Breslow	Grade 4	8	Dorothea Breslow	Grade 4	8
Joan Tendler	Grade 4	8	Vilar Locascio	Grade 4	8
Megan Vacarro	Grade 4	8	Joan Tendler	Grade 4	8
Nicole Federici	Grade 5	8	Marissa Oddo	Grade 5	8
Dawn Schmitt	Grade 5	8	Deborah Oswald	Grade 5	8
Lisa Siegel	Substitute Teacher		Lisa Siegel	Substitute Teacher	
<b>Rate of Pay:</b>	\$65.00/hour				

**Student Teacher Recommendation**

**Ms. Jennifer Leveille**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves Ms. Jennifer Leveille as a Student Teacher., Biology, MS/HS, effective January 24, 2011, thru May 13, 2011.

**Home Tutor**

**Ms. Heather Moran**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves Ms. Heather Moran for home tutoring on an as needed basis at a rate of \$45 an hour for the 2010-2011 school year.

**Teacher Mentor**

**Mr. David Popken**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves Mr. David Popken as a Teacher Mentor for Ms. Jenna Goldberg, English Teacher Leave Replacement for the 2010/2011 School year for the amount of \$1,000.

**Curriculum Projects**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves payment, according to the NSTA contract, to the individual’s names and positions listed, in the attached charts dated January 25, 2011. The total for each project may not be exceeded except with the approval of the Board of Education, changes in the distribution of such funding within a project may occur with the approval of the Superintendent of Schools.

**Driver Education Instructor**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves Ms. Constance Witt as the Driver Education Instructor for the 2010-2011 School Year at the rate of \$20.00 per student, based on student enrollment.



**Old Business**

Dr. Hibbard passed out a draft copy a North Salem Graduate Survey. This survey is in the very beginning stages. This survey, once ready, will be available for all North Salem graduates to complete.

**New Business**

None.

**Public Comment**

None.

**Adjournment**

On a motion made by Katherine Daniels, seconded by Paul Smadbeck and carried (6-0) the meeting was adjourned at 9:45 PM.

Respectfully Submitted,

Mary Rhuda  
District Clerk