

**NORTH SALEM CENTRAL SCHOOL DISTRICT**  
**NORTH SALEM, NEW YORK 10560**  
[www.northsalemsschools.org](http://www.northsalemsschools.org)  
**BOARD OF EDUCATION**  
**MINUTES OF REGULAR MEETING**  
**JUNE 2, 2010**

**Call to Order**

A regular meeting of the Board of Education of the North Salem Central School District was called to order at 6:37 PM in the Board Conference Room by Board President Katherine Daniels.

At 6:37 PM, a motion was made by Judith Schumacher, seconded by Paul Giamundo, and carried (6-0), to enter into Executive Session for the purpose of discussing specific personnel. Judith Schumacher was appointed Clerk Pro-Tem for this Executive Session.

At 7:28 PM, on a motion made by made Judith Schumacher, seconded by Jonathan Freeman and carried (6-0), the Board adjourned the Executive Session and reconvened to the Public Session.

**Board Members Present:**

Ms. Katherine Daniels, President  
Ms. Judith Schumacher, Vice President  
Mr. Paul Giamundo, Trustee  
Mr. Paul Smadbeck, Trustee  
Mr. Andrew Brown, Trustee  
Mr. Jonathan Freeman, Trustee  
Ms. Deborah D'Agostino, Trustee

**Also Present:**

Dr. Kenneth Freeston, Superintendent of Schools  
Ms. MaryJo Hauser, Assistant Superintendent for Pupil Personnel Services  
Ms. Barbara Briganti, Director of Business Administration  
Ms. Mary Rhuda, District Clerk  
Members of North Salem Staff

**Call to Order**

The meeting was called to order at 7:36 PM Board President Katherine Daniels followed by the pledge of allegiance.

**Announcements**

Board President Katherine Daniels made the following announcements:

- The Foundation for Learning Awards was a beautiful and well attended.
- Ms. Daniels discussed NYSBA's Call to Action initiative.
- SED issued a Question & Answer statement related to Contracts for Instruction

Dr. Freeston added that this will be something that the Board will have to review due to programs that will not be approvable.

Ms. Daniels advised that two Trustees will be sworn in this evening. Jonathan Freeman will be sworn in to fill the seat vacated by Mr. Boblia. Mr. Freeman's term will be up June 30, 2011. Ms. Deborah D'Agostino will be sworn in as a new Board Member, and is able to begin to perform her duties this evening.

### **Board Recognitions**

The Board of Education recognized the following North Salem Seniors:

Michelle Teplensky – Valedictorian  
Alana Kornspun – Salutatorian

Elena Gasparri – Student Representative to the BOE  
Cody Garrett – Videographer for all BOE Meetings

### **Public Comments - None**

### **Student Board Reports**

Nick Brown and Elena Gasparri reported on past and upcoming events at Pequenakonck Elementary and the Middle School and High School.

### **Acceptance of Minutes**

On a motion made by Judith Schumacher, seconded by Paul Giamundo and carried (7-0) the Board accepted minutes for the meeting of May 19, 2010.

### **Superintendent's Report**

Dr. Freeston advised that there would be Committee Year End Wrap Up Reports this evening. The Mission Committee report will be given next month.

The Carmel School District has approached North Salem to have a merged football team. Since we were informed last year that the merger with John Jay would no longer be available, this is good news to our students wishing to play football. We are looking into the cost of transportation, but there should not be a cost to students or parents to join. More information to follow.

Dr. Freeston advised that we have moved quickly on hiring for next school year. There are an abundance of very qualified applicants, and the Department Chairs are very pleased with the quality of candidates.

On June 10<sup>th</sup>, the OPTIONS presentations will be given. This is the second decade of the program, and the District is very proud of the work being done by our Senior's and participants.

### **Director of Business Administration's Report**

Ms. Briganti reviewed the Internet Safety Policy. She advised that the changes being made reflect wording that must be included to receive federal funds. When federal funds are received, we are subject of federal audits and certain criteria must be in place. The Acceptable Use Policy is a separate policy.

The budget transfer this evening is for payment of accrued vacation to employees leaving the district. Ms. Schumacher asked if accrued vacation is kept track of, so we have enough in the reserve fund. Ms. Briganti advised that this is part of the audit process.

Mr. Giamundo asked about the bid for the boiler replacement at PQ. Ms. Briganti said this will be done in 2 phases. The first being the emergency replacement of the failed boiler. Then, plans will be developed for the remaining project, then they will go out to bid, then funding will be found.

We are still waiting on the paperwork from the County for the water project. All deadlines have been met.

### **Board Reports**

Mr. Paul Giamundo and Ms. Judith Schumacher attended the Joint Task Force meeting with the Town of North Salem. Two items discussed was the possibility of a Speed Control Crossing at the MS/HS entrance and shared services. The Town is in the process of looking into a grant that will fund a vehicle wash facility and would include the District's buses. Mr. Green has spoken to the Highway Superintendent about this venture.

Mr. Giamundo attended the Memorial Day Parade and the High School Marching Band did an outstanding job, and made everyone proud. It was also mentioned that at a prior Lions Club Meeting, a resident spoke about how their two grown children hope to come back to North Salem to raise their families, mainly due to the education they received at North Salem CSD.

Mr. Brown reported on the Booster Club. He thanked all the volunteers for their time and dedication to give our children many opportunities. He also attended the Foundation for Learning Awards and thanked those volunteers as well.

Ms. Schumacher advised that the Audit Committee will meet next week, and report next month.

### **Committee Reports**

Safety Committee – Dr. Bovino reported on the activity of the Safety Committee which meets once a month. The large group, of 17 members is a very effective committee, and all decision are based on the North Salem Mission Statement. Some items worked on this year are:

- Full evacuation drill of MS/HS
- Parking issues at the respective fields
- Tracked the H1N1 situation

The volunteers who serve on this committee are a mixed group with different experiences, different mindsets, and everyone's input is invaluable.

When the Committee meets again next year, one of the goals will be student driving safety.

Communications Committee – Dr. Bovino reported that this committee also met monthly, and the primary focus this year was the website and Tuesday Newsday. This has been the first full year of Tuesday Newsday, and it seems to be a effective way to communicate with parents. 90% of responders to a survey were pleased with Tuesday Newsday.

The Committee met with Syntax to discuss website improvements.

Mr. Giamundo stated that he was very impressed with Dr. Bovino's leadership on both the Safety and Communication committees. It was also noted that Dr. Freeston attends all meetings as a member of both Committees.

Mr. Brown asked about the archiving on the website; this will be done in the fall.

Sustainability Committee – Dr. Bovino reported that this Committee is fairly new. It has a K-12 participation. He thanked Virigina Tait and Roberta Reiner and their students for the wonderful job they have been doing at PQ; recycling, composting, gardening. Both schools had Earth Day events.

NSCSD has a partnership with Nestle Waters to develop a project that will be duplicated around the country. Recycling bins are around the school, and the recycles are picked up free of charge by a carting company weekly.

PROJECT WET will be on June 9, 2010.

The "Garden of Dreams" slide show presentation was given by Ms. Joan Gabel-Myers and Ms. Sharon Piccerella. The slide show was a picture diary of the garden from it's inception to the flowers and vegetables currently in bloom. The project has been worked on by 6<sup>th</sup> graders to senior citizens. Donations from the community have been greatly appreciated. The Garden of Dreams is located in the the HS court yard.

Policy Committee – Dr. Freeston stated that this Committee has been working on the Code of Conduct Policy and the Internet Safety Policies. The Code of Conduct revisions are completed and there will be a Public Hearing on June 16, 2010. Legal counsel has been advising the Committee on all changes. The new Policy is clearer, very current, and follows new laws.

The Sexual Harrassment Policy needs more discussion and will be finished in the fall. The Non-Resident Employee Tuitions will also be worked on beginning in the fall.

Mr. Smadbeck thanked Dr. Bovino for his insight.

Facilities Committee – Dr. Freeston advised that this Committee didn't have to meet often this year because most of their work was geared around the bond vote in December. So, the work was done before that time. It is time for the 5 Year Plan to be completed redone. This will be the main focus of the Committee. Dr. Freeston thanked Gary Green for his work.

Mr. Giamundo again thanked Dr. Freeston for his leadership.

Wellness Committee – Ms. MaryJo Hauser, Chair of this Committee for the 4 years, meets once a month. The Committee consists of staff, students and parents. The Committee collaborated with Whitsons to focus on healthy food choices in the cafeteria. The Committee worked on engaging staff on wellness awareness.

Next year will focus on food choices in the classroom.

Pupil Personnel Committee – Ms. Hauser discussed the work done by the PPS Committee a smaller group that meets once a month. This year they completed and distributed a Regular Education Teacher's Guide to all teachers regarding PPS services including Special Education.

Focus on gathering information regarding the co-teaching programs from all groups. The Committee has completed surveys from the Teachers, did an on-line survey for Parents, and next year will survey 4<sup>th</sup> & 5<sup>th</sup> graders, Middle School Students and some High School Students.

Due to grants received, equipment was purchased enabling the CSE to go green. Almost all meetings were held, were paperless. Next years focus will be on technology needs.

### **Action Items**

#### **Educational Data Cooperative Bid Participation**

On a motion made by Judith Schumacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

**WHEREAS**, it would be in the joint interest of the North Salem Central School District and the following attached listing to participate in cooperative bids for the purchase of various supplies, services, materials and equipment as advertised and awarded by the Clarkstown Central School District acting as the Lead agency, as provided by General Municipal Law Section 119-0 and Educational Data Services as the Administrative Agent for the Purchasing Group and,

**WHEREAS**, each board retains the legal authority to contract with the successful Vendor(s) and shall not be bound by purchase contracts or other agreements made by the other boards, therefore

**BE IT RESOLVED that** the Board of Education upon the recommendation of the Superintendent of School hereby agrees to participate with the attached named school districts in such cooperative bids for the 2010-2011 school year.

**2010-2011 Putnam/Northern Westchester BOCES Cooperative Bidding**

On a motion made by Judith Schumacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

**WHEREAS** it is the desire of the participating school districts of the Board of Cooperative Educational Services, Putnam/Northern Westchester Counties, adopting this resolution to jointly request bids for certain commodities to be determined by the Superintendent of this school district from time to time for the 2010-2011 school year,

**NOW, therefore, be it RESOLVED** that the North Salem Central School District hereby agrees to participate with other school districts of the Board of Cooperative Educational Services, Putnam/Northern Westchester Counties, New York, in the joint bidding of commodities to be requested by the school district Purchasing Agent and approved by the Superintendent; and be it further

**RESOLVED** that the specifications as prepared by a Steering Committee of participating school districts and presented to this Board of Education will be used and that this Board, if it desires to purchase these commodities agrees to purchase said commodities at the lowest bid price recommended by the Steering Committee of the joint school districts; provided, however, that each participating Board of Education in exercising its legal responsibilities, has the right to reject and/or modify the recommendation of the Steering Committee in the awarding of the bid; and be it further

**RESOLVED** that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 of the General Municipal Law.

**Employee Benefits Accrued Liability Reserve**

On a motion made by Judith Schumacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

**RESOLVED**, that the Board of Education upon the recommendation of the Superintendent of Schools transfer \$48,584 from the Employee Benefits Accrued Liability Reserve to:

A1621 166 03	\$	18,547
A2020 163 31		7,173
A1040 160 90		359
A1240 160 01		1,500
A1301 163 01		9,841
A1325 160 90		3,554
A2610 130 31		1,567
A9010 810 90		2,910
A9030 830 00		3,133

To cover the 2009-2010 expenses.

### **Budget Transfer**

On a motion made by Judith Schumacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

#### **10-32**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of \$14,253.51 from A 9030-830-90-0000 Social Security to A 9060-865-90-0000 CSEA Employee Benefit Fund.

### **District Treasurer**

On a motion made by Judith Schumacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

**WHEREAS** prior to 2004 the School District employed a full-time Treasurer; and

**WHEREAS** in 2004 the position of Treasurer was converted to a part-time stipended position and assigned to the incumbent serving as Bookeeper; and

**WHEREAS** the incumbent who heretofore served as Bookeeper has vacated that position; and

**WHEREAS** the Board of Education has determined, after a review of the School District's needs and of practices in peer school districts in the area that it is appropriate to employ a full-time Treasurer; and

**WHEREAS** the position of Bookeeper is to be abolished; now therefore, be it

**RESOLVED that** upon the recommendation of the Superintendent, the full-time position of District Treasurer be and hereby is restored, effective July 1, 2010 or as soon thereafter as the position can be filled with a suitable candidate, at a salary for the 2010-2011 school year to be determined and hereafter approved by the Board of Education; and be it further

**RESOLVED that** upon the recommendation of the Superintendent, recruitment for the position of District Treasurer be commenced immediately for an annual appointment from year to year, with postings within the School District as appropriate.

### **Acceptance of CSE & CPSE Reports dated June 2, 2010**

On a motion made by Judith Schumacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the acceptance of CSE & CPSE Reports dated June 2, 2010

### **Declaration of Lead Agency**

On a motion made by Judith Schumacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

**WHEREAS** the New York State Environmental Facilities Corporation and the New York City Department of Environmental Protection have entered into an agreement creating a wastewater treatment plant upgrade program for the protection of the New York City watershed, which includes provisions for the reimbursement of expenses incurred by wastewater treatment plant owners in bringing such treatment plants into conformity with applicable watershed requirements, and which includes reimbursement of legal, engineering, project administration and construction expense incurred in connection therewith; and

**WHEREAS** the School District operates a wastewater discharge at North Salem Middle School which comes within the scope of the watershed requirements, and which qualifies for upgrade reimbursement pursuant to the Wastewater Treatment Plant (“WWTP”) Upgrade Program; and

**WHEREAS** in 1998, pursuant to the approval of the Board of Education, the School District entered into a Wastewater Treatment Plant Upgrade Agreement with the New York State Environmental Facilities Corporation acting on behalf of the New York City Department of Environmental Protection for the purpose of making improvements to the North Salem Middle School WWTP; and

**WHEREAS** all site studies, remediation plans, and plans and specifications for the upgrade of the WWTP aforesaid have been conducted under the supervision and with the approval of the New York State Environmental Facilities Corporation.

**WHEREAS** the Board of Education has determined, after review of the criteria set forth in 6 N.Y.C.R.R. §§ 617.4 and 5 by School District counsel and by the engineering professionals approved by the New York State Environmental Facilities Corporation for the design and implementation of the WWTP as aforesaid, that the WWTP project is a Type II Action that meets the thresholds found in 6 N.Y.C.R.R. §§ 617.5(c)(7) and (8), and therefore State Environmental Quality Review does not apply; now, therefore, be it

**RESOLVED** that the Board of Education hereby declares that no further review under the State Environmental Quality Review Act (“SEQRA”) is required; and be it further

**RESOLVED** that the School District shall serve as “lead agency” for SEQRA purposes.

The contact person for the North Salem Central School District is: Barbara Briganti, Director of Business Administration.

### **Vacated and/or Reassignments Not to be Replaced**

On a motion made by Judith Schumacher, seconded by Paul Giamundo and carried (7-0) the Board of Education approved the following resolution:

**RESOLVED** that the following instructional and administrative positions being vacated by retirements and/or reassignments effective June 30, 2010 not be replaced:

K-6 teacher (first grade); position previously held by Meghan Devito, retired;  
Physical education teacher (PQ); position previously held by John Lauro, retired;  
English teacher; position previously held by Elizabeth Tompkins, retired;  
0.80 FTE special education teacher (incumbent being reassigned to vacant full-time position; part-time position not to be re-filled);  
Assistant Principal (PQ); position previously held by Barbara Lavrakas, retired.

**RESOLVED** that the following full-time instructional position be abolished effective at the close of business on June 30, 2010, and that the Superintendent of Schools be directed to advise the least senior incumbent in the tenure area affected of the termination of his/her employment effective on that date:

School social worker (one position).

**RESOLVED** that the following part-time instructional positions be abolished effective at the close of business on June 30, 2010, and that the Superintendent of Schools be directed to advise the incumbent of each such position of the termination of his/her employment effective on that date:

0.60 FTE speech therapist (one position).

**RESOLVED** that the following Paraprofessional positions be abolished effective at the close of business on June 30, 2010, and that the Superintendent of Schools be directed to advise the least senior incumbents in the title affected of the termination of their employment effective on that date:

Paraprofessional 1.0 FTE (four positions);  
Paraprofessional 0.64 FTE (one position);  
Paraprofessional 0.60 FTE (one position);  
Paraprofessional 0.48 FTE (one position).

**RESOLVED** that the following custodial/maintenance position be abolished effective at the close of business on June 30, 2010, and that the Superintendent of Schools be directed to advise the least senior incumbent in the title affected of the termination of his/her employment effective on that date:

Maintenance Worker 1.0 FTE (one position).

**RESOLVED** that the following transportation position be abolished effective at the close of business on June 30, 2010, and that the Superintendent of Schools be directed to advise the incumbent of such position of the termination of his/her employment effective on that date:

Bus Attendant 0.64 FTE (one position).

### **Policy Reading**

The Board conducted the first of two readings for the Code of Conduct Policy. Discussions and some minor changes were made.

The Board conducted the first of two readings for the Internet Safety Policy. This is not a very unique policy. It is being changed to meet federal guidelines.

### **Consent Agenda**

On a motion made by Judith Schumacher, seconded by Paul Giamundo and carried (7-0), the Board of Education approved the following Consent Agenda:

### **Certified**

#### **Ms. Denise Meliti**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Denise Meliti as a 3-year probationary teacher in the Special Education tenure area, effective September 1, 2010. Ms. Meliti is currently a part time teacher at NSCSD. Part-time service preceding a probationary appointment does not count towards either seniority or tenure. Ms. Meliti is certified in Students with Disabilities Grades 7-12-English and Students with Disabilities Grades 5-9-English which permits her to teach in the state of New York. Ms. Meliti's placement on the schedule is MA, Step 2, for the 2010-2011 School Year as per the NSTA contract. Ms. Meliti replaces Mr. John Urgola who is retiring.

#### **Ms. Laura Birchman**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Laura Birchman as a Leave Replacement Teacher, Grade 4, from on or about June 1, 2010 to on or about December 9, 2010. Ms. Birchman will be placed on MA Step 2 as per NSTA contract. Ms. Birchman is certified in Childhood Education (Grades 1-6) which permits her to teach in the state of New York. Ms. Birchman will be replacing Ms. Christina Hundzynski.

#### **Ms. Susan Quigley**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the unpaid leave of absence of Ms. Susan Quigley from her Paraprofessional position on or about June 4, 2010 to on or about December 13, 2010 to begin her appointed Leave Replacement position in Guidance.

**Ms. Cheryl Gravius**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Cheryl Gravius as a Leave Replacement Teacher, Kindergarten, from on or about September 22, 2010 to on or about December 10, 2010. Ms. Gravius will be placed on MA Step 3 as per NSTA contract. Ms. Gravius is certified in Early Childhood Education (Birth-G2), Literacy (Birth-G6) and Childhood Education (G1-6) which permits her to teach in the state of New York. Ms. Gravius will be replacing Ms. Victoria Lodewick.

**Mr. Gaetano (Guy) Vitiello**

**RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Mr. Gaetano Vitiello as a 3-year probationary teacher in the English Language Arts 7-12 tenure area, effective September 1, 2010. Mr. Vitiello is certified in English Language Arts 7-12 which permits him to teach in the state of New York. Mr. Vitiello placement on the schedule is BA, Step 5, per the NSTA Contract. Mr. Vitiello is replacing Ms. Barbara Gross and Ms. BJ Tompkins (combined position) who are retiring.

**Ms. Alison Landskowsky Vara**

**RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Alison Landskowsky Vara as a 2-year probationary teacher in the Social Studies academic tenure area, effective September 1, 2010. Ms. Landskowsky Vara is certified in Social Studies 7-12 which permits her to teach in the state of New York. Ms. Landskowsky Vara's placement on the schedule is MA, Step 6, per the NSTA Contract. Ms. Landskowsky Vara is replacing Ms. Julie Scallero who is retiring.

**Classified**

**Mr. David Bishop**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Mr. David Bishop as Substitute Custodian. Mr. Bishop will be paid at the rate of \$14.00/hour effective for the 2010/2011 School Year.

**Ms. Denise Brewer**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Denise Brewer as a Substitute Custodian at the rate of \$14.00/hr for the 2010-2011 School Year.

**Ms. Tina Burr**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Tina Burr as a Substitute Custodian at the rate of \$14.00/hr for the 2010-2011 School Year.

**Ms. Robin DePaoli**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Robin DePaoli as a Substitute Custodian at the rate of \$14.00/hr for the 2010-2011 School Year.

**Mr. Steven Sime**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Mr. Steven Sime as a Substitute Custodian at the rate of \$14.00/hr for the 2010-2011 School Year.

**Approval**

**Ms. Lisa Siegel**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Ms. Lisa Siegel as a Substitute AIS After School Math Program for 1 hour at the rate of \$65.00 per hour.

**Curriculum Projects**

**RESOLVED**, upon recommendation by the Superintendent of Schools, the Board of Education approves payment, according to the NSTA contract, to the individual's names and positions listed, in the attached charts dated 5/24/10. The total for each project may not be exceeded except with the approval of the Board of Education, changes in the distribution such funding within a project may occur with the approval of the Superintendent of Schools.

**Summer School Staff**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointments of the following individuals for Summer School Teaching Staff from July 26, 2010 thru August 19, 2010 at the rate of \$65.00 per hour:

Grade 1	Rosemarie Lopez
Grade 2	Jennifer Healey
Grade 3	Susan Burch
Grade 4	Ellen Fecci
Grade 5	Nicole Federici – 2 weeks
	Dawn Schmitt – 2 weeks

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointments of the following individuals for Summer School Paraprofessional Staff from July 26, 2010 thru August 19, 2010 at their regular hourly rate:

Claudia Badia  
Carole Galligan  
Marie Haniuk  
Eugenia Lee  
Britt Togonon

## **Resignation**

### **Mr. Rocco Varuolo**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Mr. Rocco Varuolo, Operations, Director of Technology, effective June 30, 2010.

## **New Business**

On a motion made by Katherine Daniels, seconded by Paul Giamnudo and carried (7-0) the Board of Education authorizes Ms. Daniels to Vote on the WPSBA 2010-2011 Executive Board Slate Ballot.

## **Old Business**

None.

## **Public Comment**

None.

## **Adjournment**

On a motion made by Judith Schumacher, seconded by Paul Giamundo and carried (7-0) the Board of Education adjourned the meeting at 9:30PM.

Respectfully Submitted,

Mary Rhuda, District Clerk